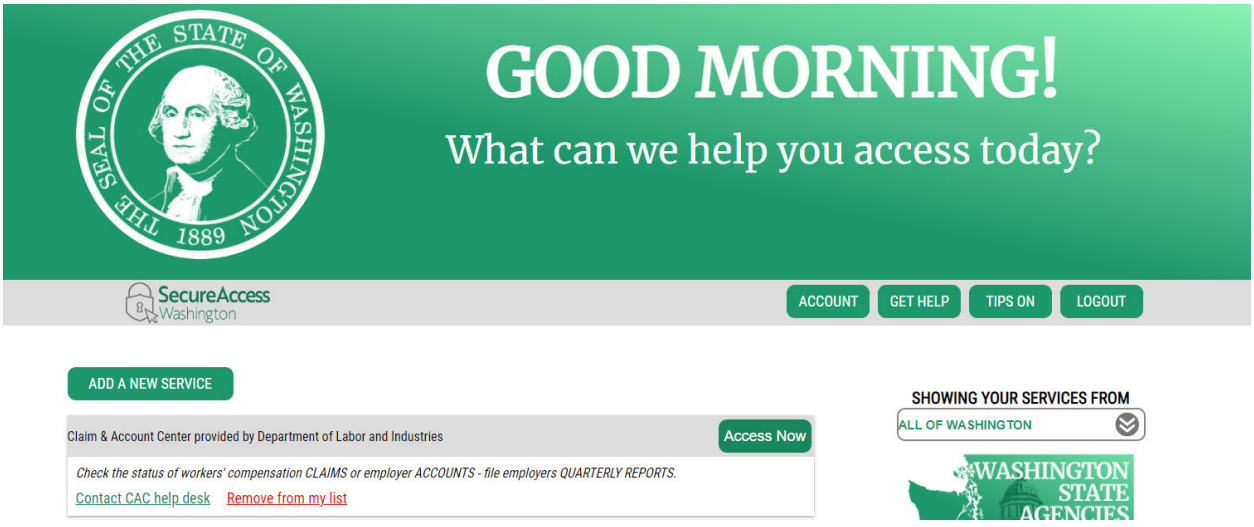
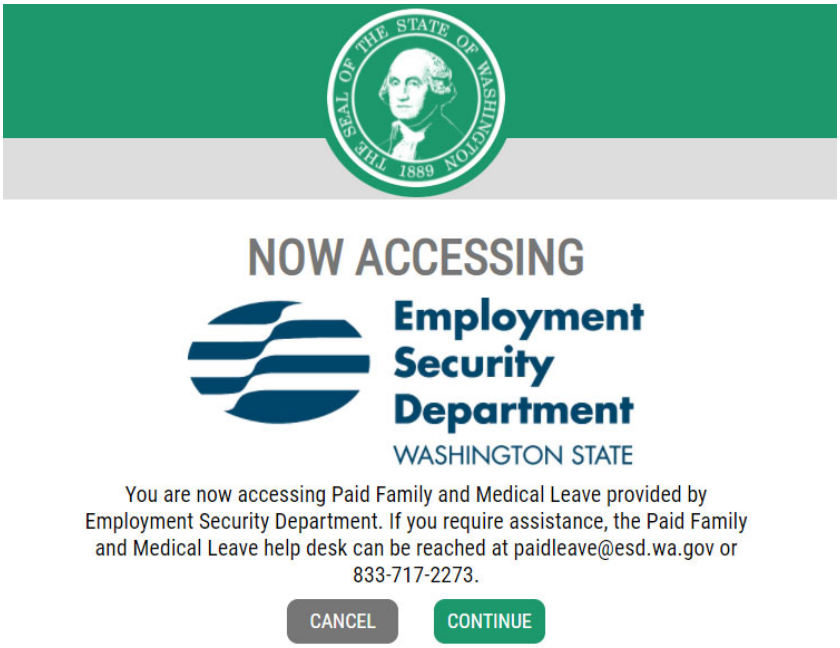
Login or click on Sign-up

You may need to click the button for “Add a New Service” if you do not see the Paid Family Medical Leave option in the list.

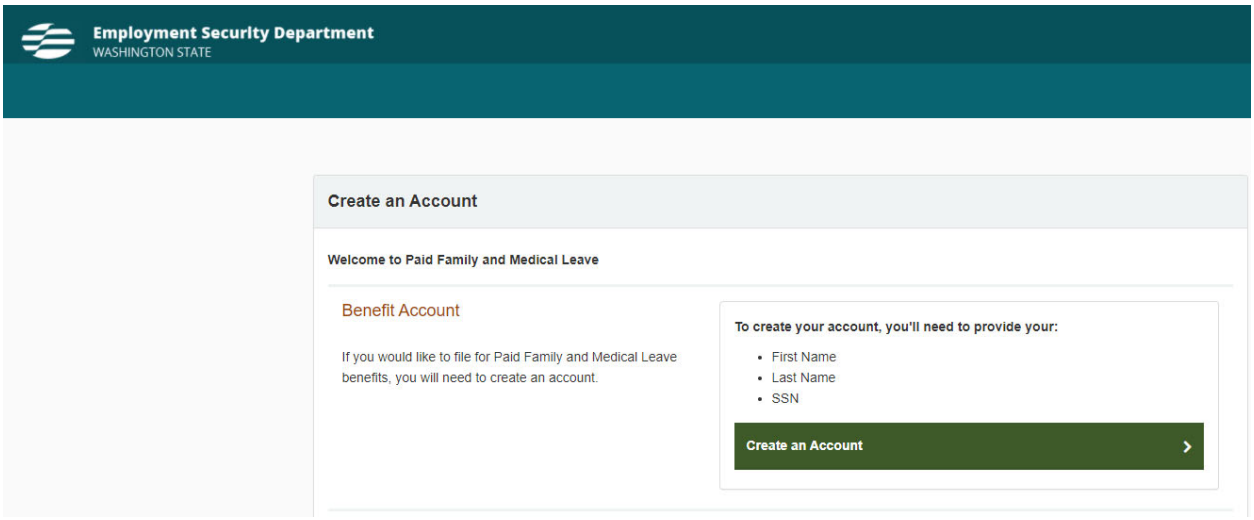


Here’s what the Paid Family Medical Leave section looks like, click the “Access Now” button.

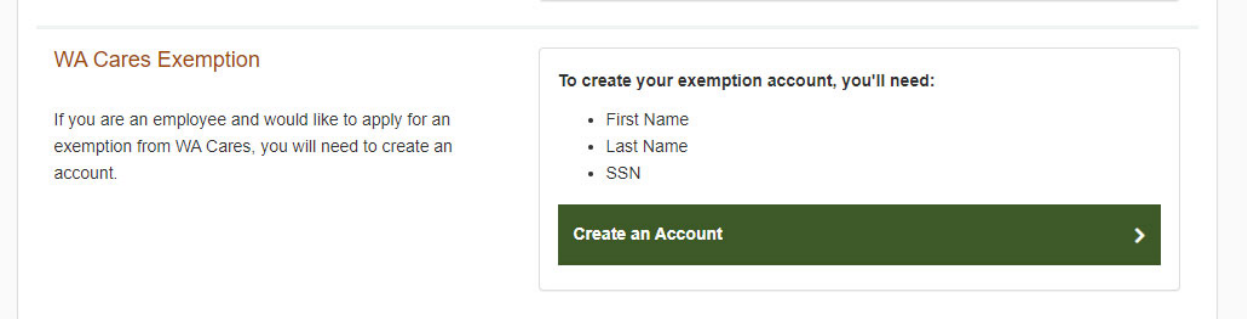
You will be redirected, click Continue.



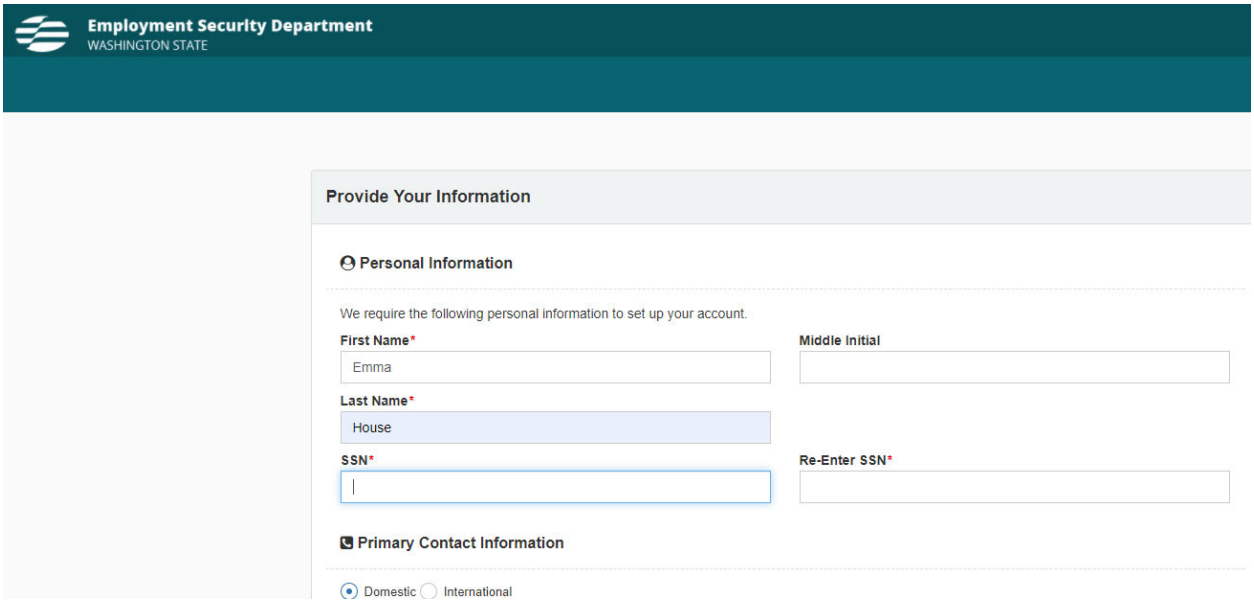
Click to Create an Account – not for the Benefit section but scroll down to the WA Cares Exemption section.



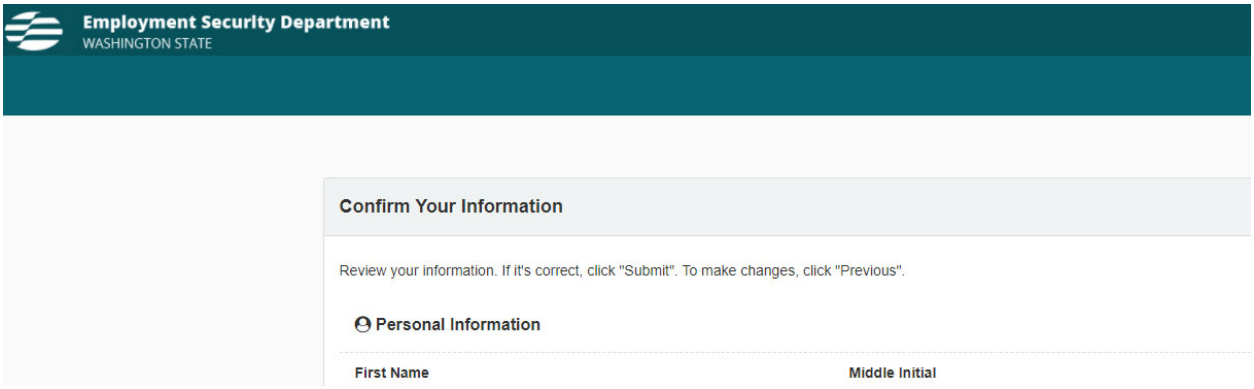
Click “Create an Account”.



Enter your personal information.

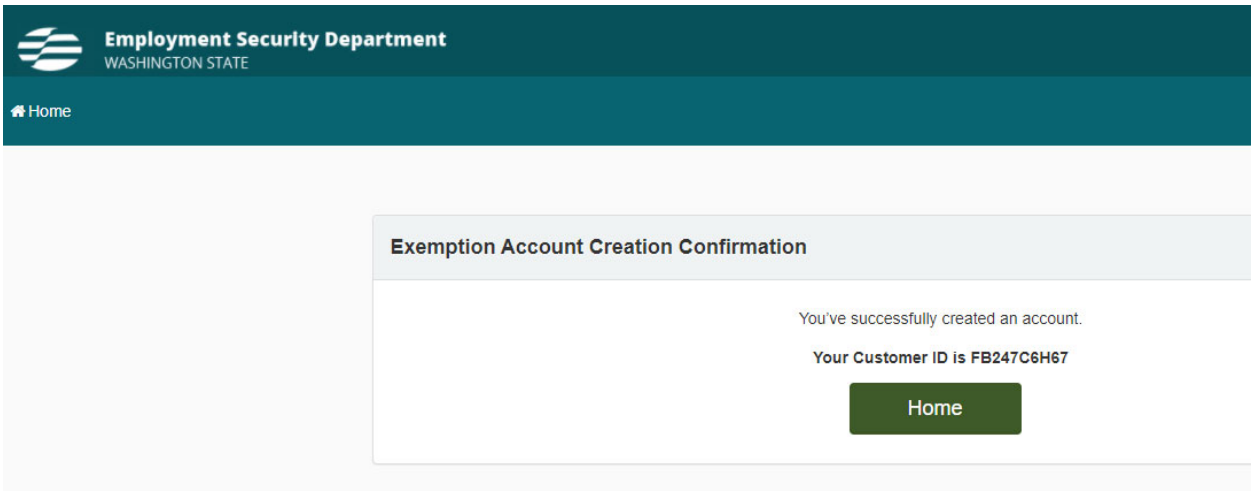


Confirm your information entered.

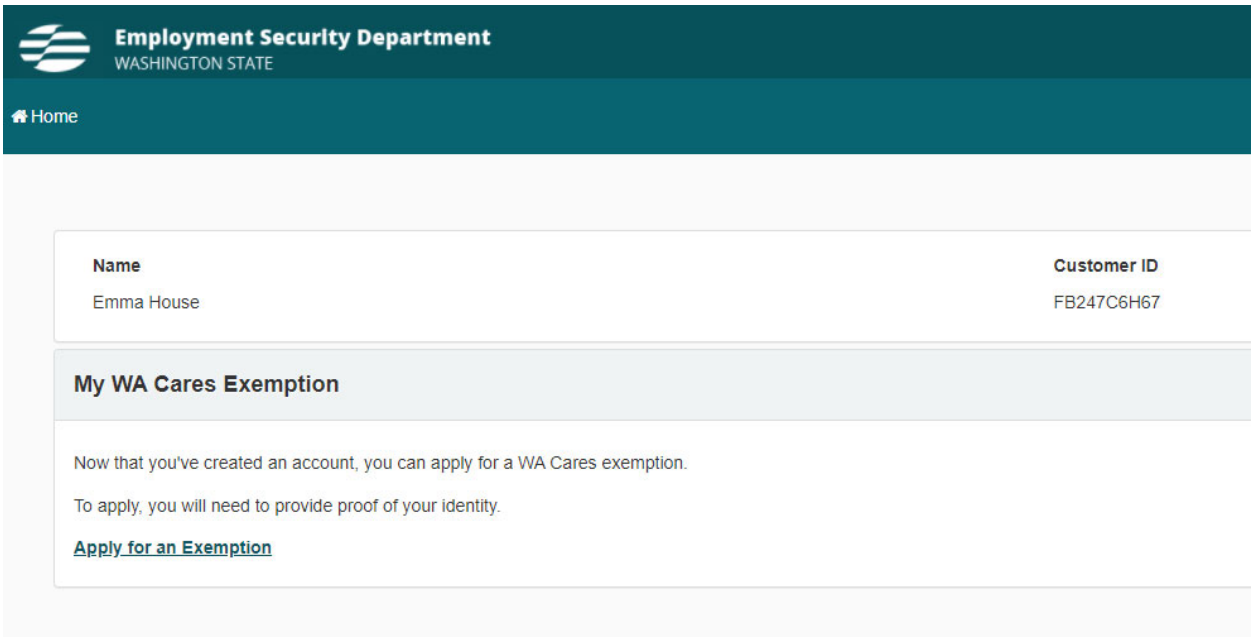


Once confirmed then your account is now created. Now you’re ready to apply for the exemption.

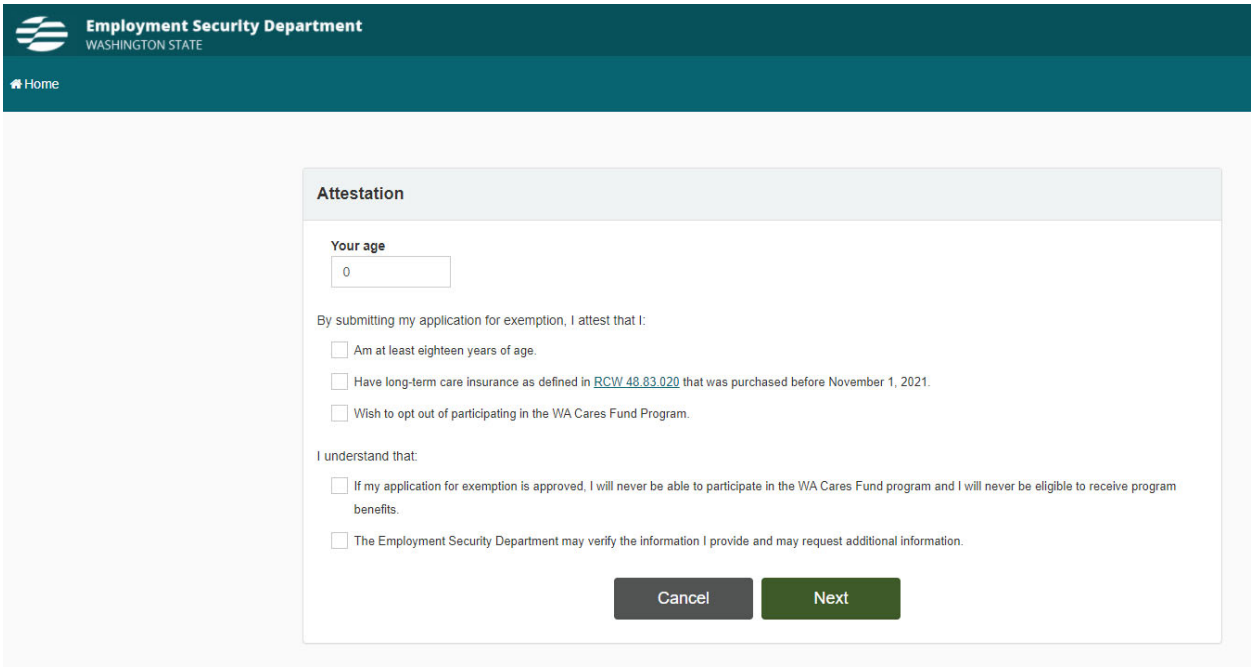
Here’s the confirmation of the creation of the account.



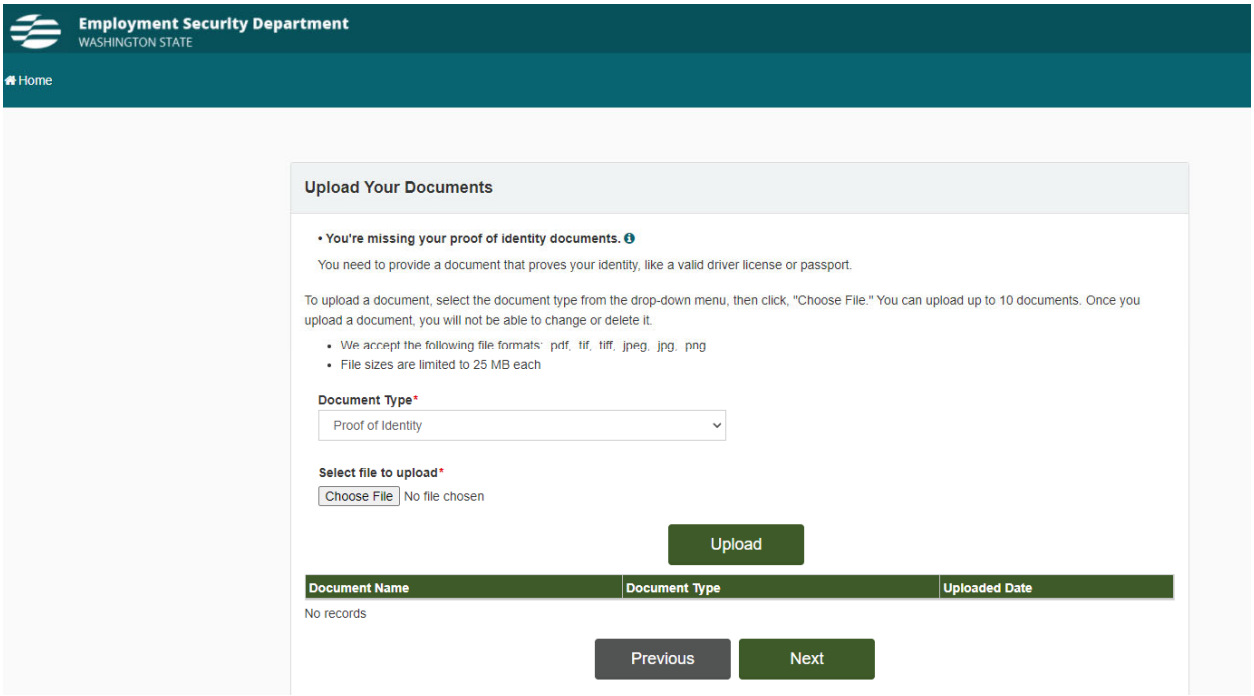
Now click on the link to “Apply for an Exemption”.



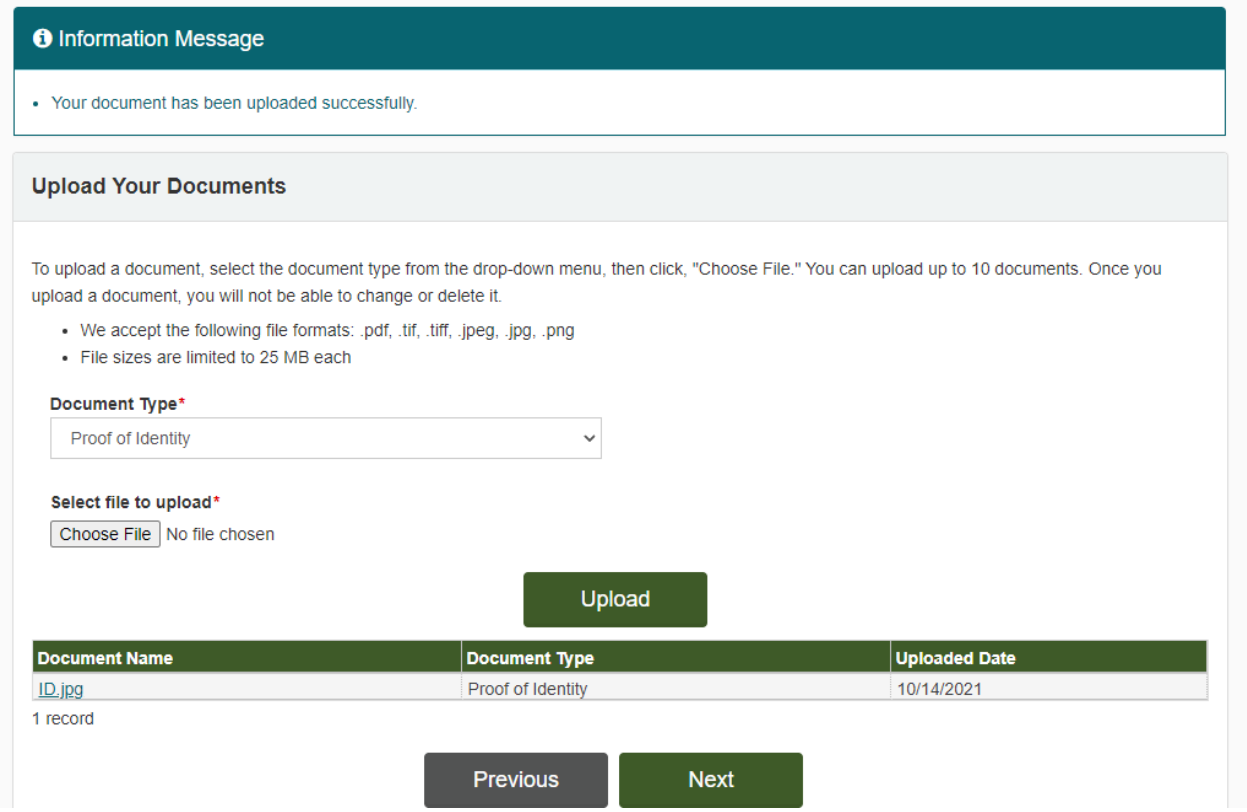
Answer the attestation questions and click Next.



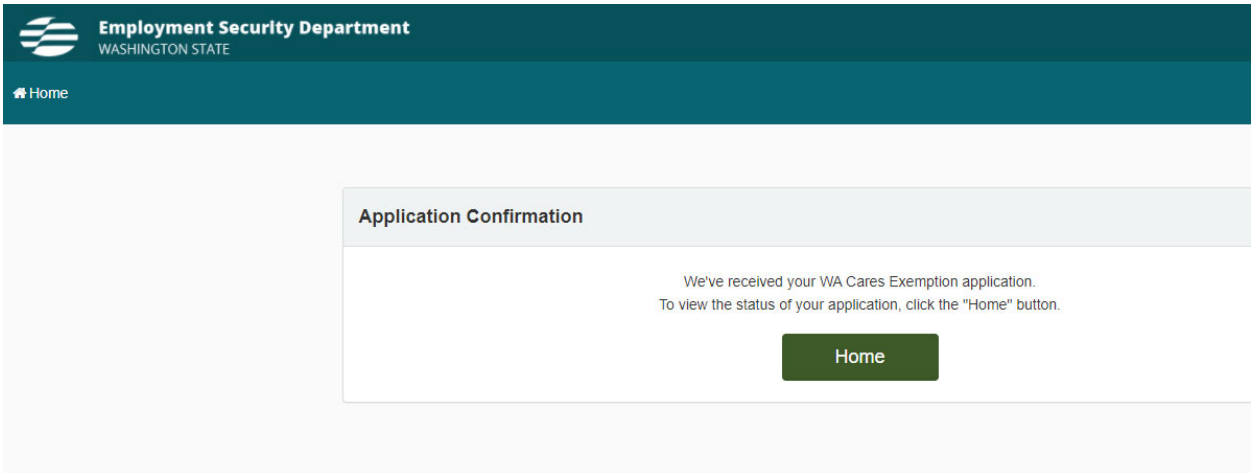
Upload verification of identity.



Once document has uploaded you'll receive the following message of uploaded successfully. Click on Next.



Then you'll receive confirmation of applying for the Exemption:



When you click on the Home button you will the status is submitted. Once you receive approval, then you will receive a document from ESD that you will want to share with Human Resources.

Thank you!