



## Informational Notice to All Business Owners

Date: December 11, 2025

### **Subject: Regulatory License Fee Adjustments Pursuant to Resolution 25-24**

Dear Oak Harbor Business Owner,

The City of Oak Harbor is committed to maintaining a fair, consistent, and transparent regulatory environment for all businesses operating within city limits. As part of that commitment, we are providing notice regarding updates to the City's regulatory license fees.

On November 5, 2025, the Oak Harbor City Council adopted Resolution 25-24, which authorizes an adjustment to regulatory license fees effective November 5, 2025. These adjustments align the City's licensing program with current administrative, compliance, and public safety costs associated with business regulation.

### **Why the Fees Are Changing**

The regulatory license fee supports the City's ability to:

- Administer and maintain accurate business licensing records
- Conduct compliance and code enforcement activities
- Support public safety review and response capabilities
- Ensure consistent application of Oak Harbor Municipal Code (OHMC) Title 5

Resolution 25-24 updates the fee schedule so that these services continue to be sustainable and cost-effective, while maintaining fairness across all business categories.

### **Summary of Fee Changes**

Beginning November 5, 2025, the following will apply:

- Annual regulatory license fees will increase as outlined in Resolution 25-24.
- Fees vary based on business type and regulatory classification.
- The updated schedule is posted on the City's website and available at City Hall.

The general business license fee has not been increased. This fee increase affects the regulatory licenses only.



### **What Business Owners Need to Do**

- Ensure your business license renewal information is accurate and up to date.

### **Where to Find More Information**

- City Website: <https://www.oakharbor.gov/499/Master-Fee-Schedule-Utility-Rates>
- Resolution 25-24: The full text is available online under City Council Ordinances and Resolutions. Business License section is included with this letter.
- Contact Us:  
City of Oak Harbor – Finance Department  
Tax and Licensing  
Phone: (360) 279-4530  
Email: [taxandlicensing@oakharbor.org](mailto:taxandlicensing@oakharbor.org)

We appreciate your continued partnership and contributions to the Oak Harbor community. These updates help ensure that the City can continue providing high-quality regulatory and public safety services that support a strong business environment.

Thank you for your attention to this notice.

Sincerely,  
City of Oak Harbor  
Finance Department – Tax and Licensing