

City of Oak Harbor  
865 SE Barrington Drive  
Oak Harbor, WA 98277  
[www.oakharbor.org](http://www.oakharbor.org)



Special Events Permitting  
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## Special Events Permitting Notice from Public Works Department, Storm Water Division

### **ILLICIT DISCHARGE PROHIBITED**

Establishments and street vendors that prepare and serve food are currently very much under the microscope of the Environmental Protection Agency. Much of this has to do with the methods of handling and disposal of the by-product of the food service industry, such as waste cooking oil and grease. Any disposal method in which waste cooking oil and grease can be spilled or leaked onto the ground can result in damage to the water table, and ultimately to the nation's water supply and marine plant and animal life. All our food establishments within the city are required to follow strict rules for disposal. The same rules apply to street vendors during festivals.

All food vendors are **required** to have an absorbent pad, or cardboard, under their work area to avoid grease and other ingredient spills. It is also suggested that you have a canvas type tarp (such as a painter's tarp) underneath the absorbent pad. This will apply to any outside food or drink preparation.

If a spill should occur, vendors are **required** to immediately report it to the event organizer. Organizers are required to have onsite a spill response kit containing floor dry (aka kitty litter) and absorbent pads. Proper cleaning also includes scrubbing of the surface and vacuuming up all liquid which can't be washed into the storm drain system. Additionally, the vendor and/or organizer will be required to hire a professional steam cleaner.

In accordance with federally mandated standards, the City of Oak Harbor has adopted an "Illicit Discharge" ordinance (OHMC Title 12) (12.50.02) which prohibits the discharge, pouring, or otherwise allowing anything other but rainwater to be deposited on the ground or down the storm drain. **The ordinance also makes the responsible person or establishment financially liable for the cost of clean-up and/or decontamination following the illicit discharge.** The complete language of this ordinance may be found in the City of Oak Harbor Municipal Code at [www.oakharbor.gov](http://www.oakharbor.gov).

If you have any questions or concerns, please feel free to contact Kindle Sullivan, City of Oak Harbor, Storm Water/Waste Water Compliance Inspector/Educator, [ksullivan@oakharbor.org](mailto:ksullivan@oakharbor.org), 360-279-4765 office 360-914-7994 cell.

By signing below, I acknowledge understanding of this information and agree to follow the procedures outlined above or as further directed by the City of Oak Harbor, Storm Water/Waste Water Compliance Inspector/Educator:

Food Vendor Business Name: \_\_\_\_\_

Food Vendor Owner Name: \_\_\_\_\_

Event Name and Dates: \_\_\_\_\_

Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_