

2023-2024

PRELIMINARY BIENNIAL BUDGET



CITY OF OAK HARBOR

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Mayor's Budget Message



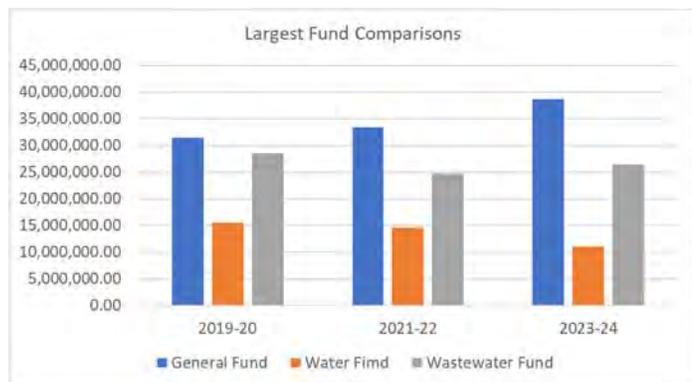
To the City Councilmembers and Oak Harbor Residents,

I am pleased to present my budget proposal for the City of Oak Harbor's 2023-2024 biennium budget and capital spending plan. Creating the budget requires teamwork and I greatly appreciate the contributions from our City Administrator, Finance Director, and many staff. This budget should encompass the priorities expressed by the City Council and City Staff.

I recognize this will be the first City budget for the majority of the City Councilmembers. This document adheres to the City's financial management policies and contains resources and revenues to fund all City funds, departments, and programs. Immediately following this message and throughout this document, reasons for changes in revenues and appropriation have been highlighted. No major changes to Oak Harbor's financial policies are proposed. However, this preliminary budget introduces the innovative base budget process to streamline the analysis.

As this is the first biennium since the subsidence of the COVID pandemic, we are hopeful that with the appropriations contained therein, we will be able to provide our residents, business community, and visitors with the continued uninterrupted stellar service that they have come to expect.

The Highlights Section immediately following my message demonstrates how the Council's identified priorities are included in the budget. With these focus areas, along with maintaining services to our community our budget proposal totals \$250.9 million for the next biennium compared to \$242.1 million in the prior biennium. The increase is primarily due to the inclusion of project priorities. Additional details about how this recommended budget compares to prior years is detailed in the financial detail sections of this budget.



As the City is in the service business, personnel costs are a substantial part of any city budget. These costs comprise about 65% of the General Fund budget, which is typical of full-service cities in Washington State. To demonstrate our commitment to City staff, I have included 2% and 3% Cost-of-Living Adjustments (COLA) (2023 and 2024, respectively) for non-represented City employees in the budget, introduced stress

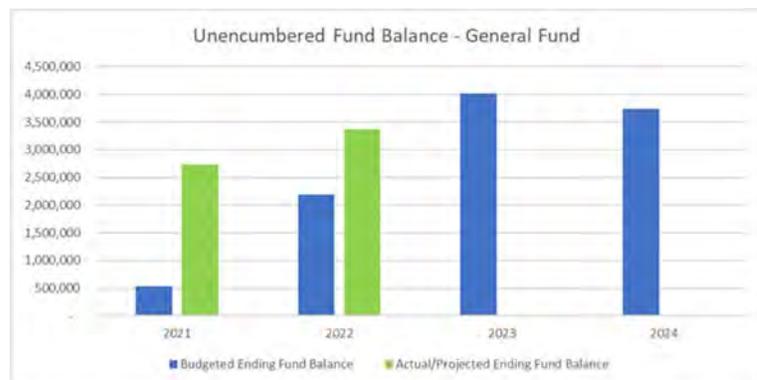
management programs and tools, will reevaluate some pandemic related protocols, and conduct a comprehensive examination of employee classifications and compensation. This is part of putting employees first so they can and will work to put the community we serve first.

I am happy to support the recent decision by City Council to lower wastewater utility rates and keep the other utility rates steady over the biennium and beyond, especially in light of rate increases projected for this biennial just a few years ago. I would like to thank the innovative leadership of the City Administrator, Finance Director, Public Works Director and their staff for this achievement. The rate stabilization is the result of the continued drive for efficiencies in our operations and the use of American Rescue Plan Act (ARPA) funds and other grant funds to offset the costs of water and sewer pipe rejuvenation and replacement. This will come as a relief to our residents and businesses that have experienced a very challenging economic period over the last three years. We are hopeful that the conversation regarding adjusting System Development Charges, which have not been meaningfully changed for many years, will lead to a long-term solution to reduce the need for future rate increases.

While we are proud to have one of the most advanced and cleanest sewage processing plants in the world and are furthering the State's goal to clean up the Puget Sound, City residents and businesses have had to bear the extraordinary burden of the more than doubling of wastewater rates over the last decade. We are afraid that our experience may cause other entities to hesitate to undertake needed efforts to further this essential State goal. We are hopeful that our collaborative efforts with our State and Federal legislators will bear fruit during this biennium to further reduce this burden.

This budget contains almost \$12 million of grant funds which are vital to fund projects and initiatives. By City Council's foresight in funding a position that's focus is solely on obtaining and managing grants, we have been able to significantly ramp up our grant outreach and applications. Projects funded by grants include, but are not limited to, the following: NE 7th Avenue, NW Heller Street overlay, SR20/Campbell Lake Road watermain, sewer inflow & infiltration repair, reuse effluent water system, aging water main replacement, Marina boat yard acquisition, The Center roof replacement and generator, City Hall generator, Pioneer Way revitalization/reuse study, and Little League field renovations.

As compared to budgeted expectations, we were able to grow unencumbered fund balance in the City's General Fund over the last biennium. We ended 2021 with \$2.7 million as compared to the expected amount of \$500,000 for a shift of \$2.2 million. This was due in part to better than projected sales tax revenues and various expenditures coming in under budget attributed to the ongoing effects of the pandemic. We are projecting this trend to continue through 2022 with the addition of \$600,000 and through the end of the 2023-24 biennial period with the addition of another \$400,000.



One fund that we are keeping a close eye on is the Streets Fund which is primary funded by State motor vehicle fuel tax-based revenues that have stagnated or dropped since their peak in 2007. As a result, we are recommending reducing the level of roadway improvements funded by these funds and diligently leveraging grants, Real Estate Excise Taxes (REET), and continue to look for other solutions to try to keep up with project and operational needs.

Lastly, let me express my appreciation to all those who make the city and this effort a success. The Council's thoughtful and deliberative decisions has helped us weather the pandemic better than most. I believe that we are surely blessed to have the Navy as part of the Oak Harbor family. Our city staff work tirelessly in support of our community; we are very grateful.

No plan, no matter how much time, effort and care went into creating it, is perfect. I look forward to your feedback. The decisions that Councilmembers make can be very challenging at times. How to best invest those resources entrusted to us by our community is a prime example. We will do everything we can to provide the Council the best information and tools to make these difficult decisions.

Sincerely,



Robert "Bob" Severns
Mayor
City of Oak Harbor

2023-24 Preliminary Budget – Highlights

Council Priorities	This budget recognizes City Council Priorities and Goals as outlined below.
Economic Development & Downtown Revitalization	To address City Council's number one goal, this budget includes a study for Pioneer Way revitalization and reuse, Downtown-Marina study, and funding for a term-limited Economic Development Coordinator. Grant funding is expected to cover over 95% of costs.
Utility Infrastructure	This budget includes over \$10 million of much needed replacements and updates to the City's utility infrastructure, half of which is grant funded.
Parks and Recreation	In effort to provide our residents and visitors with more recreational opportunities, over \$1 million is included for Windjammer Park and \$475,000 is included for parks improvements/expansion including pickleball courts, Little League field renovations, and the Harbor Heights Sports Complex – Phase 1. We will continue to explore partnerships with County and regional parks and recreation agencies.
Utility Rates	The City Council adopted utility rates for 2023 through 2025 via Ordinance 1961 on September 20, 2022. Rates for Wastewater service were reduced by 3% in 2023 and kept at that level through 2025, while rates for Water and Storm Drain service were unchanged. System Development Charges (similar to impact fees) will continue to be explored to help mitigate the impact of potential future rate increases on existing customers.
City Employees	To emphasize our focus on the wellbeing of City employees, included in the budget are: <ul style="list-style-type: none">• 2% and 3% cost-of-living increases (COLA)s, for 2023 and 2024, respectively, for non-represented employees.• Stress management programs and tools for non-represented employees.• Reevaluation of some pandemic related protocols that were implemented.• Funding for an outside consultant to conduct a thorough classification and compensation study.
Fire Bond and Levy	The voters will weigh in during the 2022 General Election to provide the City with the direction regarding the Fire Response Time Improvement Initiatives which include the construction of an additional fire station to serve the underserved west and southwest areas of the City and the equipment, operational funding, and staff necessary to operate it.

Personnel Changes	<p>This budget includes position changes netting out to less than 1 full-time equivalent employee (FTE). For 2023, the net decrease is -1.35 (from 170.06 to 168.71) and for 2024 the net increase is 0.40 (from 168.71 to 169.11). Changes include recognizing the shift from an in-house prosecuting attorney to a contracted service (-1.0 FTE) and the increased reliance on contracted out jail services (-2.0 FTE). Seasonal laborers were increased in Parks (two equate to 0.8 FTE) and Marina (one equates to 0.4 FTE), and four part-time fitness instructors were provided as an option (four equate to 1.0 FTE) for Senior Services to use in place of contract services. In 2024, the addition of a part-time HR Assistant (0.4 FTE) is included.</p>
Revenue Highlights General Fund	<p>Excluding significant sources of one-time or temporary revenues, General Fund Revenues are projected to increase by 3.2% in 2023 and 2.5% in 2024, well under the inflation rate of 6.457% as measured by the State of Washington Department of Revenue.</p>
Property Tax	<p>We are recommending the Council approve the legal limit 1% increase in the general property tax to help mitigate the effects of inflation. Revenues from the Fire and Bond levies have not been included in the budget pending the results of the November General Election.</p>
Sales Tax	<p>Due to economic uncertainty, we are budgeting sales taxes to increase by only 2% per year over the biennial period. Sales tax collections have been better than expected for 2021 and 2022; however, this is likely due to 1) the economic recovery that occurred during the waning of the pandemic and 2) higher than expected price increases.</p>
Utility Taxes	<p>Utility taxes are based off collections from 1) City owned utilities and 2) non-City utilities such as electric, gas, Island Disposal, and telephone. Collections track closely with utility rates, economic activity, and the on-going transition from land-line telephones to cell phones; therefore, we expect utility tax collections overall to increase by 2.7% in 2023 and 1.0% in 2024.</p>
Other General Fund Revenues	<p>Excluding significant sources of one-time or temporary revenues (grants and transfers-in), most revenues are expected to either grow modestly or stay flat when compared to the 2021-22 biennium. The one-major exception has been interest earnings. Following Federal Reserve decisions, interest rates have dramatically increased which the City's Finance Director has been able to leverage to lock-in for increased revenues which are expected to continue into the biennium.</p>

Special Revenue Funds

Transportation -
Streets, Arterials, Paths
& Trails, and TBD

The Streets and Arterials funds receive significant funding from the state-shared Motor Vehicle Fuel Tax (MVFT) and Capron Funds. Generally, these funds can be used for any transportation related project. Due to this duplication, the Streets and the Arterials Funds will be combined starting this biennium; however, the Streets and Arterials capital project funds will continue to exist to track their respective projects.

The basis for the distribution of revenues from the state is the amount of gas tax collected statewide. Unfortunately, these funding sources have stagnated (CAPRON) or dropped 20-25% (MVFT) since their peak in 2007 while the costs of roadway repair, construction, and maintenance have continued to increase. As a result, we are recommending reducing the level of roadway improvements funded by these funds by diligently leveraging grants, Real Estate Excise Taxes (REET) to try to keep up with project and operational needs. Recent legislation permits local governments to increase Transportation Benefit District (TBD) sales tax rates up to 0.3%. The City's current TBD rate is 0.2% and the funding is limited to pay for "costs associated with transportation improvement projects identified in the City of Oak Harbor's Six-year Capital Improvements Plan and Streetsaver Pavement Management System" (as updated from time to time). Unlike MVFT and CAPRON, sales taxes tend to grow over time.

Per State Law (RCW 47.30.050), Paths & Trails receives 0.42% of MVFT collections to be used only for pedestrian, equestrian, or bicycle trails.

Creative Arts

The Creative Arts fund is optionally funded by a one-quarter percent tax on the City's water, wastewater, and solid waste utilities.

Civic Improvement –
(2% Lodging Tax)

The city supports the Civic Improvement Fund with its transient lodging, hotel/motel taxes which have recovered from the pandemic induced recession.

Senior Services

Senior Services derives significant revenues from activity fees. As a vital congregate service, this operation was impacted significantly by the pandemic. However, with the heaviest impacts of the pandemic behind us, activities are returning and are expected to be back to pre-pandemic levels in this biennium. Capital projects for the Senior Center include Phase 2 of the roof repair and the purchase of a generator both of which are grant funded.

Debt Service Funds

This budget fully funds all debt payment commitments and maintains reserves identified in debt commitment documents.

**Real Estate Excise Tax
(REET) Funds**

Both REET 1 and REET 2 funds are being utilized to maintain funding for capital improvements (such as Windjammer Park Improvements, Shoreline Restoration, City Hall Remodel, Fire Station carpeting, Annual Street Improvements, and traffic calming) and capital project operating and maintenance activities per RCW 82.46.015 and 82.46.037.

**Capital Project Funds
(Portland Loos and
Windjammer Park)**

The budget completes the work on the Portland Loos and continues the Windjammer Park Phase II projects utilizing previously identified funds and additional Park Impact Fees and REET.

Utility Funds

The Utility Fund budgets are based on the recent rate setting work approved by City Council. Potential adjustments to System Development Charges (charges to new development to recover an equitable share of system costs attributable to their impact to the system) are in the process of being evaluated which would help mitigate the need for future rate increases to fund project expenses.

Marina Fund

The Marina Fund was able to weather the pandemic almost unscathed and is expected to continue normal operations as the pandemic continues to wane. Modest moorage fee and dredging fee increases are programmed in the budget to help cover the costs of operations and current and future dredging related debt service. Capital projects for the Marina include Boatyard Acquisition, F Dock Storm Damage Repair, Dredging Pre-design, and the Additional Improvements project. The majority of capital project funding is from grants.

Internal Service Funds

All internal Service Funds maintain normal operations in the proposed budget.

Council Priorities / Goals

In March 2022, the City Council held a retreat in anticipation of the upcoming budget process. During the retreat the Council provided policy input to the Mayor and Administration to assist in preparing the budget. Over the ensuing months, City Council discussed its priorities and approved the following goals on October 4, 2022.

City Council Goals in Order of Priority

1. Downtown & Marina – Downtown Revitalization
2. Utility Infrastructure – Repair
3. Parks & Recreation – Windjammer Park
4. Utility Rates – Stabilize
5. Downtown & Marina – Expansion
6. City Infrastructure – Planning
7. Parks & Recreation – Partnership
8. City Employees – Morale
9. Downtown & Marina – Dredging
10. Community Development – Joint Planning Area
11. City Infrastructure – West Whidbey Ave
12. Parks & Recreation – Accessible Playground
13. Other – Public Involvement
14. Community Development – Economic Development Staff
15. City Facilities – Fire Levy
16. City Infrastructure – NE 7th Ave
17. Community Development – Affordable Housing
18. Community Development – Development Code
19. Parks & Recreation – Enhance Programs
20. Parks & Recreation – Harbor Heights
21. Downtown & Marina – Restrooms
22. City Employees – Non-Represented Parity
23. Community Development – Infill
24. Downtown & Marina – Water Taxi
25. Downtown & Marina – Buy Property
26. Other – City Manager
27. City Infrastructure – Freund Marsh
28. Community Development – Taskforce
29. City Facilities – City Buildings
30. Parks & Recreation – Topsoil
31. Downtown & Marina – Navy Gate
32. Utility Infrastructure – Aquarium

Oak Harbor's Organizational Structure & Budget Responsibility

The City of Oak Harbor has a Mayor-Council form of government. The Mayor is elected by the citizens for a four-year term and serves as the chief executive officer of the municipality. The Mayor is responsible for carrying out the policies, which are set by the Council, and supervises the other executive and administrative officers in the performance of their official duties. The Council has the authority to set the municipality's policies and the Mayor is responsible for carrying out these policies.

The City Council consists of seven elected members, each for four-year, staggered terms. The Council is the legislative body of the City and is responsible for all legislative actions and policymaking for the City. The Council is empowered with the authority to enact ordinances and policies to protect the rights of the citizens of the community. The City Council meets twice per month to review, direct, and legislate on matters of land use, finance and general governance. Council members also serve on committees, which include community members, to review specialized areas and make recommendations to the Mayor and Council.

The City Administrator is appointed by the Mayor, subject to confirmation by the City Council. The City Administrator is the chief administrative officer for the City, under the direction and authority of the Mayor, and is responsible for the management and administration of all City functions and personnel. The City Administrator is responsible for carrying out all City policies through the supervision and coordination of City departments, evaluating budget requests for recommendation to the Mayor, and a variety of programming, organizing and negotiating activities. The City Administrator is responsible for managing the affairs of the City to maximize efficiency, economy and public confidence.

The Finance Department is responsible for coordinating all aspects of the budget process on behalf of the City. To do this, the Finance Director issues budget instructions, develops, and provides budgetary data and analysis, conducts budget process training sessions, communicates regularly with City staff, and assembles the biennial budget. Furthermore, throughout the year, the Finance Department assists department heads with formulating innovative fiscal solutions and alternatives to help them achieve their goals.

Comprehensive Financial Management Policies

Introduction

Sound financial stewardship and the prudent use of public funds are two of the primary responsibilities given to the officials and managers of the City of Oak Harbor. Having been entrusted with this responsibility by our citizens, the establishment and maintenance of wise fiscal policy enables City officials to protect public interests and ensure public trust. The overall financial strategy of the City of Oak Harbor is to develop a sound financial resource base for the purpose of ensuring public safety, maintaining the physical infrastructure and surroundings of the City, and promoting the social well-being of the citizens of Oak Harbor.

This Comprehensive Financial Management Policy document incorporates past financial practices in defining the current policies to be used by the City to meet its obligations and operate in a financially prudent manner. These policies have been established to provide general fiscal guidelines and are intended to provide sound direction in the management of the City's financial affairs.

Purpose

The Comprehensive Financial Management Policy assembles a summary of all the City's financial policies in one document. These policies are a tool to ensure that the City maintains a high level of financial solvency in order to meet the City's immediate and long-term service objectives. The purpose of the individual policies contained herein is to serve as guidelines for both the strategic long-term-financial planning and internal financial management processes of the City.

The City of Oak Harbor is accountable to its citizens for the use of public funds. The City's resources must be wisely used to ensure adequate funding for the services, public facilities, and infrastructure necessary to meet the community's present and future needs. The importance of sound financial management makes it desirable for a City to establish goals and targets for its financial operations, so that policies will be consistent and complete, and performance can be monitored on an ongoing basis. Because a fiscally sound City government is in the best interests of the citizens of the City of Oak Harbor, this Comprehensive Financial Management Policy has been adopted as the guiding management principle to be applied in the management of the City's finances.

The City's policies are categorized in the following sections:

- General Financial Goals
- Operating Budget Policies
- Revenue Policies
- Expenditure Policies
- Reserve Policies
- Performance Measurement Policies
- Investment Policy
- Special Revenue Policies
- Accounting, Financial Reporting and Auditing Policies

General Financial Goals

- a) To provide a financial base sufficient to sustain municipal services to maintain the social well-being and physical conditions of the City.
- b) To be able to withstand local and regional economic trauma, to adjust to changes in the services delivery requirements, and to respond to other changes as they affect the community.

- c) To maintain an excellent credit rating in the financial community and assure taxpayers that Oak Harbor city government is maintained in sound fiscal condition.

Operating Budget Policies

- a) The base operating budget is the City's comprehensive two-year financial plan which provide for the desired level of city services as defined by the City's priorities. A budget will be developed every two years using a "budgeting by priorities" process.
- b) The goals of the budgeting by priorities process are:
 - Align the budget with citizen priorities
 - Measure progress towards priorities
 - Get the best value for each tax dollar
 - Foster continuous learning in the City
 - Build regional cooperation
- c) "One-time" expenses require specific authority to be carried forward into subsequent budgets.
- d) Revenues and expenditures for the General Fund and all operating funds shall be projected for the ensuing biennium.
- e) Biennial operating budgets should provide for design, construction, maintenance and replacement of the City's capital, plant (facilities), and equipment consistent with the Capital Facilities Plan including the related cost for operating such new facilities.
- f) The City will maintain all its assets at a level such that it protects the City's capital investment and minimizes future maintenance and replacement costs.

Revenue Policies

- a) Current revenues will be sufficient to support current expenditures.
- b) A well-diversified and stable revenue system will be maintained to shelter public services from short-run fluctuations in any particular revenue source. Because revenues, especially those of the General Fund, are sensitive to both local and regional economic activities and legislation, revenue estimates should be calculated using an objective, analytical process, and will be neither overly optimistic nor overly conservative. Revenue estimates will be as realistic as possible based on the best available information.
- c) Revenue forecasts will encompass all resources that can be utilized for public services. Should economic downturns develop which could result in revenue shortfalls or fewer available resources, the City will immediately compensate by making adjustments in anticipated expenditures.
- d) Revenues of a one-time, limited, or indefinite term will be used for capital projects or one-time operating expenditures to ensure that no ongoing service program is lost when such revenues are reduced or discontinued.
- e) The City will project revenues for the next three years and will update this projection annually. The Finance Department will annually review and make available to the Finance Committee an analysis of each revenue source.
- f) The City will not utilize deficit financing or short-term borrowing as a revenue source to finance current operating needs without full financial analysis and prior approval of the City Council. Interfund loans are permissible to cover temporary gaps in cash flow, but only when supported by a well-documented repayment schedule of short duration.
- g) In order to assist decision makers in prioritizing support for various City program alternatives, and tier system consisting of three levels shall be utilized. Tier 1 programs will consist of programs critical to core business functions of the City. Tier 2 programs shall consist of programs not

necessarily belonging to a core business function but shall consist of those programs assigned a high priority in meeting specific City objectives. Tier 3 programs shall consist of those programs receiving consideration as funds are available and after all business core functions and high priority programs have been considered. As part of Council's mission statement objectives, and specific dollar amount or percentage of the annual operating budget shall be established as a not to exceed threshold for the aggregate cost of Tier programs.

Grant Revenues

- a) All potential grants shall be carefully examined for matching requirements. If local matching funds are not available, some grants may not be accepted. Grants may also be rejected if programs must be entirely funded with local resources after the grant program is completed.
- b) When considering grants for the purposes of capital construction or other projects of an acquisition nature, an analysis will be made of the City's ongoing ability to maintain, repair, or commit the facilities to a specific economic purpose. In all cases, an analysis will be performed regarding the City's ability to comply with any restrictions or long-term commitments included as a stipulation of receiving the grant award.

Enterprise Revenues

- a) To ensure that the enterprise funds remain self-supporting, user fees and rate structures will be incorporated to support the total direct and indirect costs of operations, capital facilities maintenance, debt service, depreciation, and pass-through rate increases from source of supply vendors.
- b) Revenues received for enterprise purposes will be restricted to the respective funds.

User Fee Revenues

- a) The City will establish all user fees and charges at a level related to the cost of providing the service. Every year, the City will regularly revise user fees with a review by the Mayor to adjust for the effects of inflation and increases in operating costs.
- b) As much as is reasonably possible, authorized City services that provide direct benefit to a specific group, organization, or citizen should be supported by fees and charges to recover the costs of providing such benefit. The goal of this is to provide maximum flexibility in the use of general City taxes to meet the cost of services of broader public benefit. Charges for services that benefit specific users should recover full costs, including all direct costs, capital costs, department overhead, indirect cost allocation, and City-wide overhead. Departments that impose fees or service charges should prepare and periodically update cost-of-service studies for such services.

Expenditure Policies

- a) A high level of priority will be given to expenditures that will reduce future operating costs, such as increased utilization of technology, equipment, personnel, and prudent business methods.
- b) The City of Oak Harbor strives to ensure its service programs are of high quality. If expenditure reductions are necessary, complete elimination of a specific service is preferable to lowering the quality of programs provided.
- c) All City personnel share in the responsibility of looking at and understanding the City's long-term financial viability, its general spending trends, its projected incomes, and educating themselves, division heads, and employees on the necessary short and long-term balance between revenues and expenditures. Department heads are responsible for ensuring departmental expenditures under their control are in accordance with City Council's authorized expenditure authorization.

- d) Before the City undertakes any agreements that would create fixed ongoing expenses, the cost implications of such agreements will be fully determined for current and future years through the use of strategic financial planning models.
- e) Organizations that are not part of the City, but which receive funding from the City, shall not have their appropriation carried forward from year to year unless expressly authorized and directed by City Council. Performance measures will be established for each program receiving to ensure support is in conformance with City objectives. Annual review to include a report from the program sponsor and reauthorization of funding is required.
- f) All externally mandated services provided by one fund for another, for an outside source, or for which full or partial funding is available will be fully costed out to allow for reimbursement of expenses. The estimated direct costs of providing the service will be budgeted and actual costs charged to the fund performing the service. Interfund service fees charged to recover these direct costs will be recognized as revenue to the providing fund.
- g) The City will maintain expenditure categories according to state statute and administrative regulation.

Personnel

- a) Emphasis is placed on improving individual and workgroup productivity rather than adding to the work force. The City will hire additional personnel only after the need for a new employee is substantiated and documented.
- b) All compensation negotiations will focus on total compensation including direct salary, health care premiums, pension contributions, and other benefits of a non-salary nature. Cost analysis of salary increases will include the effect of such increases on the employer-share of related fringe benefits.

Maintenance and Replacement

The budget process will include a multi-year projection of vehicle replacement requirements. The budget will provide sufficient funding for adequate maintenance and orderly replacement of capital plant, equipment, and vehicles. Future maintenance needs for all new capital facilities will be costed out and included as decision criteria.

Short-term Debt Policies

- a) Short-term debt covers a period of one year or less.
- b) The City may use short-term debt to cover temporary cash flow shortages that may be caused by a delay in receipting tax revenues or issuing long-term debt.
- c) The City may issue interfund loans rather than outside debt instruments to meet short-term cash flow needs. Interfund loans will be permitted only if an analysis of the affected fund indicates excess funds are available and the use of these funds will not impact the fund's current operations. All short-term borrowing will be subject to Council approval by ordinance or resolution *and* will bear interest based upon prevailing rates.

Long-term Debt Policies

- a) The City will confine long-term borrowing to capital improvements that cannot be financed from current revenues.
- b) Acceptable uses of bond proceeds can be viewed as items that can be capitalized and depreciated. Refunding bond issues designed to restructure currently outstanding debt is also an acceptable use of bond proceeds.

- c) Where possible, the City will use special assessment revenue, or other self-supporting bonds instead of general obligation bonds.
- d) The City will not use long-term debt for current operations.
- e) The City will maintain good communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus.
- f) General Obligation Bond Policy
 - 1) Every project proposed for financing through general obligation debt should be accompanied by a full analysis of the future operating and maintenance costs associated with the project.
 - 2) Bonds cannot be issued for a longer maturity schedule than a conservative estimate of the useful life of the asset to be financed.
- g) Limited Tax General Obligation Bond Policies
 - 1) As a precondition to the issuance of limited tax general obligation bonds, all alternative methods of financing should have been exhausted.
 - 2) Limited tax general obligation bonds should only be issued under certain conditions:
 - A project in progress requires monies not available from alternative sources;
 - Matching fund monies are available which may be lost if not applied for in a timely manner; or
 - Catastrophic conditions.

Reserve Policies

General Fund Stabilization Reserve

The General Fund shall maintain a Stabilization Reserve in the amount of 10% of General Fund revenues, excluding any significant one-time revenue.

Operating Fund Balance Policy

One of the most significant policies envisioned for the City's budget is to begin each year with a targeted fund balance. The long-term goal is to obtain a rolling beginning fund balance in each operating fund equal to 16.67% percent of the fund's operating budget, excluding building permit revenue and any significant one-time revenues.

Equipment Replacement Reserve Fund

The Equipment Replacement Reserve Fund is to be utilized as a sinking fund to set aside the necessary resources to finance the purchase or replacement of vehicles, equipment, and technology for the operational needs of the City. For each listed piece of equipment, a schedule will be made outlining the project future cost of replacement, a listing of the current contributions made towards replacement, and the estimated service charges for maintenance. Funds or departments that participate will be part of regularly scheduled allocations made by the Finance Director to ensure that adequate funds are reserved for replacement. Should a department require equipment that has not previously been scheduled; the initial acquisition of the equipment will be budgeted for and purchased from the department's own budgetary schedule. The equipment will then be moved and maintained in the equipment replacement fund. Under no circumstances will funds be withdrawn from the reserve for other operating purposes.

Rainy Day Reserve Fund

The Rainy Day Reserve's primary purposes are to protect the City's essential service programs during periods of economic downturn that may temporarily reduce actual resources or cut the growth rate of

City resources below that necessary to maintain pre-existing service levels. Disbursement of funds will only be made upon approval of Council.

LEOFF I Post-retirement Benefit Fund

The LEOFF I Post-retirement Benefit Fund is to provide actuarial-sound fund balances to match the post-retirement liabilities accrued for covered fire and police personnel. An actuarial study is commissioned every five years to assess the status of the pension plan and to set new reserve targets as required. The pension plan is expected to service retirees until approximately the year 2040.

Cumulative Reserve 1st Quarter Percent REET Fund

The City created the Cumulative Reserve 1st Quarter Percent REET Fund to finance the repair, maintenance, and acquisition of park, library, recreational, cultural, and civic improvements, and land. The proceeds from the 1st Quarter Percent REET are authorized by RCW 82.46.010.

Cumulative Reserve 2nd Quarter Percent REET Fund

The City created the Cumulative Reserve 2nd Quarter Percent REET Fund to finance a package of improvements that will be funded from a second 1/4 percent real estate excise tax. This tax was specifically enacted as a part of the state's growth management statutes, which call for the provision of resources for capital facilities that relate directly to growth. The long-term goal of this fund is to accumulate sufficient cash for capital needs deemed appropriate within the scope of the Growth Management Act.

Cumulative Reserve Enterprise Funds

A cumulative reserve shall be established by the Water, Wastewater, Solid Waste, Storm Drain, and Marina Funds to replace utility capital, plant, and equipment. This reserve will be adjusted biennially by the current year's depreciation expense less bond reserves, principal paid on outstanding debt, and purchases of replacement capital. The long-term goal of this fund is to accumulate sufficient cash for capital needs deemed appropriate within the scope operations and the Growth Management Act. Bond reserves shall be created and maintained by the Water, Wastewater, Solid Waste, and Stormwater Utilities and the Marina in accordance with the provisions set forth in the bond covenants.

Paths and Trails Fund

The purpose of this reserve fund is to establish and maintain paths and trails for bicyclists, equestrians, and pedestrians. The basis for revenue is a one-half of one percent of Motor Vehicle Fuel Taxes received by the Street Fund. Funds must be expended for the purpose required within ten years of receipt.

Performance Measurement Policies

As the demands for new services and improvements to existing programs have strained the City's capacity to provide these in an era of fiscal restraint, new techniques for stretching resources have been developed and tested by municipalities throughout the country.

To this end, it is the policy of the City of Oak Harbor to develop a comprehensive productivity/work measurement program throughout City government to improve the efficiency and effectiveness of service delivery. The primary objectives of this City initiative should be:

- a) Developing accurate and fair measures of quality and effectiveness of service delivery in each City department and agency.

- b) Training City managers and employees to conduct performance measurement studies, to help design and implement an overall performance evaluation program, and to utilize this program on an ongoing basis.
- c) Integrating the work standards and measures produced by the performance evaluation effort into the City's existing budgetary and accounting systems.
- d) Saving City dollars and resources in providing existing and new municipal services.

In implementing each of the phases of this performance measurement program, the City will seek to maximize the reporting and analysis of data that demonstrates progress and area for further refinement. The City believes the development of accurate and realistic productivity measures, and the integration of these measures into its budgetary and accounting systems, will enable future City Councils, City Administrations, and management personnel to make resource allocation decisions which reflect the financial requirements of all activities as well as hard information on the quality and quantity of services being delivered.

Investment Policy

The Finance Director will biennially submit any recommended amendments to the City's investment policy to the City Council for review.

Special Revenue Policies

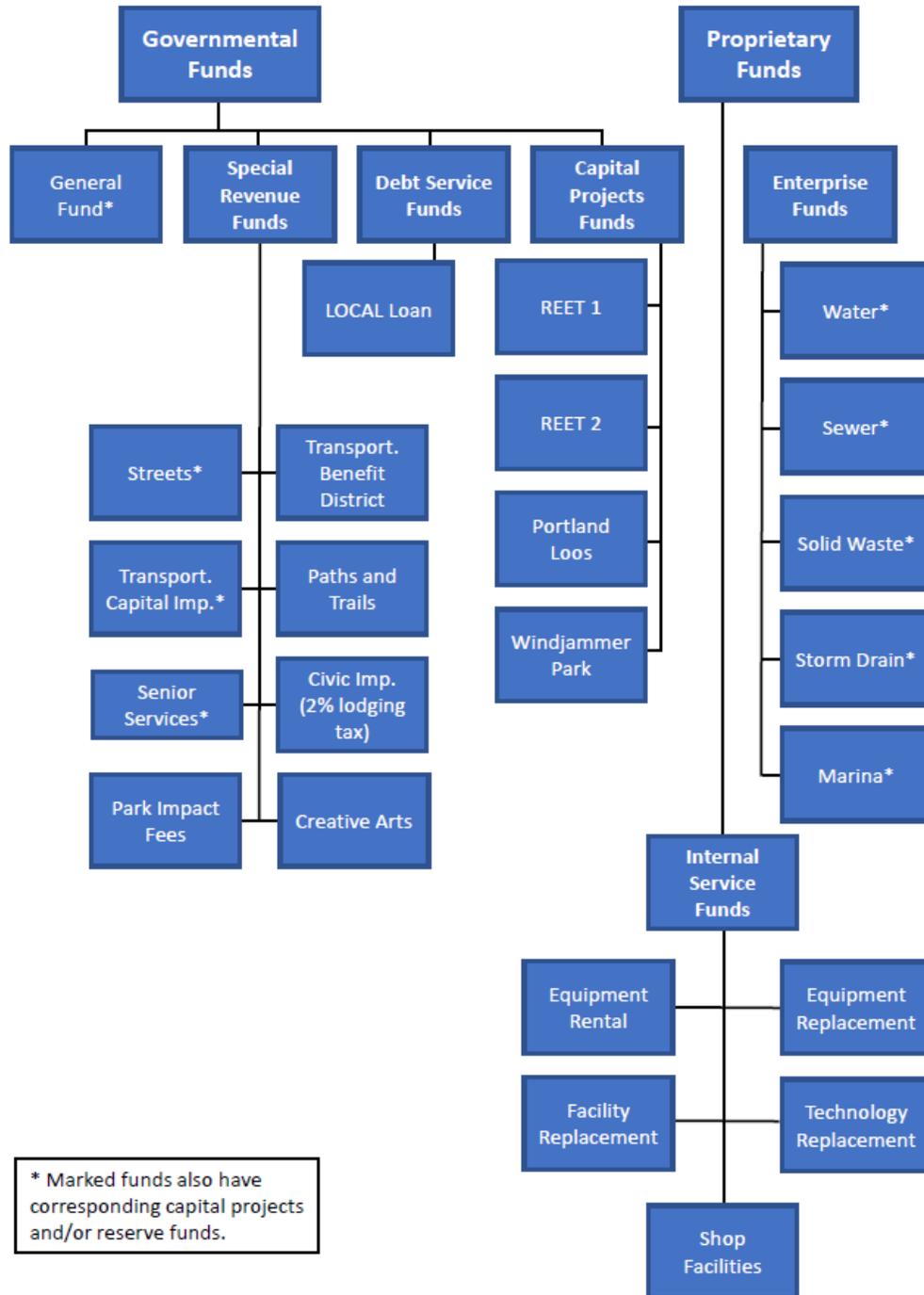
- a) The City will establish and maintain Special Revenue Funds in accordance with Generally Accepted Accounting Principles which will be used to account for the proceeds of specific revenue sources to finance specified activities which are required by statute, ordinance, resolution, or executive order.
- b) The City will comply with GASB Statement 54 which defines the appropriate use of Special Revenue Funds for reporting purposes. The City Council may determine to separate the General Fund into supporting "sub-funds" for budgeting and management purposes. These "sub-funds" will be combined for financial reporting purposes to comply with GASB Statement 54.
- c) Special Revenue Funds having biennial operating budgets will be reviewed by the City during the budget process.

Accounting, Auditing, and Financial Reporting Policies

- a) The City will establish and maintain a high standard of internal controls and accounting practices. The City budgets and accounts for revenues and expenditures on a modified accrual basis in its day to day operations.
- b) The accounting system will maintain records on a basis consistent with accepted standards for local government accounting and the State of Washington Budgeting, Accounting, and Reporting Systems.
- c) Regular monthly and annual financial reports will present a summary of financial activity by major types of funds.
- d) The annual financial report shall conform to Generally Accepted Accounting Principles and be in the form of a Comprehensive Annual Financial Report as described by the GFOA.
- e) A fixed asset system will be maintained to identify all City assets, their location, condition, and disposition.
- f) The City will ensure that City records are audited annually, and which will result in the issuance of a financial opinion. The results of such audit are to be available to the public via the City's website.

The City's Financial Structure

The financial operations of the City are organized into funds and account groups, each of which is a separate fiscal and accounting entity. All revenues received or expenditures made by the City are accounted for through one of the funds or account groups listed below.



The City's financial structure is consistent with Washington State's Budget, Accounting, and Reporting System (BARS), as required for all Washington local governments. The financial statement is prepared in accordance with generally accepted accounting principles (GAAP) as applied to governmental units.

Expenditure budgets are prepared at the "line item" or object-of-expense level. (An example is wages, uniforms and clothing, office supplies, professional services, etc.) Summary totals are provided for object groups (such as wages, benefits, supplies, and capital outlay). Further subtotals are provided for organizational units within departments (divisions), which are an approximation of costs by function. Finally, department and fund totals provide a broader viewpoint of the budget. The financial overview page contained within each operating department section provides summary level financial data with comparative years.

Governmental Funds

Governmental funds use the modified-accrual basis of accounting. Under this basis, revenues are recognized when received in cash and earned. Expenditures are accounted for on the accrual basis with the exception of employee leave benefits and long-term debt, which are recognized when due.

Many City functions are financed through governmental funds. There are five types of governmental funds:

1. General Fund
2. Special Revenue Fund
3. Debt Service Fund
4. Capital Projects Fund
5. Expendable Trust Fund

General Fund

The General Fund is the major operating fund of the City government, and it accounts for the vast majority of City operations. The General Fund pays for police and fire services, parks and recreation, development services, building inspection, general city administration, legal, and finance among other city functions.

Major revenues are local sales taxes, property taxes, state shared revenue, fines and forfeitures, license and permit fees, charges for services, interest, and other fees.

The General Fund is considered unrestricted and can be used for any governmental purpose. All other City funds are used to account for revenues that are restricted under either federal, state, or local law, including generally accepted accounting principles.

Special Revenue Funds

Special Revenue funds are used to account for those types of revenues that are legally restricted to be spent for a specific purpose (except for expendable trusts or major capital projects). These revenues must be accounted for separately from the General Fund for a variety of reasons. Special revenue funds pay for street and arterial improvements funded through CAPRON funds and the motor vehicle fuel tax, path and trail improvements funded through motor vehicle fuel tax, Transportation Benefit District (TBD) improvements funded through a voter approved 0.2% sales tax, civic improvements paid for with the 2% hotel lodging tax, neighborhood and community park improvements paid for with impact fees, and the Senior Center which is funded through restricted contributions from the City General Fund and through program revenues.

Debt Service Funds

The following are the types of debt generally issued by the City for general government purposes:

Unlimited Tax General Obligation Bonds represent debt that was approved by voters for a specific purpose. In this case, citizens have agreed to levy property taxes to repay the debt, generally over specified period of time.

Legal Debt Limits Legal Debt Limits established in state statute are as follows: Councilmanic Bonds (non-voted) 1.5% of assessed property valuation; Unlimited Tax General Obligation Bonds (voted), Utility Purposes with a 3/5 public vote, and Open Spaces and Parks Facilities with a 3/5 public vote are all 2.5% assessed property valuation. The 2021 (for 2022 taxes) assessed property valuation is \$2,525,523,793. The preliminary Councilmanic Legal limit is \$37,882,857, less outstanding Councilmanic general obligation debt of \$1,421,200, which results in a Councilmanic legal limit of \$36,461,657. The Unlimited Tax G.O. Bond, Utility and Parks legal limit are all \$63,138,095.

Limited Tax General Obligation Bonds (also called "Councilmanic Bonds") can be issued with approval of the City Council. The debt is repaid from general revenues of the City.

Local Improvement District (LID) Bonds represent debt that is repaid by the property owners who benefited from the capital improvement through annual assessments paid to the City. LIDs are formed by the City Council after a majority of property owners agree to the assessment.

Capital Projects Funds

The Capital Projects funds are used to account for the monies used for the acquisition or construction of major capital facilities (such as buildings or roads).

The City's Capital Projects funds are funded by grants, private sources, and transfers from other City funds or from the receipt of bond proceeds resulting from the City's issuance of bonds for a specific project.

Expendable Trust Funds

These funds are used to account for monies received by the City in a trustee capacity, where both the principal and earnings of the fund may be expended. The City currently does not utilize any Expandable Trust Funds

Proprietary Funds

Proprietary operations of the City, enterprise and internal service functions, are accounted for using the accrual basis of accounting in a manner comparable to private industry. Proprietary funds are used to account for the City's activities that are similar to those found in the private sector. These activities are not financed by taxes, but rather by fees charged to the users of the service. The accounting principles used for proprietary funds are the same as those applicable to similar businesses in the private sector.

Enterprise Funds

These funds accounts for the activities of providing utility services to citizens within the City's certificated area of service. The City recognizes that enterprise activities are most advantageous to the City when supported fully by fees. As more customers are connected to the system, user charges are expected to cover the full cost of providing these services to the system customers.

Internal Service Funds

Internal Service funds are used to account for the financing of goods or services provided by one department to another, or to other governments, on a cost-reimbursement basis. By reporting such goods and services in this manner, the City is able to:

- Account for the total cost of the activity,
- Accumulate resources for replacing fixed assets, and
- Isolate interfund services so that governmental fund types do not report related revenues and expenditures twice within the same fund type (once by the department furnishing the goods or services, and once by the department receiving the goods or services).

Though not required by law, annual budgets for internal service funds are prepared for internal management purposes. Revenue for such funds is derived from the charges assessed to each user department.

Budget Organization – Fund Numbering System

The funds of the city are organized following the guidance provided in the Budgeting Accounting Reporting System (BARS) maintained by the Washington State Auditor's Office. The fund numbers correspond to the use of the fund's revenues. The numbering system is as follows:

General Fund

001 Series

This fund is the general operating fund of the City. It accounts for all financial resources and transactions except those required to be accounted for in another fund. The activities of fire and police service, legal, finance, planning, parks and recreation, administration, and other general activities are included.

The **Current Expense Fund #001** receives property taxes, sales taxes, and other revenues to cover the cost of general city operations.

The **Current Expense Reserve Fund #002** is the holding fund for stabilization and reserve funds. Currently the stabilization transfer and fire department reserve funding are the major revenue source.

The **Flexible Spending Account Fund #003** is used to account for the activities of the employee unreimbursed medical plan.

The **Seizure Fund #005** holds funds from drug seizures.

The **Marathon Fund #006** is used to account for the activities of the City's marathon.

The **General Fund Capital Projects Fund #007** is used to record capital projects related to the general fund departments.

Special Revenue Funds

100 Series

Special Revenue funds account for revenues derived from specific taxes, grants, or other sources, which are designated to finance activities of the City. The City's Special Revenue Funds include the following fund accounting entities:

The **Street Fund #101** receives State-shared unrestricted gasoline tax revenues and Capron funds. Capron funds are State-shared revenues comprised of gasoline taxes and motor vehicle license fees. Island and San Juan Counties and municipalities within these counties are the only recipients of Capron funds. Revenues are used for maintenance of the City streets.

The **Street Capital Projects Fund #102** is used to record capital projects related to streets.

The **Arterials Capital Projects Fund #103** is used to record capital projects related to arterials.

The **Arterials Fund #104** will be retired in this biennial with the funding combined in the Street Fund. There is no legal or Code requirement for this fund, it is funded by the same revenue sources as the Streets fund, no rational basis was found for the revenue split between the Streets and Arterials funds, and research failed to find a significant presence of separate Arterials fund in many other cities. However, separate Streets and Arterials capital projects funds will continue to be maintained.

The **Transportation Capital Improvement Fund #105** collects revenue from development activity and grants to be used for expenditures on improvements to public streets and roads.

The **Paths and Trails Fund #106** collects revenues equal to 0.42% of the motor vehicle fuel tax. These revenues are for the dedicated use of constructing and maintaining the city's pedestrian and bicycle paths and trails.

The **Transportation Benefit District #1 Fund #107** receives two-tenths of one percent or 0.2% of sales and use taxes that have been imposed within city boundaries. Revenues are used for TBD transportation improvements of the City streets.

The **Transportation Benefit District #1 Capital Projects Fund #108** is used to record capital projects related to TBD transportation improvements.

The **Cumulative Reserve Street Fund #110** reserves matching funds for grant requirements and as a contingency reserve for unanticipated expenditures. There are no balances or activity in this fund

The **Creative Arts Fund #115** collects ¼% of the 6¼% utility tax to foster the creative arts in the City.

The **Civic Improvement Fund #116** receives hotel/motel tax revenues for expenditure on promotion of tourism. The City receives both the basic 2% and the additional 2% lodging taxes.

The **Parks Impact Fee Fund #127** receives revenue from developers for constructing and maintaining new and established parks. This fund is the result of combining Neighborhood and Community Park funds.

The **Senior Services Fund #129** receives participant fees, grant revenues, and contributions from The City's General Fund and Island County for expenditures associated with providing services and activities for the senior citizens in Oak Harbor and Island County.

The **Senior Center Capital Projects Fund #130** is used to record capital projects related to the Senior Center.

Debt Service Funds

200 Series

Debt Service funds account for the accumulation of resources and the payment of general long-term debt principal and interest from governmental resources and special assessment bond principal and interest from special assessment levies when the government is obligated in some manner for the payment.

LOCAL Loan Fund #230 accounts for the debt service on the lighting upgrade project.

Capital Projects Funds

300 Series

Capital Projects funds account for financial resources, which are, designated for the acquisition and construction of general government capital improvements (other than those financed by proprietary funds).

The **Cumulative Reserve – Municipal Fund #311** receives the first ¼ of 1% of the Real Estate Excise Taxes. These revenues are to be used for municipal capital improvement projects necessary to implement Growth Management Act-related improvements.

The **Cumulative Reserve – Capital Fund #312** receives the second ¼ of 1% of the Real Estate Excise Taxes. These revenues are to be used for general capital improvement projects identified in the City's Capital Facilities Plan.

The **Portland Loos Fund #320** was established to record the expenditures for the construction of the Municipal Pier project and is now being used for the Portland Loos project.

The **Windjammer Park Project Fund #325** receives funding from various grant, lodging tax, and subsidy sources to be used in the redevelopment of Windjammer Park project.

Enterprise Funds

400 Series

Enterprise funds account for operations (a) that are normally financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Enterprise funds include:

The **Water Fund #401** accounts for the operations of the City-owned water utility. The water department maintains three storage tanks, approximately 103 miles of water mains, three booster pumps and associated facilities. The distribution system serves the City of Oak Harbor and supplies water to the U.S. Naval Air Station at Whidbey Island.

The **Wastewater Fund #402** accounts for the operations of the City-owned sanitary sewer utility. The City's sewer treatment plant and sewer treatment lagoons provide secondary treatment. The sewer department maintains approximately 70 miles of sanitary sewer mains, 11 remote lift stations and associated appurtenances. The collection and treatment system serves the City of Oak Harbor and a portion of the U.S. Naval Air Station at Whidbey Island.

The **Solid Waste Fund #403** accounts for the operations of the City-owned solid waste utility. The solid waste utility provides full service solid waste, recycling, and yard waste. This utility serves the City of Oak Harbor.

The **Storm Drain Fund #404** accounts for the operations of the City-owned Storm Drain utility. The storm drain utility consists of 10 City-owned detention facilities and control structures and maintains approximately 49 miles of storm drainpipe, roadside ditches and bio-swales. This utility serves the City of Oak Harbor.

The **Marina Fund #410** accounts for the operations of the City-owned Marina. This full-service marina has moorage berths, dry storage sheds and dry landing storage. Other services provided are: temporary moorage, electricity, fuel, and launcher.

The **Water Cumulative Reserve Fund #411** is the Water Fund's reserve account and will collect monies to be used for future capital improvements.

The **Wastewater Cumulative Reserve Fund #412** is the Wastewater Fund's reserve account and collects monies to be used for future capital improvements.

The **Solid Waste Cumulative Reserve Fund #413** is the Solid Waste Fund's reserve account and collects monies to be used for future capital improvements.

The **Storm Drainage Cumulative Reserve Fund #414** is the Storm Drainage Fund's reserve account and collects monies to be used for future capital improvements.

The **Marina Fund Cumulative Reserve #420** is the Marina Fund's reserve account and will collect monies to be used for future capital improvements.

The **WWTP Project Fund #422** accounts for the revenues and expenditures related to the construction of the Wastewater Treatment Plant.

The **Water Capital Projects Fund #431** is used to record capital projects related to water.

The **Sewer Capital Projects Fund #432** is used to record capital projects related to sewer.

The **Solid Waste Capital Projects Fund #433** is used to record capital projects related to solid waste.

The **Storm Drain Capital Projects Fund #434** is used to record capital projects related to storm drain.

The **Marina Capital Projects Fund #440** is used to record capital projects related to the Marina.

Internal Service Funds

500 Series

Internal Service funds account for operations that provide goods and services to other departments or funds within the City or to other governmental units on a cost-reimbursement basis.

The **Equipment Rental Fund #501** accounts for the motor-pool operations of the City. Maintenance, operation, and depreciation costs are charged to each user department on a monthly basis. Equipment Rental finances replacement of all vehicles and heavy equipment. Cash reserves or "sinking funds" are established to fully fund vehicle and major equipment needs at the time of purchase.

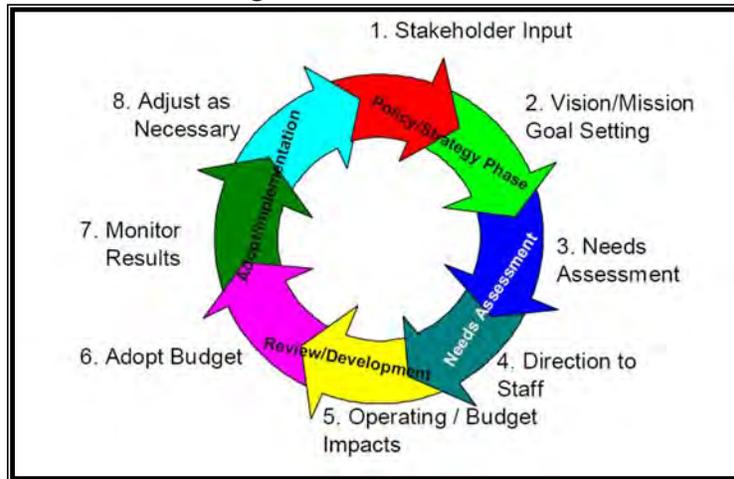
The **Equipment Replacement Fund #502** accumulates funds for future purchases of larger pieces of equipment and all vehicles for the City.

The **Facility Replacement Fund #504** accumulates funds for future repairs to facilities.

The **Technology Replacement Fund #505** accumulates funds for future purchases technology and software for the City.

The **Shop Facility Fund #510** serves two purposes. First, it accounts for the cost of operating the Public Works Facility Campus and supervision of the various Public Works divisions. Each division that is housed at the facility is charged space rent, with the annual proceeds used to pay maintenance and overhead. Secondly it charges out for the Special Labor Pool to the other funds that use these employees.

Budget Process and Calendar



Budgeting for Cities in Washington State

Much of the requirements for how to construct a city budget in Washington State is set out in state law. RCW 33A.34 establishes the procedures for city biennial budgets. The city is at liberty to add elements to the requirements. The City of Oak Harbor has enhanced the required budget steps with pre-budget activities and additional transparency to the process and result.

Budgeting Procedures

Biennial budgets are legally permitted by RCW 35.34.010. In consideration of the lengthy and intense process associated with the adoption of a budget, the Washington State Legislature provided, in 1985, for biennial budgets for cities and towns. The process for adopting a biennial appropriated operating budget is the same as that for an annual budget. The schedule for submitting budget estimates, the proposed preliminary budget, budget hearings and budget adoption is also the same.

The Preliminary Budget

The budget process for the City of Oak Harbor is year-round activity. Formal budget preparation begins in mid-summer before the start of the next biennial period, with projection of City reserves, revenues, expenditures, and financial capacity. Budget worksheets, capital project, personnel reports, instructions, and other materials are provided to the departments at this time.

The concept of a 'base budget' is being introduced during this 2023-24 biennial budget process. Operating accounts that were determined to be more directly under the control and discretion of departments were provided to department directors with an aggregate not-to-exceed amount based on past trends and modest inflation. Amounts requested above this 'base' amount were put on a 'Decision Package Form' for evaluation by the Mayor / Executive Administration which include meetings with the various department directors and division managers. Personnel request and capital project forms were also used with parallel processes.

Once decisions are made, staff enters the budgetary data into the City's accounting system and updates revenue and expense projections for the current year and revenue projections for the biennial period. The Budget Document is finalized and then presented to the City Council and the public in accordance with Washington State law and the Oak Harbor Municipal Code as outlined in the calendar below.

The Final Budget

A public hearing is held to adopt the budget per Washington State law which reads “the city will meet on or before the first Monday of the month next preceding the beginning of the ensuing fiscal biennium for the purpose of fixing the final budget”

<u>Process</u>	<u>Date</u>
Council Retreat - Priorities/Goals and Draft Budget Calendar	3/31/2022
City Council Meeting: FCS Group, Inc. Adoption of 2023-2025 Utility Rates	9/20/2022
City Council Workshop: Revenue Projections Public Hearing [RCW 84.55.120]	9/28/2022
City Council Workshop: Presentation of Mayor's Preliminary Budget. Department presentations (Administration, Legal, Human Resources, Finance, Development Services, Parks & Recreation, and Public Works). Presentation of the 2023-2028 Capital Improvements Plan (by Development Services).	10/26/2022
City Council Meeting: Additional Department presentations (continue from last meeting, Police, and Fire)	11/1/2022
City Clerk Publishes Notice of Preliminary Budget once a week for two weeks and designating the date, time, and place of the final budget adoption hearing [RCW 35A.34.100]	11/2/2022
City Council Meeting: Public Hearing to Set Property Tax Levies [RCW 84.52.020 and RCW 84.52.070] & Public Hearing on Preliminary Budget	11/15/2022
City Council Meeting: Public Hearing to Adopt the Final Budget via Ordinance (Required on or Before First Monday in December [as defined by RCW 35A.33.070]; Adoption of Budget; Also see RCW 35A.34.110)	11/30/2022

**Overall Budget Summary
With all Resources**

Fund	2023 Budget	2024 Budget	2023-24 Biennial Budget
001 General Fund	22,406,029	24,086,579	46,492,608
002 General Fund Reserves	1,689,237	1,689,237	3,378,474
003 Current Exp. - FSA	40,000	40,000	80,000
005 Current Exp. - Seizure	15,524	15,524	31,047
006 Whidbey Island Marathon	49,706	39,806	89,512
007 General Fund Projects	2,846,720	5,771,720	8,618,440
101 Streets	2,698,753	2,338,636	5,037,389
102 Streets Projects	2,839,324	1,289,777	4,129,101
103 Arterials Projects	1,251,426	1,825,527	3,076,953
104 Arterials	673,366	0	673,366
105 Transportation Cap. Improve	1,103,725	1,078,920	2,182,644
106 Paths & Trails	11,824	14,034	25,859
107 TBD	2,386,914	2,441,448	4,828,363
108 TBD Projects	911,304	911,304	1,822,608
115 Creative Arts	337,930	378,408	716,339
116 Civic Imp. (2% lodging)	1,132,867	947,367	2,080,235
125 Parks Impact Fee (closed)	0	0	0
127 Parks Impact Fee	142,908	218,758	361,667
129 Senior Services	773,567	542,011	1,315,579
130 Senior Services Projects	0	36,000	36,000
230 LOCAL Loan	59,896	59,896	119,792
311 REET 1	1,926,262	1,908,762	3,835,025
312 REET 2	1,997,263	1,419,763	3,417,026
320 Portland Loos	20,000	0	20,000
325 Windjammer Park	478,242	696,400	1,174,643
401 Water	11,429,460	12,070,629	23,500,089
402 Sewer	21,360,834	20,775,344	42,136,178
403 Solid Waste	6,842,014	7,140,126	13,982,139
404 Storm Drain	2,488,805	2,945,763	5,434,568
410 Marina	3,560,465	3,252,371	6,812,836
411 Water Reserves	3,309,915	3,577,930	6,887,845
412 Sewer Reserves	588,234	725,181	1,313,415
413 Solid Waste Reserves	122,383	123,583	245,967
414 Storm Drain Reserves	435,880	439,880	875,760
420 Marina Reserves	8,823	8,898	17,722
422 WWTP	1,254,278	1,054,278	2,308,556
431 Water Projects	6,299,099	630,800	6,929,899
432 Sewer Projects	2,443,632	176,511	2,620,144
434 Storm Drain Projects	2,092,165	1,449,175	3,541,339
440 Marina Projects	1,785,818	385,818	2,171,636
501 Equipment Rental	1,396,050	1,413,742	2,809,792
502 Equipment Replacement	12,121,201	10,046,244	22,167,445
504 Facility Replacement	2,233,456	2,442,533	4,675,989
505 Technology Replacement	1,119,853	1,079,257	2,199,110
510 Shop Facility	3,554,650	3,183,145	6,737,796
Grand Total	130,239,805	120,671,086	250,910,891

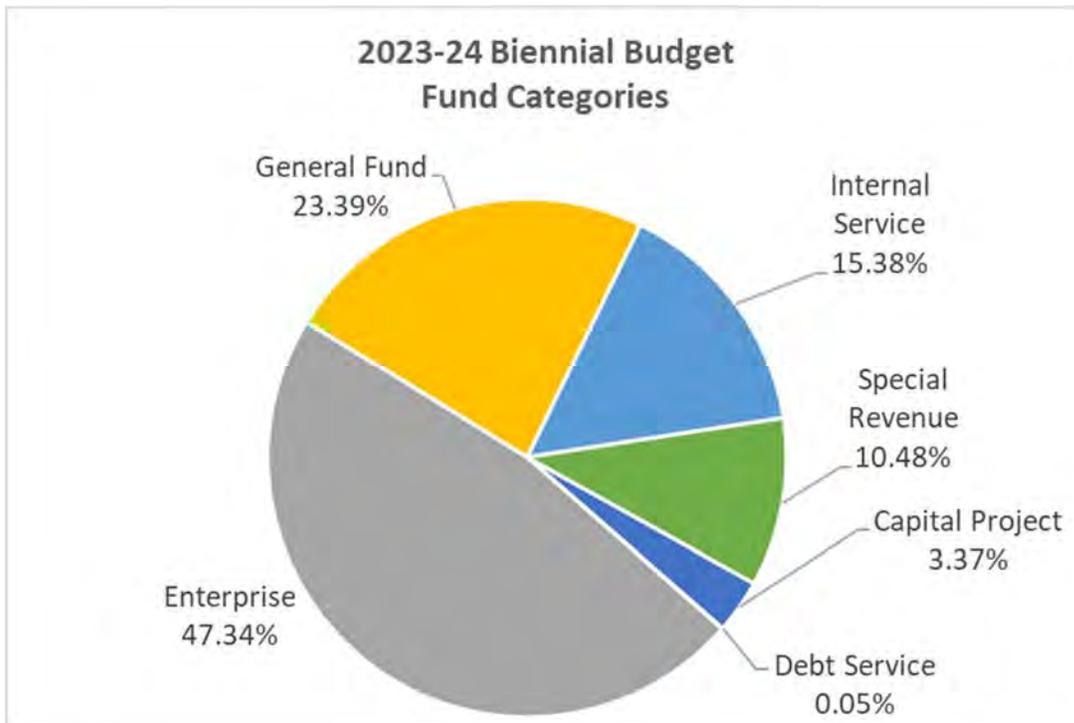
Overall Expenditure Trend

Fund	2021 Actual Results	2022 Amended Budget*	2023 Budget*	2024 Budget*
001 General Fund	16,431,838	21,612,723	18,392,673	20,352,876
002 General Fund Reserves	0	0	0	0
003 Current Exp. - FSA	38,599	30,000	40,000	40,000
005 Current Exp. - Seizure	198	5,000	5,000	5,000
006 Whidbey Island Marathon	108,264	113,000	125,600	127,600
007 General Fund Projects	136,878	1,120,000	2,575,000	5,625,000
101 Streets	1,450,994	1,886,846	2,139,567	2,183,921
102 Streets Projects	305,067	899,231	2,349,547	800,000
103 Arterials Projects	132,798	708,219	1,206,457	1,802,058
104 Arterials	457,454	301,459	673,366	0
105 Transportation Cap. Improve	0	30,305	104,305	405,835
106 Paths & Trails	13,000	0	0	0
107 TBD	331,807	900,000	1,198,466	1,198,402
108 TBD Projects	189,679	900,000	900,000	900,000
115 Creative Arts	22,242	10,615	21,138	19,165
116 Civic Imp. (2% lodging)	272,766	300,000	500,000	20,000
125 Parks Impact Fee (closed)	950	0	0	0
127 Parks Impact Fee	47,050	225,000	0	100,000
129 Senior Services	329,769	598,716	726,096	506,684
130 Senior Services Projects	0	0	0	36,000
230 LOCAL Loan	59,890	59,890	59,896	59,896
311 REET 1	173,000	1,235,000	585,000	1,111,104
312 REET 2	410,386	1,380,000	1,145,000	730,000
320 Portland Loos	0	0	20,000	0
325 Windjammer Park	38,544	2,210,000	407,946	626,104
401 Water	8,196,037	6,665,130	6,025,549	5,240,426
402 Sewer	12,089,996	12,498,662	13,776,503	12,799,332
403 Solid Waste	4,028,696	3,886,240	4,563,700	4,692,161
404 Storm Drain	2,397,474	2,433,831	1,646,737	1,714,787
410 Marina	1,671,177	2,006,338	2,269,108	1,998,286
411 Water Reserves	126,208	368,000	2,000	243,200
412 Sewer Reserves	651,514	2,200	2,000	2,000
422 WWTP	3,128,047	121,079	300,000	450,000
431 Water Projects	0	3,860,000	5,668,299	73,000
432 Sewer Projects	700,000	2,197,500	2,267,121	0
434 Storm Drain Projects	0	875,000	642,990	150,000
440 Marina Projects	0	2,720,000	1,400,000	0
501 Equipment Rental	1,121,752	1,084,613	1,174,291	1,192,859
502 Equipment Replacement	921,251	1,467,800	3,390,000	1,145,000
504 Facility Replacement	0	0	445,000	0
505 Technology Replacement	573,117	755,170	801,835	806,835
510 Shop Facility	2,354,036	2,791,072	3,532,386	3,042,391
Grand Total	58,910,480	78,258,638	81,082,576	70,199,922

* Does not include unencumbered fund balance resource for easier comparison to previous years.

Budget by Fund Type

Fund	2023 Budget	2024 Budget	2023-24 Biennial Budget
Capital Project	4,421,768	4,024,926	8,446,693
Debt Service	59,896	59,896	119,792
Enterprise	64,021,805	54,756,286	118,778,092
General Fund	27,047,215	31,642,866	58,690,081
Internal Service	20,425,210	18,164,921	38,590,131
Special Revenue	14,263,910	12,022,192	26,286,102
Grand Total	130,239,805	120,671,086	250,910,891



Decision Package Summary – 2023

Items by Funding Source	Sum of Amount	Sum of Net fiscal impact
2023	894,257.00	506,304.00
All Funds - Allocated per IDCA	123,000.00	123,000.00
Class and Compensation Study	100,000.00	100,000.00
SAO Audit Exp.	23,000.00	23,000.00
Creative Arts Fund	20,300.00	20,300.00
Art/Proj. Mgmt	7,000.00	7,000.00
Discretionary	1,500.00	1,500.00
Donation OHSD	5,000.00	5,000.00
Driftwood Days	1,500.00	1,500.00
Music Fest Tables	300.00	300.00
Sculpture Maint.	5,000.00	5,000.00
General Fund	351,700.00	127,435.00
City Hall Card Readers for External Doors	13,500.00	13,500.00
Fire Records Management System Upgrade	12,000.00	12,000.00
Parks Exp. Trends	13,000.00	13,000.00
Parks Planter Maint.	23,600.00	23,600.00
Police Jail Costs (offset by workforce reduction)	267,100.00	42,835.00
Streets 12 bollards	15,500.00	15,500.00
Streets Oak Tree Maint.	7,000.00	7,000.00
General Fund/Grant	200,000.00	55,000.00
Dev. Svs. CERB Broadband Study	50,000.00	5,000.00
Dev. Svs. Comp Plan Update	75,000.00	25,000.00
Dev. Svs. Downtown Marina Study	75,000.00	25,000.00
REET	15,000.00	15,000.00
Streets Traffic Calming	15,000.00	15,000.00
Senior Services - Increased Revenues	18,688.00	0.00
Add. Fitness Classes	14,400.00	0.00
Modular Building Costs	4,288.00	0.00
Storm Drain Fund	4,800.00	4,800.00
Compliance costs with NPDES operating permit	4,800.00	4,800.00
Streets	2,500.00	2,500.00
Streets Inflationary Cost Increases	2,500.00	2,500.00
Wastewater Fund	115,000.00	115,000.00
CWF Chemicals	55,000.00	55,000.00
CWF Interpretive Center conv. meeting space	10,000.00	10,000.00
Inflationary Cost Increases	50,000.00	50,000.00
Water Fund	43,269.00	43,269.00
Emergency repairs	20,000.00	20,000.00
Inflationary Cost Increases	23,269.00	23,269.00

Decision Package Summary – 2024

Items by Funding Source	Sum of Amount	Sum of Net fiscal impact
2024	612,480.00	256,535.00
All Funds - Allocated per IDCA	8,000.00	8,000.00
SAO Audit Exp.	8,000.00	8,000.00
Creative Arts Fund	18,300.00	18,300.00
Art Appraisal	3,000.00	3,000.00
Art/Proj. Mgmt	7,000.00	7,000.00
Discretionary	1,500.00	1,500.00
Driftwood Days	1,500.00	1,500.00
Music Fest Tables	300.00	300.00
Sculpture Maint.	5,000.00	5,000.00
General Fund	319,700.00	95,435.00
Fire Records Management System Upgrade	11,000.00	11,000.00
Parks Exp. Trends	13,000.00	13,000.00
Parks Planter Maint.	21,600.00	21,600.00
Police Jail Costs (offset by workforce reduction)	267,100.00	42,835.00
Streets Oak Tree Maint.	7,000.00	7,000.00
General Fund/Grant	150,000.00	50,000.00
Dev. Svs. Comp Plan Update	75,000.00	25,000.00
Dev. Svs. Downtown Marina Study	75,000.00	25,000.00
REET	15,000.00	15,000.00
Streets Traffic Calming	15,000.00	15,000.00
Senior Services - Increased Revenues	31,680.00	0.00
Add. Fitness Classes	14,400.00	0.00
Modular Building Costs	17,280.00	0.00
Storm Drain Fund	4,800.00	4,800.00
Compliance costs with NPDES operating permit	4,800.00	4,800.00
Wastewater Fund	65,000.00	65,000.00
CWF Chemicals	55,000.00	55,000.00
CWF Interpretive Center conv. meeting space	10,000.00	10,000.00

New / Eliminated Position Summary

Positions by Funding Source	Sum of Amount	Net Fiscal Impact
2023	-320,915.00	24,150.00
General Fund	-345,765.00	9,300.00
Law		
Assistant City Attorney - (-1.0 FTE) (offset by contract prosecutor)	-151,200.00	-20,400.00
Parks		
2 Seasonal Laborers - 0.8 FTE	29,700.00	29,700.00
Police		
Police Support / Corrections - (-2.0 FTE) (offset by Jail costs)	-224,265.00	0.00
Marina Fund	14,850.00	14,850.00
Marina		
1 Seasonal Laborer - 0.4 FTE	14,850.00	14,850.00
Senior Service shift from operating	10,000.00	0.00
Senior Services		
4 Part-time fitness instructors - 1.0 FTE	10,000.00	0.00
2024	-293,778.50	55,286.50
General Fund	-319,074.00	39,991.00
HR		
1 Part-time HR Assistant - 0.4 FTE	30,336.00	30,336.00
Law		
Assistant City Attorney - (-1.0 FTE) (Cont. from 2023) (offset by contract prosecutor)	-155,736.00	-20,936.00
Parks		
2 Seasonal Laborers - 0.8 FTE (Cont. from 2023)	30,591.00	30,591.00
Police		
Police Support / Corrections - (-2.0 FTE) (Cont. from 2023) (offset by Jail cost)	-224,265.00	0.00
Marina Fund	15,295.50	15,295.50
Marina		
1 Seasonal Laborer - 0.4 FTE (Cont. from 2023)	15,295.50	15,295.50
Senior Service shift from operating	10,000.00	0.00
Senior Services		
4 Part-time fitness instructors - 1.0 FTE (Cont. from 2023)	10,000.00	0.00
Grand Total	-614,693.50	79,436.50

All Funds - Revenue Trends by Category

Revenue Category	2021 Actual Results	2022 Projections / Budget	2023 Budget	2024 Budget
Recurring Revenues	43,090,512	44,594,675	45,292,852	46,098,089
Business Licenses	49,444	51,500	53,000	54,100
Development Permits & Fees	471,314	367,500	410,000	405,000
Fuel Sales	430,627	576,751	443,546	456,951
Investment Interest*	(90,447)	200,616	574,300	694,120
Liquor / Marijuana / Criminal Just.	442,700	413,790	453,300	431,900
Lodging Tax	316,126	290,000	310,000	310,000
MVFT / CAPRON	1,507,807	1,433,050	1,415,280	1,409,365
Property Tax	4,515,615	4,665,736	4,759,100	4,856,600
REET	1,276,651	900,000	1,000,000	1,000,000
Sales Tax	5,342,423	5,342,423	5,395,900	5,629,100
TBD Tax	1,148,892	1,100,000	1,200,000	1,250,000
Utility Revenues	24,578,023	26,122,434	26,063,226	26,353,703
Utility Tax & Franchise Fees	3,101,338	3,130,875	3,215,200	3,247,250
Non-recurring Revenues	517,642	3,361,551	10,501,383	9,343,792
Bond Proceeds	-	-	2,063,636	5,803,669
CARES / ARPA	153,342	893,000	3,195,200	743,280
Grants	335,845	2,071,051	5,017,547	2,796,843
Insurance Recoveries	28,455	397,500	225,000	-
Mix	3,105,131	2,216,815	2,233,657	2,296,069
Miscellaneous	3,105,131	2,216,815	2,233,657	2,296,069
Interfund Revenues	15,115,041	13,211,009	14,283,901	13,775,907
Interfund Allocations	8,111,110	8,139,656	9,554,334	9,700,872
Transfers In	7,003,931	5,071,353	4,729,567	4,075,035
Total	61,828,325	63,384,050	72,311,793	71,513,857

* 2021 actual interest earnings was positive, amount shown is negative due to GASB/GAAP required mark to market year-end reporting requirements.

All Funds Revenues - Items of Note

- Recurring revenues – These revenues constitute the primary source of funding for continued City operations. They are projected to increase by 1.6% in 2023 and 1.8% in 2024.
- Non-recurring revenues – These revenues constitute the primary source of funding for capital projects and City initiatives. They tend to vary widely from year to year depending on the extent of programmed capital projects. Bond proceeds are for the Fire Response Time Improvement Initiative.
- Mix – These contain a number of smaller revenues with various characteristics and classifications. The larger than trend amount shown for 2021 consisted of a one-time contribution.
- Interfund Revenues – These revenues consist of charges for services from the reserve for replacement and Public Works internal services funds and the indirect cost allocation.

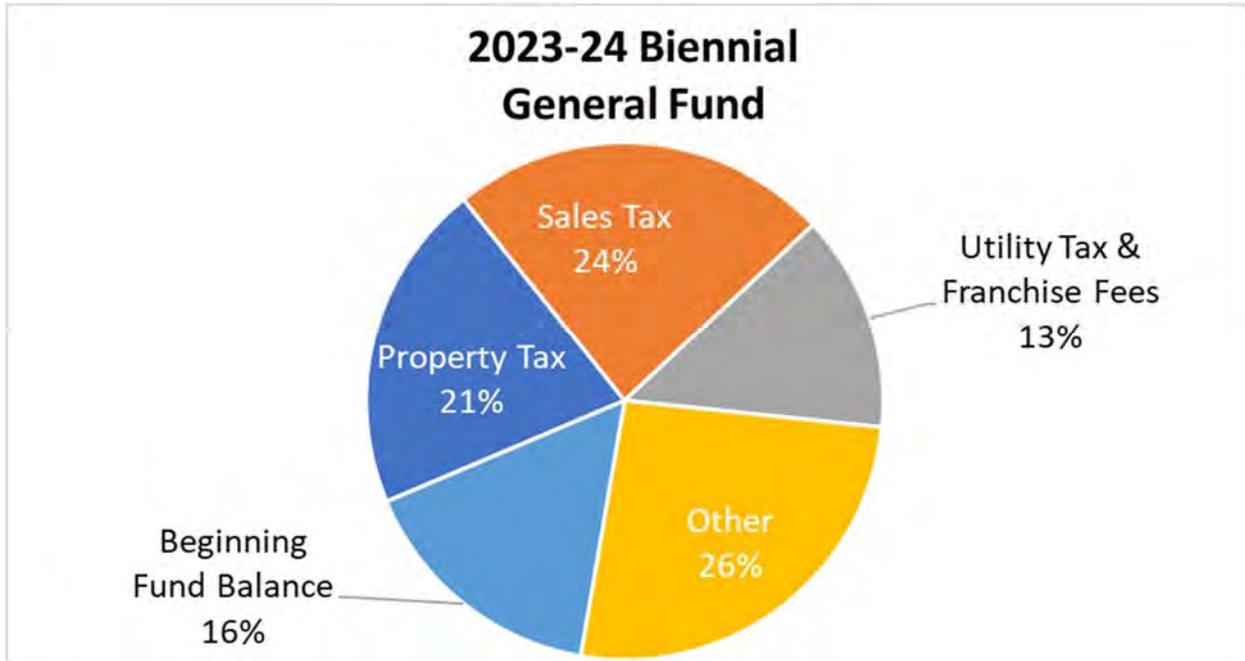
All Funds - Expenditure Trends by Category

Expenditure Category	2021 Actual Results	2022 Projections / Budget	2023 Budget	2024 Budget
Capital Outlay	926,534	5,452,086	21,910,360	11,607,162
Debt	7,403,549	7,608,922	7,608,446	7,608,094
Depreciation/ARO	5,711,393	-	-	-
Interfund Charges	8,124,550	8,316,932	9,428,726	9,563,617
Operating & Maintenance	14,348,684	14,784,909	18,467,076	17,609,166
Personnel	15,391,840	17,848,861	18,938,401	19,736,848
Transfers	7,003,931	7,011,353	4,729,567	4,075,035
Total	58,910,480	61,023,063	81,082,576	70,199,922

All Funds Expenditures - Items of Note

- Capital Outlay – These consist of projects as outlined in the Long-term Capital Plan detailed below.
- Debt – Debt service payments are fully funded in the biennial.
- Depreciation/ARO – Non-cash expense that is reported on the City’s annual financial report and is determined annually as part of the year-end closing process. Per SAO guidance, amounts are not budgeted.
- Interfund Charges – These revenues consist of charges for services from the reserve for replacement and Public Works internal services funds and the indirect cost allocation. The interfund Facility contributions increased to a level to better fund future replacements needs for Public Works and the Clean Water Facility. The interfund Engineering contributions were lower in the previous biennial due to position vacancies. The Streets allocation has been adjusted to account for street activities for other funds. Other interfund charges have increased due to cost inflation in the respective funds.
- Operating & Maintenance – includes operating and maintenance costs and the non-capital components of projects. Major reasons for increases from the previous biennial include:
 - Operating supplies and minor equipment – Costs of chemicals and supplies for City operated utilities and equipment replacement fund.
 - Professional Services and Public Utility Services – Grant funded planning work, compensation & classification study, Jail services, utility studies, Island County solid waste, prosecution services, operating component of capital projects.
 - Insurance – WCIA cost increases: Costs are anticipated to increase by about 15% or \$163,000 in 2023 and by 7% or \$74,000 in 2024.
 - Repair & Maintenance – Operating component of capital projects.
 - Miscellaneous – LTAC grantee disbursements.
- Personnel – Expenses are projected to come in about \$350,000 or 2% below budget for 2022. Personnel accounts are budgeted at the full position cost, which includes adjustments incorporated in existing bargaining agreements for 2023 and a continuation of existing STEP increases for 2024, pending results of future bargaining. For non-represented employees, a continuation of STEPS and a 2% and 3% COLA, for 2023 and 2024, respectively, is included. Position additions and deletions, a detailed above, are also included. Benefit cost increases have also been factored in.
- Transfers – Amounts are primarily project based. Reductions compared to previous years are primarily due to the availability of ARPA and other grant funds to fund projects.

Major Revenue Sources and Resources
General Fund



The trend information in this section of the document contains best estimates for 2022 projected revenues.

Beginning Fund Balance – 16% of General Fund

This consists of estimates of unencumbered fund available at the beginning of each year of the biennial. Unencumbered fund balance (resources) is required to be included in the budget per RCW 35.34.070 and 35.34.120.

Property Taxes – 21% of General Fund

Property taxes are levied on the assessed valuation of real and personal property within the city limits. In Washington State, the property tax is what is known as “revenue based”. That is to say that the tax amounts which can be levied in future years is a factor of the prior year total levy assessments. RCW 84.55.010 establishes a “limit factor” of 1% of the highest levy of the three most recent years. An exception for cities larger than 10,000 population further limits the levy to the Implicit Price Deflator (IPD) if it is less than 1% unless a majority of the council, plus one more member, finds a “substantial need” to raise the levy to the full 1% increase (RCW 84.55.0101). The IPD for 2023 is greater than 1% (in fact it is 6.457%). Due to the fact that we are unable capture the amount in excess of 1%, this budget recommends that City Council increase the rates by the maximum of 1%, as has been done in the past.

While the limit is determined on a “revenue based” approach, state law also limits the property tax levy for cities to no more than \$3.60 per \$1,000 of assessed valuation. From that amount, up to \$.50 is deducted if the city is part of a library district (such as in Oak Harbor); for 2022 Sno-Isle Regional Library rate was 0.3915. Therefore, the maximum property tax rate that the city can assess is \$3.2085 per \$1,000

of assessed valuation. The most recent property tax rate in Oak Harbor (for the 2022 tax year) was \$1.8230, well below this limit.

In addition, property values added to the tax base either through new construction or annexations are added to the property tax levy in subsequent years. For purposes of the 2021-22 forecasts, we've projected relatively modest increases in new construction based on conversations with the City's Community Development Director. No increases for annexations are included in these estimates.

On July 12, 2022, the City Council adopted Resolutions 22-17 and 22-18 providing for placing two ballot propositions on the November 2022 General Election. Resolution 22-17 will ask the voters to lift the levy to \$2.4886 per \$1,000 of assessed valuation for the purpose of fire protection response time improvements. This amount is under the maximum property tax rate. Resolution 22-18 will ask the voters to approve an excess levy to fund the debt service for a bond that will fund the development a second fire station and the purchase a quint ladder truck for the purpose of fire protection response time improvements. The maximum property tax rate, as mentioned above, is not applicable to excess levies. Revenues to be generated from either of these propositions have not been included in this budget, pending the results of the election. However, the Fire capital improvements (new Fire station and Quint ladder trucks) are included in the budget and the Capital Improvements Plan.

The overall property tax rate for residents of the City of Oak Harbor in 2022 was \$10.71 per \$1,000 of assessed valuation. Below is a chart of the various property tax jurisdictions and their rates of taxation.

Tax Area	100	APPRAISER-OH Schl Dist, in OH
State - State School		State School 1.8963008750
		*State School Part 2 0.9881684015
		Total State 2.8844692765
County - Island County General Fund		*County Developmental Disa
		County Current Expense 0.4840290487
		*County Mental Health
		*County Veteran's Relief
		Total County 0.4840290487
City - City of Oak Harbor		City of Oak Harbor 1.8230397125
		Total City 1.8230397125
Park - Park & Recreation North Whidbey		P & R N Whidbey GEN 0.1748441548
		*School 201 BOND 1.5380922911
		*School 201 Enrichment 2.1818966917
		Total School 3.8948331376
Cemetery - Cemetery #1 North Whidbey		Cemetery #1 0.0051712591
		Total Cemetery 0.0051712591
Library - Library Sno-Isle Regional		Library Sno-Isle GEN 0.3915008064
		Total Library 0.3915008064
Emergency Medical Services - Whidbey Health EMS Island County		Hospital GEN (EMS) 0.4237258338
		Total Emergency Medical 0.4237258338
Hospital District - Whidbey Health		*Hospital BOND 0.2588959744
		Hospital GEN 0.5000000000
		Total Hospital District 0.7588959744
Conservation - Conservation District Whidbey		*Whidbey Conservation Dist
		Conservation Futures 0.0415340492
		Total Conservation 0.0415340492
Total Levy		10.7071990982
Total Levy with exemptions		5.7401457395

Below is the historic trendline for property taxes as well as the projected forecasted amounts for 2022 through 2024.



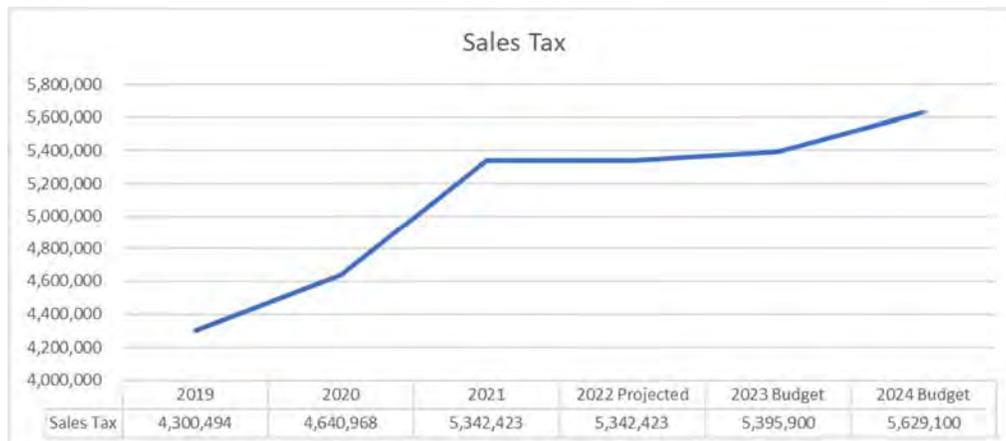
Sales Tax – 24% of General Fund

Sales tax is imposed on the sale of goods and services occurring within the municipal boundaries of the city, or when certain goods ordered from other jurisdictions are delivered to customers residing in Oak Harbor. The City's total sales tax rate is 9.0% of which the City is allowed to receive, by law, an amount equal to 1.06% of sales. 0.87% of sales is deposited into the General Fund while 0.20% of sales is deposited into the Transportation Benefit District (TBD) fund.

Below is a table of the sales tax rates by jurisdictions within the city of Oak Harbor effective July 1, 2022.

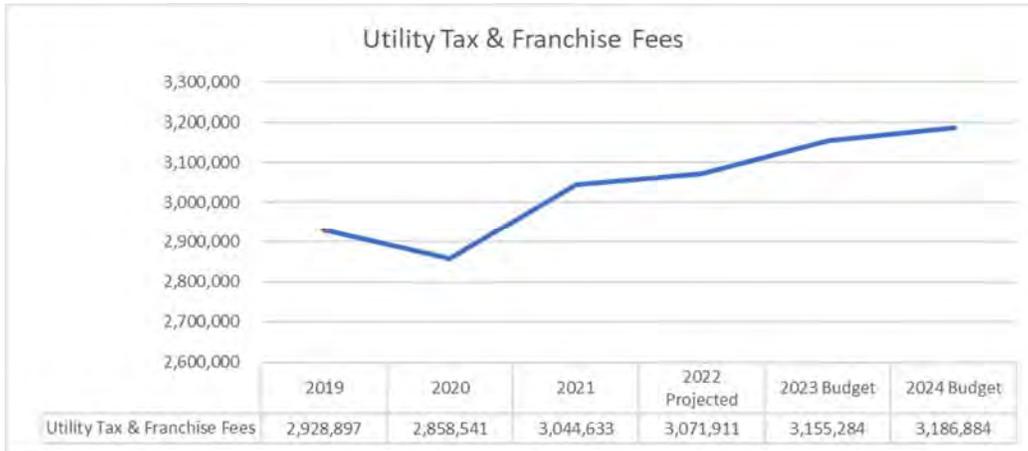
<u>Jurisdiction</u>	<u>Rate</u>
State of Washington	6.51%
Island County	0.53%
Island Transit	0.89%
Oak Harbor - General Fund	0.87%
Oak Harbor - TBD	0.20%
Total	9.00%

Below is the historic trendline for sales taxes as well as the forecasted amounts for 2022 and 2024. The sharp increase in collections from 2019 to 2021 can be attributed to a quicker than expected economic recovery from the pandemic induced recession and higher prices for goods and services due to inflation.



Utility Taxes and Cable Franchise Fees – 13% of General Fund

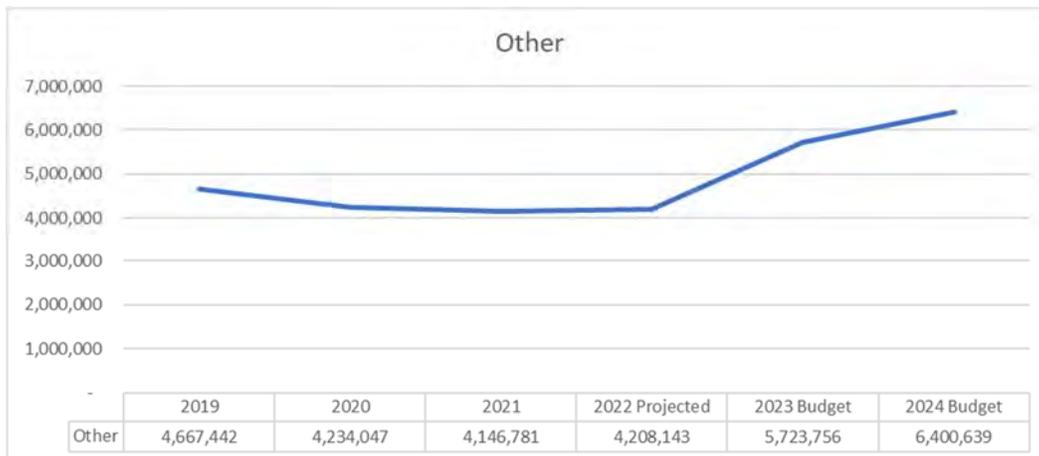
The City imposes a 6% tax on utilities operating within the city limits based on their gross operating revenues. The city operates the water, wastewater, surface water and solid waste utilities. Others subject to the tax are electric, telephone, cellular telephone, natural gas, and cable TV franchises (for cable, the tax rate is 5%). The tax base for telephone has been shrinking due to the conversion of many households to an internet-based telecommunication. Internet based activities are exempt from taxation because of a federal preemption. The tax base for natural gas has been subject to reductions due to price decreases in the marketplace.



The City utilities described above account for about half of the total utility taxes and Franchise Fees. The estimates for the 2023 and 2024 budget years reflect recommended changes to the City's utility rates.

Other – 26% of General Fund

The Other category consists of various accounts of which the following are the major components:



Grants:

Various Federal, State, and local grants that are received that largest component of which consists of American Rescue Plan Act funding.

Building & Other Development Permits:

Building permit fees represent a partial cost recovery fee established to reimburse the City for the time spent by staff in reviewing construction projects. At their current levels, they recover about 25%-30% of costs. Also included in category are small amounts collected for animal licenses and other miscellaneous permits.

Business Licenses:

This revenue is from the issuance of licenses to conduct business in the City of Oak Harbor. The fees charged are a direct reflection of the type of business and number of employees. The license rate is set at a flat rate of \$40 per business plus regular licenses for select types of businesses. Business licenses represent about 0.29% of total General Fund revenues.

Gambling Taxes:

These taxes are assessed upon gambling operations within the City of Oak Harbor and cover punchboards, pull tabs, bingos, and raffles. Total revenues from these sources are less than .01% of total General Fund revenues.

Interfund Allocations:

Revenues associated with the City's Indirect Cost Allocation Plan which is based on the departments that provided support services for the direct service departments and the type and level of support that was provided. For 2021, the indirect cost rate averaged 3.59%.

Municipal Court Collections:

The City of Oak Harbor collects and retains a portion of the fines levied to individuals who appear in the municipal court and is reimbursed for a portion of some costs and expenses such as probation fees and court appointed attorney fees.

Transfers In:

Revenues associated with transfers from various funds for capital projects and operational purposes.

Infractions and penalties:

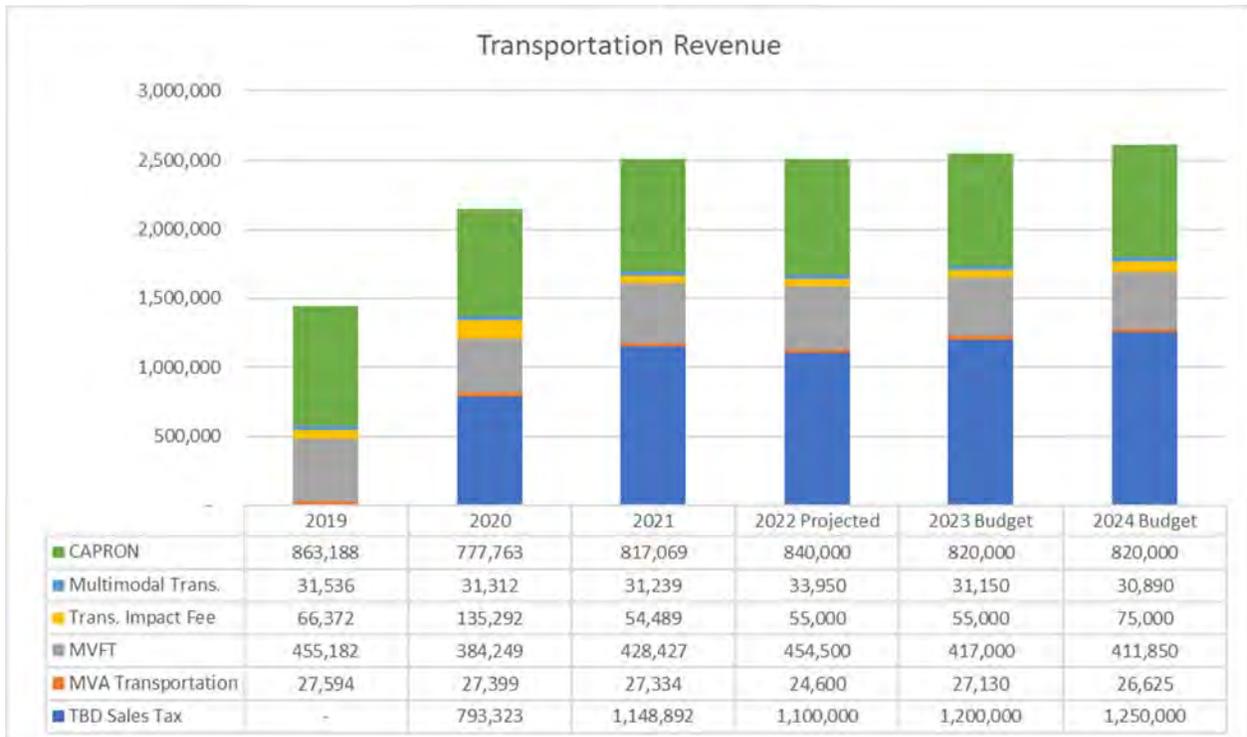
Revenues associated with traffic, parking, and other infractions/penalties.

Special Revenue Funds

The following charts show selected revenues that are specifically dedicated to the respective areas of the city as outlined below.

Transportation Revenues

Transportation Funds derive revenue from a variety of sources including Washington State Shared Motor-vehicle, "CAPRON Funds", Impact Fees and the Transportation Benefit District. The chart below illustrates the trends and history of the Transportation Funds revenues:



The Transportation Benefit District (TBD) funded by a 0.2% sales tax was approved by the voters in 2019 and are limited to cost associated with transportation improvement projects identified in Oak Harbor's six-year Capital Improvements Plan and Streetsaver Pavement Management System. The Motor Vehicle Fuel Excise Tax (MVFT) is derived from Washington's excise tax on each gallon of motor fuel with less than 10% of the total amount collected proportionally distributed back to each city. Two other smaller revenues were implemented for Cities in 2015 (MVA Transportation and Multimodal Transportation) and are distributed proportionally. CAPRON funds are only available to Island and San Juan Counties and are derived from a portion of vehicle license fees and motor vehicle fuel taxes paid by the county's residents and distributed based on proportional assessed valuation of the jurisdiction.

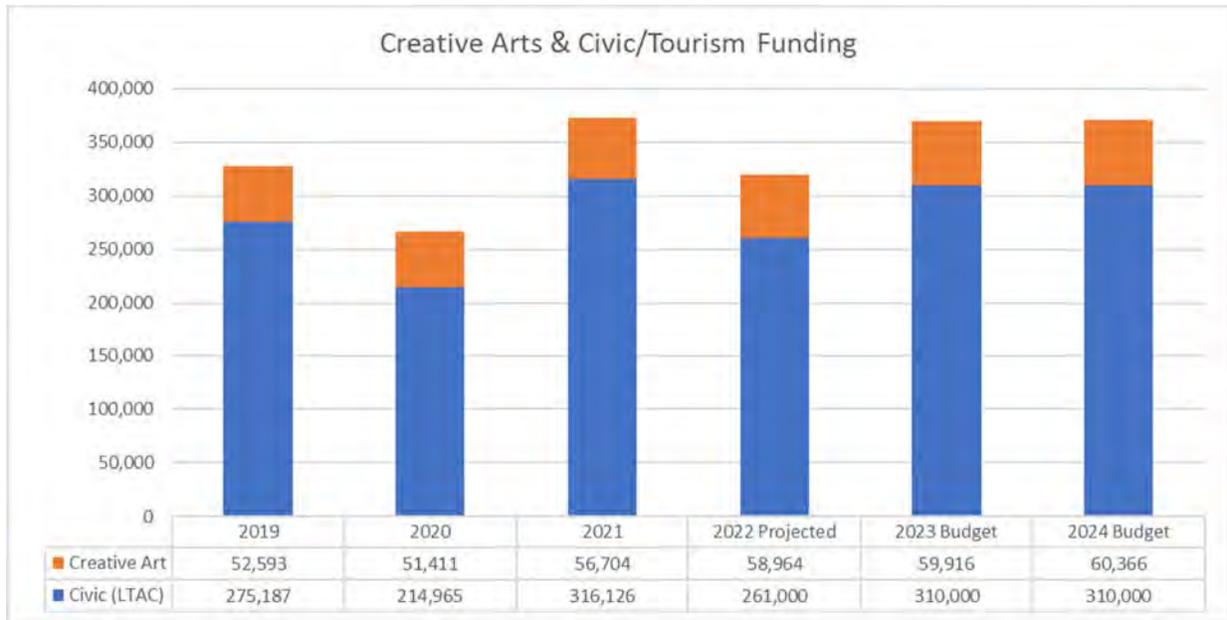
MVFT and CAPRON revenues peaked in 2007 and while CAPRON funds have generally stayed steady since their peak in 2007, MVFT revenues are about 20%-25% off their peak.

Civic and Creative Arts Revenues

Civic revenues for the City of Oak consist of the Hotel-Motel Funds / Transient Lodging Tax Funds in accordance with RCW 67.28.1816. These revenues consist of a 2% credit against the State sales tax and a 2% local tax for a total of 4%. Per State law, the City has established a Lodging Tax Advisory Committee (LTAC) to review funding applications and recommend awards to the City Council.

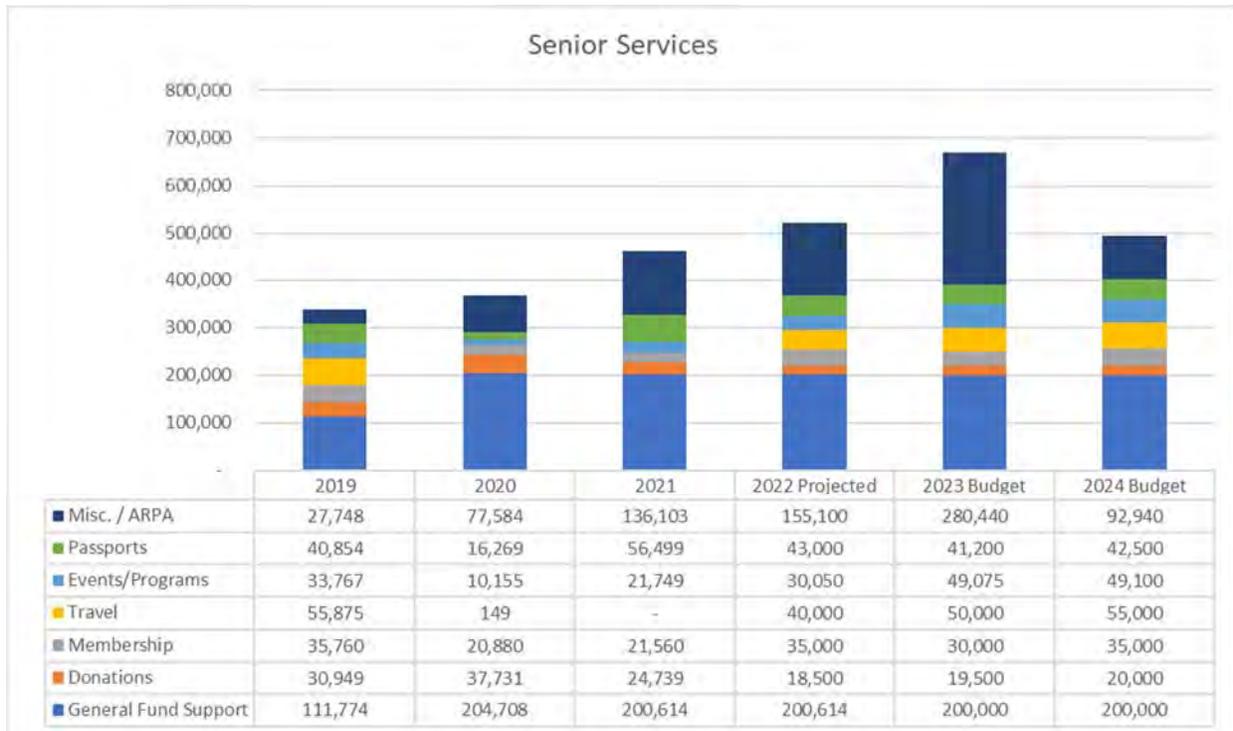
Creative Arts revenues are derived from a 0.25% utility tax on water, sewer & solid waste operations at the city.

Below is an illustration of the trends and expectations for each of these funds overall:



Senior Services Revenues

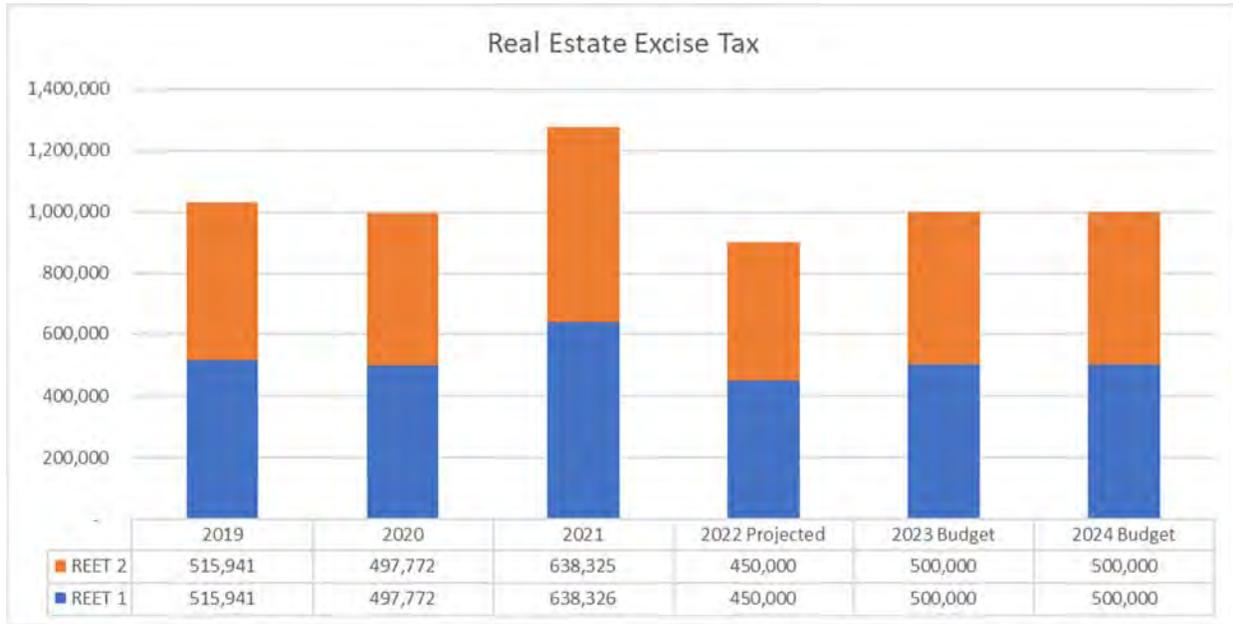
The Senior Services revenues derives the majority of its revenues from activity fees. During the COVID 19 pandemic, many of these activities were curtailed or affected at least for a period of time. As a result, the actual revenues for 2020 and 2021 were anomalous to past trends. Now that things have reopened and are getting back to normal, we expect revenue generation to continue their pre-COVID trends. In addition, ARPA funding was allocated to Senior Services to partially fund the replacement of the Senior Center roof and the position of Program Assistant that was laid off during COVID 19. The support from the General Fund is programmed to stay steady at \$200,000 per year. The chart below illustrates the major revenues that contribute funds for operation of the Senior Services programs.



Capital Project Funds

Real Estate Excise Tax (REET) Revenues

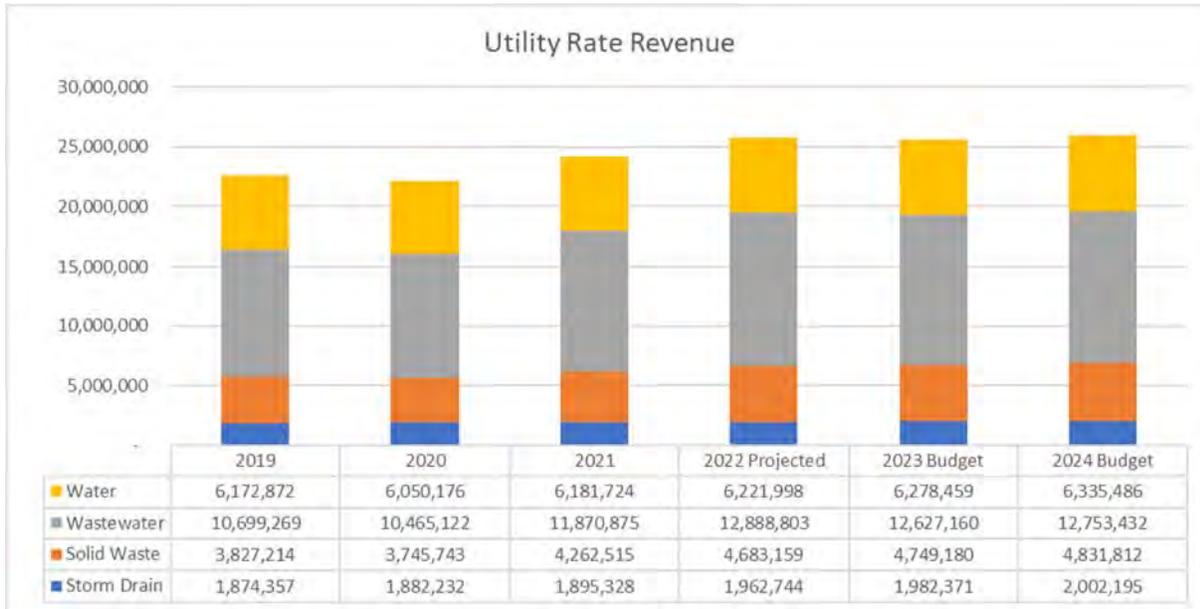
REET revenues are used for specific types of capital improvements (with some exceptions). The first ¼% is known as REET 1 and is governed by RCW 82.46.010. The second ¼% is available to those cities planning under the Growth Management Act and is known as REET 2 (RCW 82.46.035). The chart below illustrates the trends and projections for REET funds.



Enterprise Funds

Utility Revenues

The City operates four utilities. These are a Water, Wastewater, Solids Waste and Storm Drain utility. Each utility fund charges rates intended to recover the full costs of operating the utility, including providing for the facilities and equipment necessary for the utility to be successful. The chart below illustrates the trends and projections for utility fund revenue in the City.



The City Council adopted utility rates for 2023 through 2025 via Ordinance 1961 on September 20, 2022. Rates for Wastewater service were reduced by 3% in 2023 and kept at that level through 2025, while rates for Water and Storm Drain service were unchanged. For Solid Waste service, expenditures were analyzed to better understand the cost of this utility's component parts (Yard Waste, Dumpsters, Roll Carts, and Recycling) and fees were adjusted accordingly. The overall effect for a customer with Yard Waste service was a 6.4% or \$2.03 increase in 2023 and less than 1% increases in each of 2024 and 2025. For a customer without Yard Waste, rates were reduced by 2% in 2023 and kept at that level through 2025.

Note: Potential adjustments to System Development Charges (charges to new development to recover an equitable share of system costs) are in the process of being evaluated which would help mitigate the need for future rate increases to fund project expenses and could help mitigate debt service costs.

Marina Fund

An additional enterprise fund (where the rates and charges are anticipated to recover the full costs of operations) is the City's Marina. The graph below illustrates the past trends and forecasts for the City Marina. Modest increases to moorage rates and dredging fees are included in the biennial.



Beginning (Unencumbered) Fund Balance Overview

RCW requires the inclusion of an estimate “unencumbered fund balance” for each fund for a city’s biennial budget (RCW 35.34.070 and 35.34.120). The estimate of unencumbered fund balance is called budgeted or beginning fund balance in the accounting system and budget documents. Current assets and liabilities, as well as additional anticipated revenues and expenditures are netted against available cash to calculate beginning fund balance.

Additionally, in operating funds, monies are excluded for operating reserve; 16.67% in governmental funds and 20 to 25% in enterprise funds. Some funds also have specific items earmarked as reserves and, therefore, are subtracted from the calculation and considered encumbered (unbudgeted) fund balance.

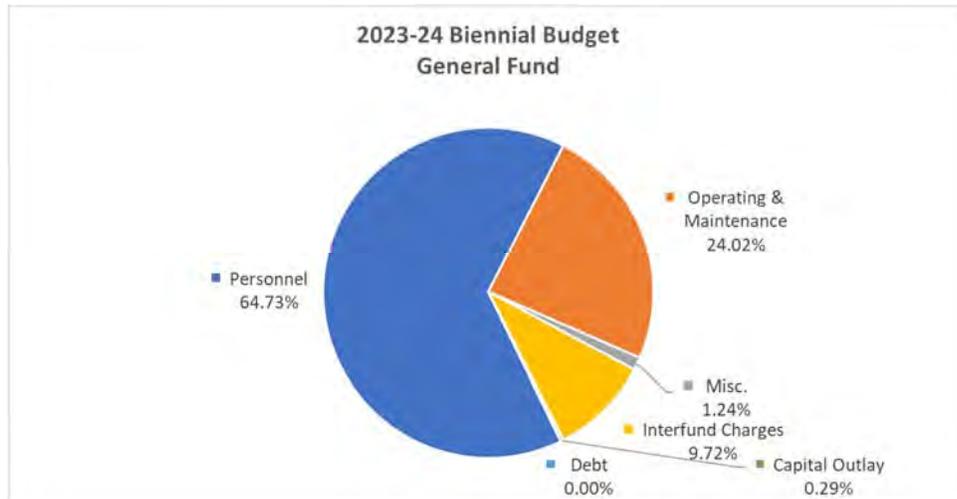
Cash
+ Current Assets
- Current Liabilities
+ Anticipated Revenues
- Anticipated Expenditures
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Available Fund Balance
- Operating Reserves
- Other Items
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Budgeted Fund Balance
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Estimates of beginning and encumbered fund balance are included in the chart below.

2023 Beginning Fund Balance Estimates	Budgeted Fund Balance	Encumbered Fund Balance	Total
001 General Fund	3,371,989	6,237,429	9,609,418
002 General Fund Reserves	1,689,237	-	1,689,237
003 Current Exp. - FSA	-	-	-
005 Current Exp. - Seizure	10,524	-	10,524
006 Whidbey Island Marathon	(64,694)	-	(64,694)
007 General Fund Projects	346,720	500,000	846,720
101 Streets	265,187	314,537	579,724
102 Streets Projects	2,039,324		2,039,324
103 Arterials Projects	247,494	100,000	347,494
104 Arterials	673,366		673,366
105 Transportation Cap. Improve	1,046,225		1,046,225
106 Paths & Trails	9,494		9,494
107 TBD	1,184,914		1,184,914
108 TBD Projects	11,304		11,304
115 Creative Arts	277,264		277,264
116 Civic Imp. (2% lodging)	820,367		820,367
125 Parks Impact Fee (closed)	-		-
127 Parks Impact Fee	67,408		67,408
129 Senior Services	103,352	176,002	279,354
130 Senior Services Projects	-		-
230 LOCAL Loan	-		-
311 REET 1	1,361,262		1,361,262
312 REET 2	1,432,263		1,432,263
320 Portland Loos	-	75,000	75,000
325 Windjammer Park	478,242		478,242
401 Water	4,985,970	1,985,032	6,971,002
402 Sewer	7,959,123	3,469,666	11,428,789
403 Solid Waste	2,067,834	777,248	2,845,082
404 Storm Drain	454,934	708,023	1,162,957
410 Marina	1,661,743	525,344	2,187,087
411 Water Reserves	3,052,326		3,052,326
412 Sewer Reserves	454,583		454,583
413 Solid Waste Reserves	121,633		121,633
414 Storm Drain Reserves	433,680		433,680
420 Marina Reserves	8,773		8,773
422 WWTP	1,254,278		1,254,278
431 Water Projects	3,899,099	1,750,000	5,649,099
432 Sewer Projects	493,632	1,205,000	1,698,632
434 Storm Drain Projects	2,092,165		2,092,165
440 Marina Projects	610,818		610,818
501 Equipment Rental	230,764	180,805	411,569
502 Equipment Replacement	10,818,658		10,818,658
504 Facility Replacement	1,579,379		1,579,379
505 Technology Replacement	358,614	86,245	444,859
510 Shop Facility	18,761	124,764	143,525
Grand Total	57,928,011	18,215,095	76,143,106

**Major Operating Fund Budget Summaries
General Fund (001)**

General Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	2,113,146	2,730,761	3,371,989	4,013,356
Revenues:				
Revenues	17,036,453	17,268,213	17,999,040	19,503,223
Transfers In	13,000	20,000	1,035,000	570,000
Total Revenues	17,049,453	17,288,213	19,034,040	20,073,223
Expenditures:				
Personnel	11,123,607	11,533,829	12,259,056	12,822,472
Operating & Maintenance	3,259,748	3,547,739	4,249,347	5,056,145
Misc.	747,922	251,111	247,499	232,499
Interfund Charges	1,167,599	1,142,706	1,523,771	2,241,760
Debt	-	-	-	-
Capital Outlay	132,962	171,600	113,000	-
Total Expenditures	16,431,838	16,646,985	18,392,673	20,352,876
Change in Fund Balance	617,615	641,228	641,367	(279,653)
Ending Unencumbered Fund Balance	2,730,761	3,371,989	4,013,356	3,733,703

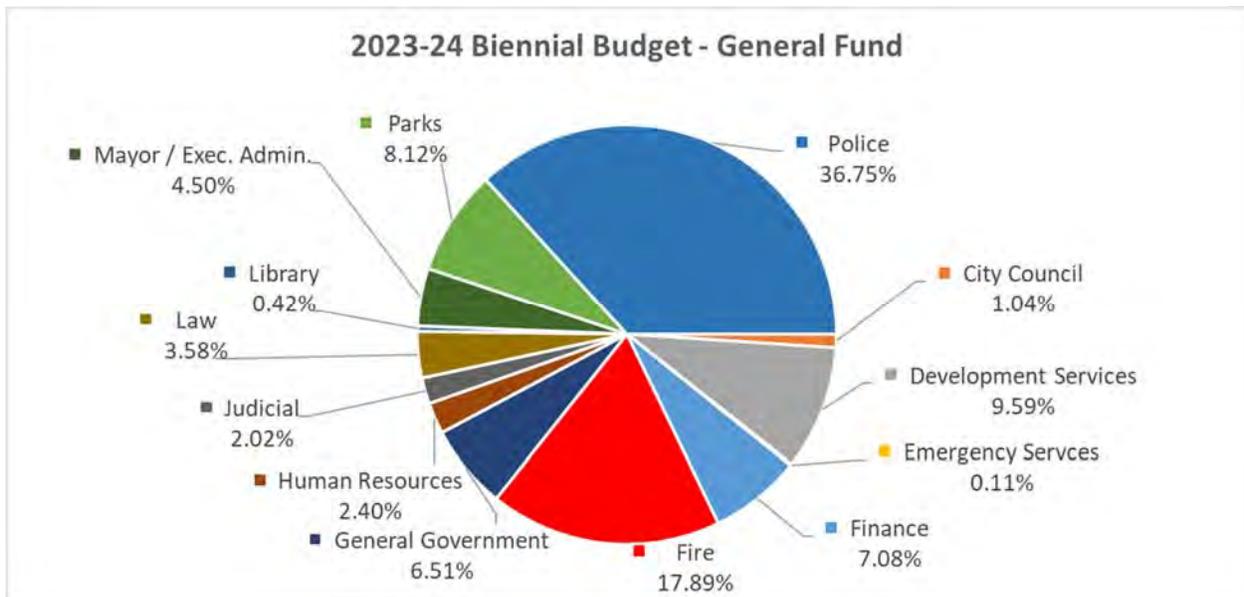


Items of Note

- Revenues – Inclusion of grant revenues and project related revenues.
- Personnel Services – Bargaining agreements, the 2% and 3% COLA for 2023 and 2024, respectively.
- Operating and Maintenance – Grant funded items such as EPA Pioneer Way revitalization/reuse study, CERB broadband study, Downtown Marina study, and comp. planning consultant; REET funded items such as the City Hall remodel, ARPA funded items such as OHPD HVAC Replacement and expansion, and other items such as the classification and compensation study, Whidbey Island Homeless Coalition donation and increased costs for WCIA insurance, Jail services and the SAO annual audit.
- Interfund Charges – Internal Service Fund and Engineering allocation adjustments.
- Capital Outlay – ARPA funded City Hall generator and estimated development permitting system carryforward costs.

General Fund

General Fund - Expenditures by Department	Actual 2021	Amended Budget 2022	Projected / Budget 2022	Budget 2023	Budget 2024
City Administrator	553,176	593,110	593,110	0	0
City Council	144,120	160,766	164,676	198,730	205,530
Development Services	1,161,251	1,234,603	1,188,599	1,472,187	2,242,549
Emergency Services	18,693	22,259	22,259	21,364	22,391
Finance	1,284,435	1,339,334	1,296,483	1,346,106	1,396,447
Fire	2,488,072	3,107,798	2,936,220	3,166,972	3,764,056
General Government	1,247,985	5,345,633	803,133	1,234,118	1,289,010
Human Resources	321,887	387,960	382,852	433,243	496,802
Judicial	378,580	377,500	377,500	390,700	390,700
Law	699,890	702,530	634,434	683,452	701,827
Library	74,729	71,200	71,200	81,200	81,200
Mayor / Exec. Admin.	92,857	98,929	98,929	848,207	896,687
Parks	1,651,207	1,691,685	1,605,121	1,492,215	1,652,713
Police	6,314,956	6,479,415	6,472,469	7,024,179	7,212,964
	16,431,838	21,612,723	16,646,985	18,392,673	20,352,876



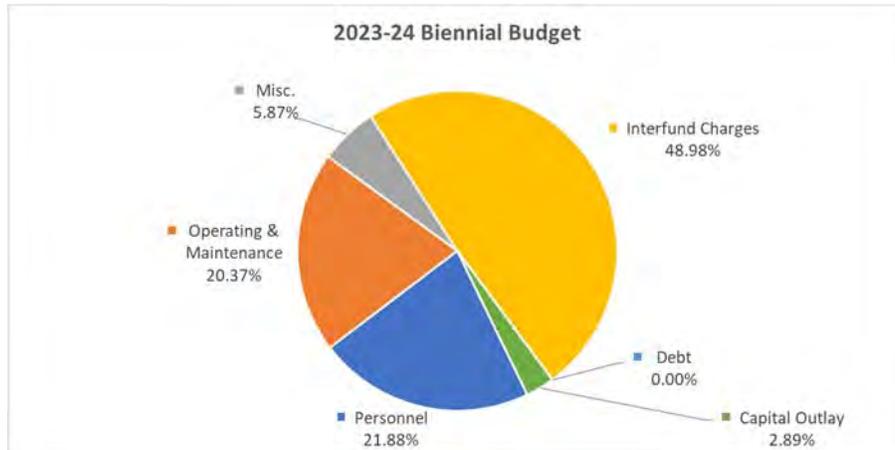
Items of Note

- Encumbered (Unbudgeted) fund balance-\$6,237,429
 - General obligation bond contingency-\$257,000
 - Capital facility reserve-\$500,000
 - Excess stabilization cash-\$984,850
 - Sleeper Road proceeds-\$160,138
 - Operating reserves-\$2,850,060
 - ARPA Reserve - \$1,485,381

- City Administrator
 - Department combined with Mayor to form Mayor / Executive.
- City Council
 - Trend adjustments for salaries & wages, benefits, and the inclusion of communication expense.
- Development Services
 - Inclusion of CERB broadband study (88% potential grant funded), Downtown marina study (66% potential grant funded), comprehensive plan consultant (66% potential grant funded), and EPA Pioneer Way revitalization / reuse study (100% potential grant funded).
- Finance
 - Transfer of Payroll function to Human Resources and trend adjustments due to inflation and State Auditor Office annual audit costs.
- Fire / Emergency Services
 - Trend adjustments for inflation, Paid-on-call pay adjustment, and bargain agreements.
 - Engineering interfund allocation for the fire station.
- General Governmental
 - Inclusion of City Hall generator and City Hall remodel projects and adjustments for the Engineering interfund allocation, insurance costs, class & compensation study.
- Human Resources
 - Transfer of the Payroll function from Finance. Addition of a part-time HR Assistant in 2024.
- Judicial
 - Trend adjustments.
- Law
 - The reduction of the Assistant City Attorney - Prosecutor position was partially offset by the increase in consulting costs for prosecution services.
- Library
 - Passthrough from Snow Island Library District to pay Skagit Valley College for janitorial services.
- Mayor / Executive
 - Department combined with City Administration to form Mayor / Executive.
 - Addition of ARPA funded temporary Economic Development Coordinator.
- Parks
 - Trend adjustments, adjustments for Engineering interfund and Parks Director allocations, and addition of 2 part-time seasonal workers.
- Police
 - Reduction in two non-sworn corrections positions to offset increased use of contracted inmate housing services.
 - Adjustments with equipment, vehicle, and technology interfund contributions.
 - Trend adjustments for bargaining agreements.

Streets Fund (101)

Streets Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	961,745	752,189	265,187	559,186
Revenues:				
Revenues	1,241,438	1,409,600	1,523,200	1,507,450
Transfers In	-	-	910,366	272,000
Total Revenues	1,241,438	1,409,600	2,433,566	1,779,450
Expenditures:				
Personnel	352,885	437,844	466,107	479,954
Operating & Maintenance	309,009	330,250	458,449	422,223
Misc.	86,979	266,210	126,982	126,982
Interfund Charges	685,384	862,298	963,029	1,154,762
Debt	-	-	-	-
Capital Outlay	16,737	-	125,000	-
Total Expenditures	1,450,994	1,896,602	2,139,567	2,183,921
Change in Fund Balance	(209,556)	(487,002)	293,999	(404,471)
Ending Unencumbered Fund Balance	752,189	265,187	559,186	154,715

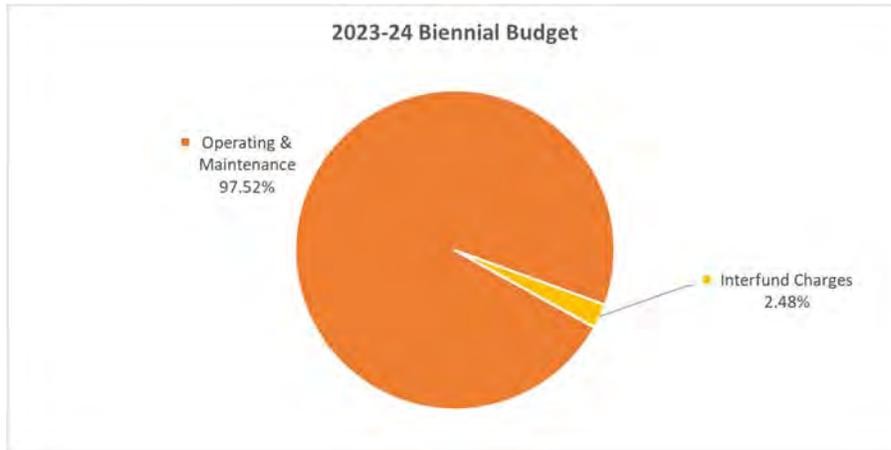


Items of Note

- For simplification purposes and since both Streets and Arterials Funds receive the same funding which is limited to transportation purposes, the Arterials operating fund will be combined with the Streets fund. However, we will continue to utilize separate Streets and arterials capital projects funds.
- Inclusion of the purchase of a sweeper machine and foreman's pickup truck and allocation of projected related street costs to other transportation funds.

Creative Arts Fund (115)

Creative Arts Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	188,153	228,165	277,264	316,792
Revenues:				
Revenues	62,254	59,714	60,666	61,616
Transfers In				
Total Revenues	62,254	59,714	60,666	61,616
Expenditures:				
Personnel				
Operating & Maintenance	9,830	10,615	20,638	18,665
Misc.	-	-	-	-
Interfund Charges	-	-	500	500
Debt				
Capital Outlay	12,412	-	-	-
Total Expenditures	22,242	10,615	21,138	19,165
Change in Fund Balance	40,012	49,099	39,528	42,451
Ending Unencumbered Fund Balance	228,165	277,264	316,792	359,243

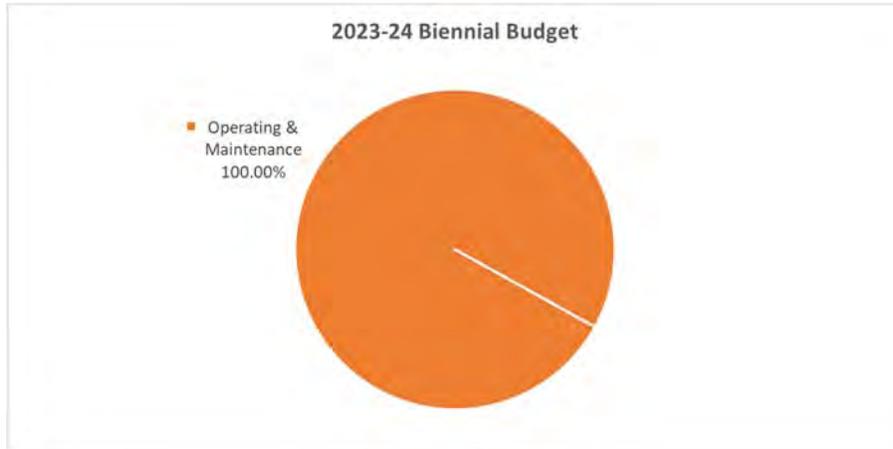


Items of Note

- Modest amounts for miscellaneous expenses have been include in the budget including:
 - Art maintenance and appraisals.
 - Two tables at Music Fest.
 - Driftwood days.
 - Oak Harbor School District support.
 - Art/Project management consultant.
- New projects are not budgeted until City Council action.

Lodging Tax Fund (116)

LTAC Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	732,493	776,367	820,367	632,867
Revenues:				
Revenues	316,640	294,000	312,500	314,500
Transfers In				
Total Revenues	316,640	294,000	312,500	314,500
Expenditures:				
Personnel				
Operating & Maintenance	272,766	250,000	500,000	20,000
Misc.				
Interfund Charges				
Debt				
Capital Outlay	-	-	-	-
Total Expenditures	272,766	250,000	500,000	20,000
Change in Fund Balance	43,874	44,000	(187,500)	294,500
Ending Unencumbered Fund Balance	776,367	820,367	632,867	927,367

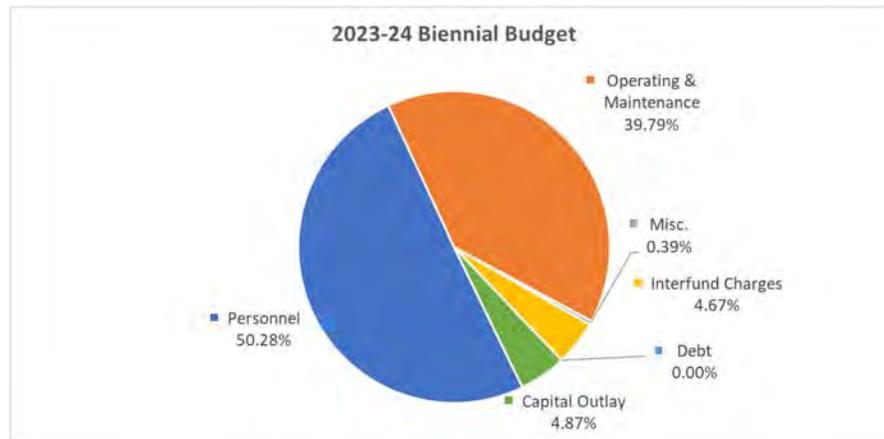


Items of Note

- Funding for the 2023 LTAC grant round has been included in the budget. The budget will be amended to match the amount the City Council authorizes for 2024 LTAC grants.

Senior Services Fund (129)

Senior Services Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	81,649	149,449	103,352	47,471
Revenues:				
Revenues	155,263	321,650	470,215	294,540
Transfers In	306,000	200,614	200,000	200,000
Total Revenues	461,263	522,264	670,215	494,540
Expenditures:				
Personnel	226,101	277,000	304,678	315,208
Operating & Maintenance	82,226	153,105	332,400	158,140
Misc.	2,414	2,414	2,415	2,415
Interfund Charges	19,028	23,534	26,603	30,921
Debt	-	-	-	-
Capital Outlay	-	-	60,000	-
Total Expenditures	329,769	456,053	726,096	506,684
Change in Fund Balance	131,494	66,211	(55,881)	(12,144)
Trfr to Encumbered Fund Bal	(63,694)	(112,308)	-	-
Ending Unencumbered Fund Balance	149,449	103,352	47,471	35,327

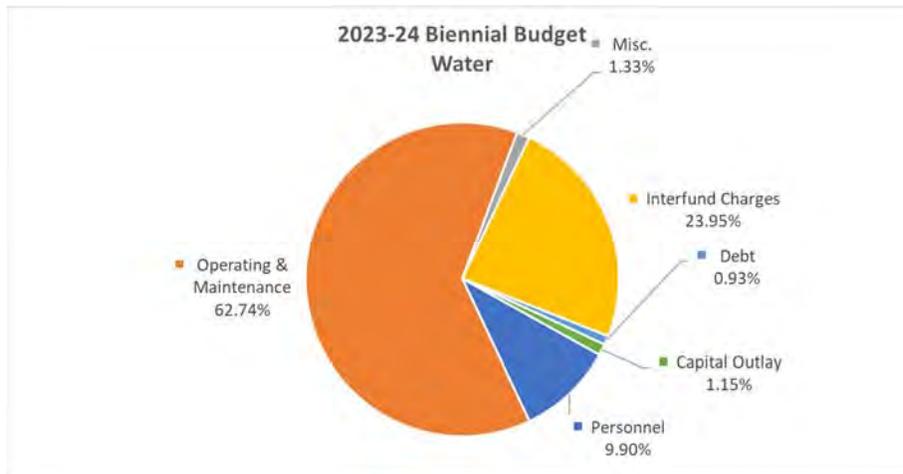


Items of Note

- Inclusion of full year for ARPA funded Program Assistant position and generator and roof repair projects.
- Includes the addition of part-time fitness instructors that will offset contracting costs.

Water Utility Fund (401)

Water Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	6,809,841	5,563,549	4,985,970	4,835,412
Revenues:				
Revenues	6,382,381	6,317,385	6,443,490	6,525,517
Transfers In	225,000	-	-	141,200
Total Revenues	6,607,381	6,317,385	6,443,490	6,666,717
Expenditures:				
Personnel	507,261	508,346	547,860	567,388
Operating & Maintenance	2,880,437	3,094,769	3,591,490	3,476,915
Misc.	2,592,000	1,066,000	75,000	75,000
Interfund Charges	1,252,855	1,604,835	1,628,941	1,069,122
Debt	52,620	52,514	52,257	52,001
Capital Outlay	-	-	130,000	-
Total Expenditures	7,285,172	6,326,464	6,025,549	5,240,426
Change in Fund Balance	(677,791)	(9,079)	417,941	1,426,291
Trfr to Encumbered Fund Bal	(568,500)	(568,500)	(568,500)	(568,500)
Ending Unencumbered Fund Balance	5,563,549	4,985,970	4,835,412	5,693,203

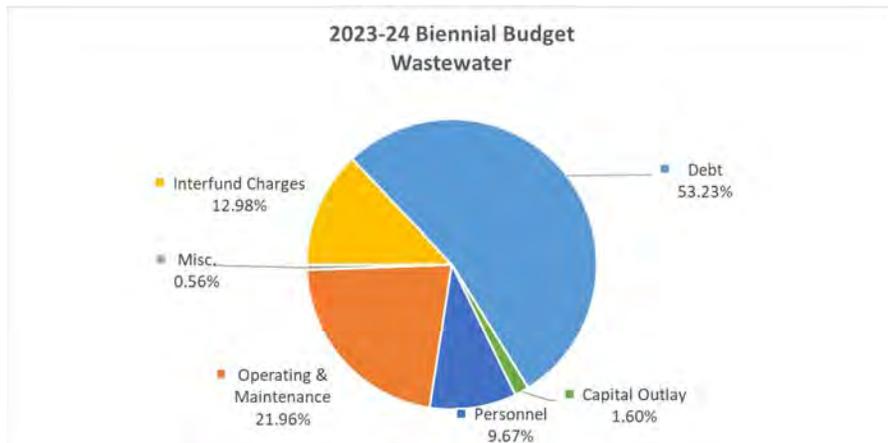


Items of Note

- No rate increases adopted by the City Council.
- Includes water system plan and studies project and a reduction in transfers out for capital projects due to the availability of ARPA funding and other grants for capital projects.

Wastewater Utility Fund (402)

Wastewater Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	7,133,573	7,905,081	7,959,123	7,584,331
Revenues:				
Revenues	12,031,478	12,932,705	13,401,711	13,191,013
Transfers In	400,000	-	-	-
Total Revenues	12,431,478	12,932,705	13,401,711	13,191,013
Expenditures:				
Personnel	985,657	1,202,994	1,263,819	1,306,178
Operating & Maintenance	2,218,455	2,224,456	3,410,892	2,425,313
Misc.	75,000	767,500	75,000	75,000
Interfund Charges	1,330,752	1,310,555	1,828,632	1,619,682
Debt	7,050,105	7,073,158	7,073,160	7,073,159
Capital Outlay	-	-	125,000	300,000
Total Expenditures	11,659,970	12,578,663	13,776,503	12,799,332
Change in Fund Balance	771,508	354,042	(374,792)	391,681
Trfr to Encumbered Fund Bal	-	(300,000)	-	-
Ending Unemcumbered Fund Balance	7,905,081	7,959,123	7,584,331	7,976,012

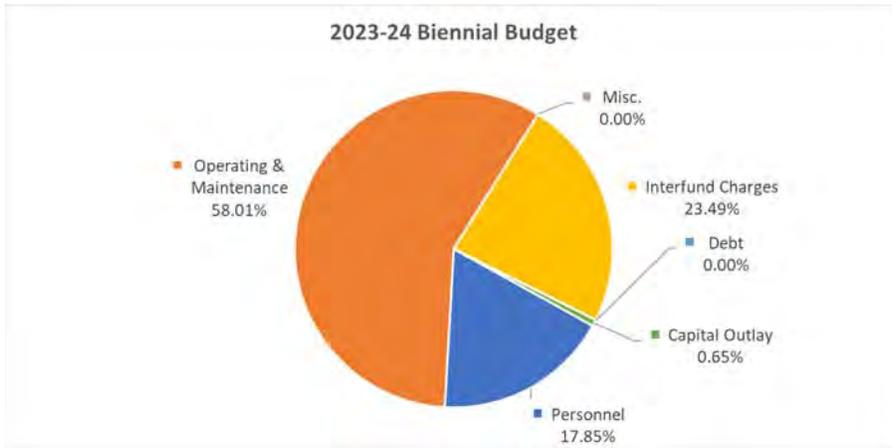


Items of Note

- 3% rate reduction adopted by the City Council.
- Includes solids spreader, shoring equipment, reuse effluent water system, DOE Nutrient study, Lagoon bio-solids removal, and sewer lagoon decommissioning projects and equipment, interfund facility replacement contributions, and a reduction in transfers out for capital projects due to the availability of ARPA funding and other grants for capital projects.

Solid Waste Utility Fund (403)

Solid Waste Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	1,147,244	1,308,850	2,067,834	2,278,314
Revenues:				
Revenues	4,267,211	4,689,227	4,774,180	4,861,812
Transfers In	75,000	-	-	-
Total Revenues	4,342,211	4,689,227	4,774,180	4,861,812
Expenditures:				
Personnel	751,066	756,543	808,295	844,018
Operating & Maintenance	2,412,508	2,136,425	2,637,904	2,731,187
Misc.	-	-	-	-
Interfund Charges	1,017,031	1,037,275	1,077,502	1,096,956
Debt	-	-	-	-
Capital Outlay	-	-	40,000	20,000
Total Expenditures	4,180,605	3,930,243	4,563,700	4,692,161
Change in Fund Balance	161,606	758,984	210,480	169,651
Ending Unencumbered Fund Balance	1,308,850	2,067,834	2,278,314	2,447,964

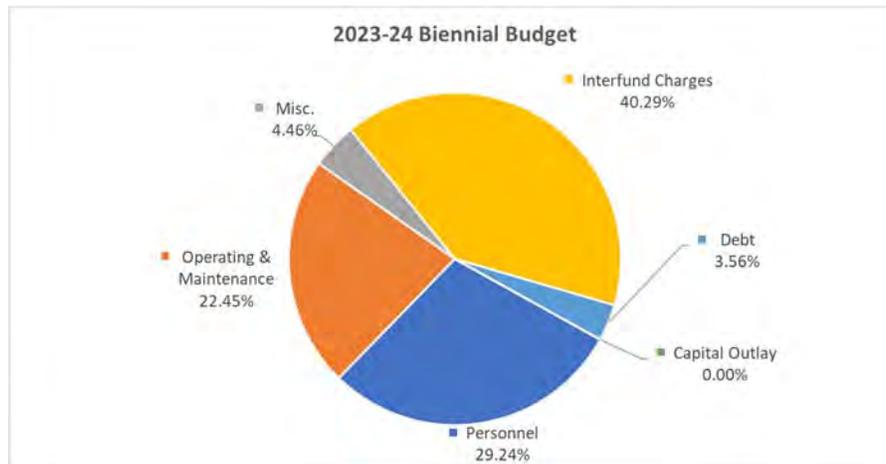


Items of Note

- New rates adopted by the City Council which increased rates with some services and decreased rates with others.
- Includes roll cart replacements and costs associated with a 7.4% Island County rate increase for 2023.

Storm Drain Utility Fund (404)

Storm Drain Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	891,711	956,581	454,934	617,811
Revenues:				
Revenues	2,140,998	1,986,703	2,033,871	2,103,695
Transfers In	225,000	-	-	-
Total Revenues	2,365,998	1,986,703	2,033,871	2,103,695
Expenditures:				
Personnel	569,187	455,000	478,159	504,653
Operating & Maintenance	309,153	318,670	351,294	403,334
Misc.	745,300	700,000	75,000	75,000
Interfund Charges	617,378	733,373	682,380	672,043
Debt	60,110	60,050	59,904	59,757
Capital Outlay	-	-	-	-
Total Expenditures	2,301,128	2,267,093	1,646,737	1,714,787
Change in Fund Balance	64,870	(280,390)	387,134	388,908
Trfr to Encumbered Fund Bal	-	(221,257)	(224,257)	(224,257)
Ending Unencumbered Fund Balance	956,581	454,934	617,811	782,462

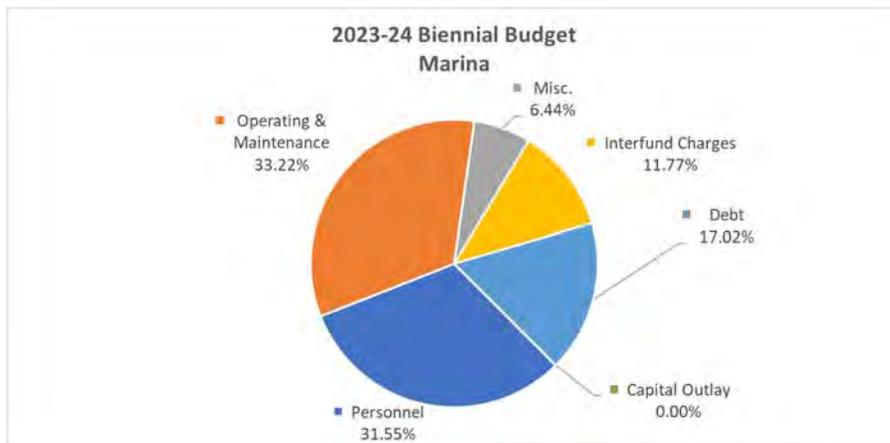


Items of Note

- No rate increases adopted by the City Council.
- Includes a reduction in transfers out for capital projects due to the availability of ARPA funding and other grants for capital projects.

Marina Fund (410)

Marina Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	1,543,745	1,804,685	1,661,743	1,291,357
Revenues:				
Revenues	1,906,260	1,960,358	1,898,722	1,961,014
Transfers In				
Total Revenues	1,906,260	1,960,358	1,898,722	1,961,014
Expenditures:				
Personnel	528,983	596,000	664,397	681,906
Operating & Maintenance	621,625	883,362	697,445	720,002
Misc.	80,000	25,000	275,000	-
Interfund Charges	233,889	185,118	269,036	233,097
Debt	180,823	363,310	363,229	363,281
Capital Outlay	-	43,000	-	-
Total Expenditures	1,645,319	2,095,790	2,269,108	1,998,286
Change in Fund Balance	260,940	(135,432)	(370,386)	(37,272)
Trfr to Encumbered Fund Bal	-	(7,510)	-	-
Ending Unemcumbered Fund Balance	1,804,685	1,661,743	1,291,357	1,254,085

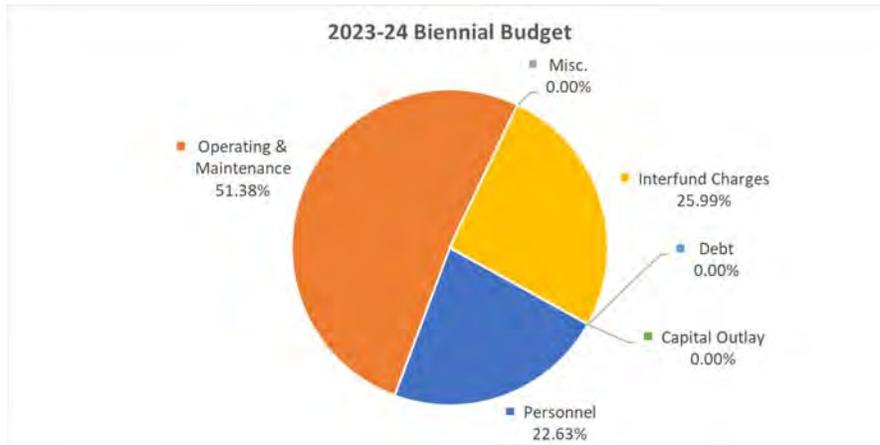


Items of Note

- Includes moorage and dredging fee rate adjustments for 2023 and 2024 to fund inflationary costs and to help fund the future marina dredging project.
- Includes the addition of a part-time seasonal laborer.
- Includes transfers to the capital project fund for the F Dock storm damage repair and Marina additional improvements projects.

Vehicle Repair Internal Service Fund (501)

Vehicle Repair Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	360,495	298,452	230,764	221,760
Revenues:				
Revenues	1,042,623	1,016,925	1,165,286	1,191,982
Transfers In	60,000	-	-	-
Total Revenues	1,102,623	1,016,925	1,165,286	1,191,982
Expenditures:				
Personnel	242,113	239,735	261,296	274,377
Operating & Maintenance	608,406	600,500	607,685	608,549
Misc.	-	-	-	-
Interfund Charges	314,148	244,378	305,310	309,933
Debt	-	-	-	-
Capital Outlay	-	-	-	-
Total Expenditures	1,164,666	1,084,613	1,174,291	1,192,859
Change in Fund Balance	(62,043)	(67,688)	(9,005)	(877)
Ending Unencumbered Fund Balance	298,452	230,764	221,760	220,883

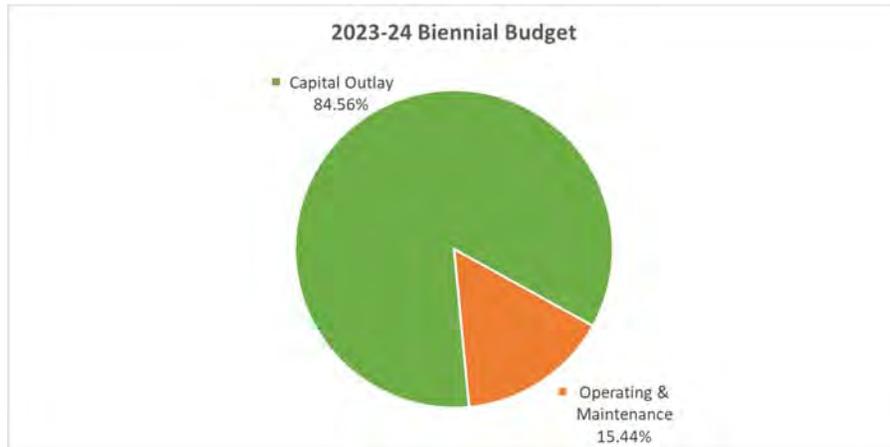


Items of Note

- Except for one-time revenues, all internal service fund revenues are derived from charges to other City funds and departments.
- The 2021 transfer in is from the Shop Facility fund for the repair of the shop floor.

Equipment Replacement Internal Service Fund (502)

Equip. Replace. Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	10,390,068	11,136,171	10,818,658	8,731,201
Revenues:				
Revenues	1,019,888	1,107,487	1,302,543	1,315,043
Transfers In	-	-	-	-
Total Revenues	1,019,888	1,107,487	1,302,543	1,315,043
Expenditures:				
Personnel	-	-	-	-
Operating & Maintenance	273,786	60,000	350,000	350,000
Misc.	-	-	-	-
Interfund Charges	-	-	-	-
Debt	-	-	-	-
Capital Outlay	-	1,365,000	3,040,000	795,000
Total Expenditures	273,786	1,425,000	3,390,000	1,145,000
Change in Fund Balance	746,103	(317,513)	(2,087,457)	170,043
Ending Unencumbered Fund Balance	11,136,171	10,818,658	8,731,201	8,901,244

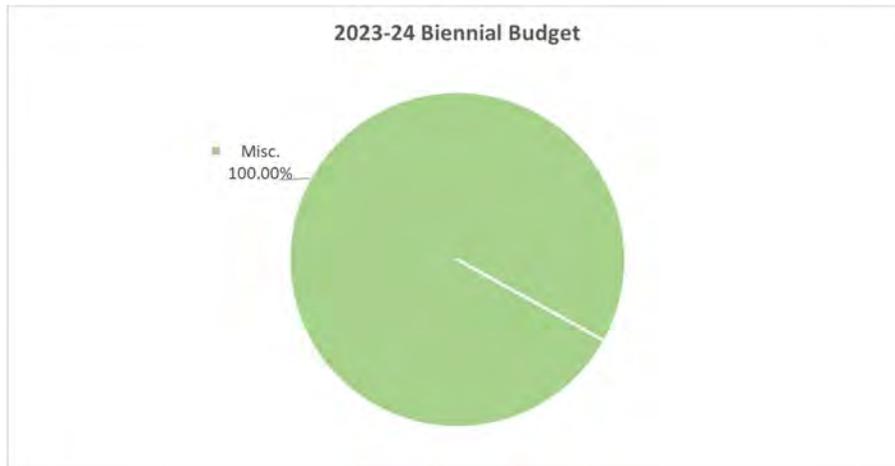


Items of Note

- Except for one-time revenues, all internal service fund revenues are derived from charges to other City funds and departments.
- Expenditures are related to vehicle and equipment replacements per detailed schedules. The City's CIP contains additional details for most of these items.

Facility Replacement Internal Service Fund (504)

Facility Replace. Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	1,093,225	1,336,302	1,579,379	1,788,456
Revenues:				
Revenues	243,077	243,077	654,077	654,077
Transfers In	-	-	-	-
Total Revenues	243,077	243,077	654,077	654,077
Expenditures:				
Personnel	-	-	-	-
Operating & Maintenance	-	-	-	-
Misc.	-	-	445,000	-
Interfund Charges	-	-	-	-
Debt	-	-	-	-
Capital Outlay	-	-	-	-
Total Expenditures	-	-	445,000	-
Change in Fund Balance	243,077	243,077	209,077	654,077
Ending Unencumbered Fund Balance	1,336,302	1,579,379	1,788,456	2,442,533

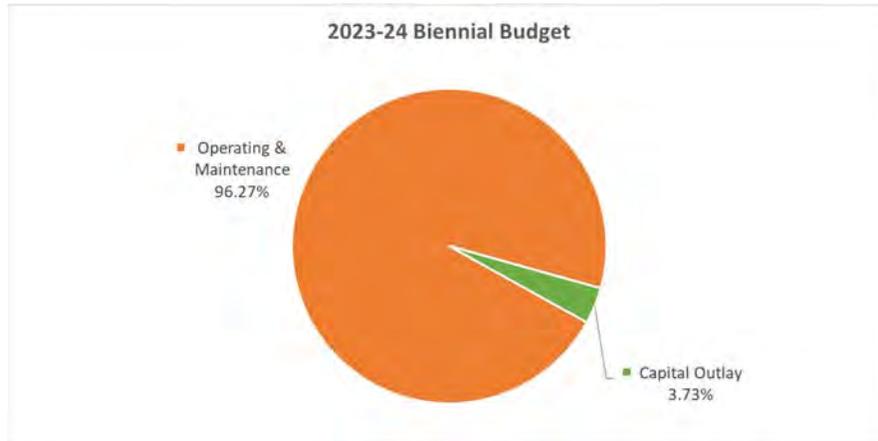


Items of Note

- Except for one-time revenues, all internal service fund revenues are derived from charges to other City funds and departments.
- Currently limited to Public Works and Clean Water Facilities.
- Includes transfer out to the Shop Facility Fund for the shop facility flooring and covered storage projects.

Technology Replacement Internal Service Fund (505)

Tech. Replace. Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	494,475	500,249	358,614	318,018
Revenues:				
Revenues	558,454	604,610	761,239	761,239
Transfers In	-	-	-	-
Total Revenues	558,454	604,610	761,239	761,239
Expenditures:				
Personnel	-	-	-	-
Operating & Maintenance	552,680	660,000	771,835	776,835
Misc.	-	-	-	-
Interfund Charges	-	-	-	-
Debt	-	-	-	-
Capital Outlay	-	-	30,000	30,000
Total Expenditures	552,680	660,000	801,835	806,835
Change in Fund Balance	5,774	(55,390)	(40,596)	(45,596)
Trfr to Encumbered Fund Bal	-	(86,245)	-	-
Ending Unencumbered Fund Balance	500,249	358,614	318,018	272,422

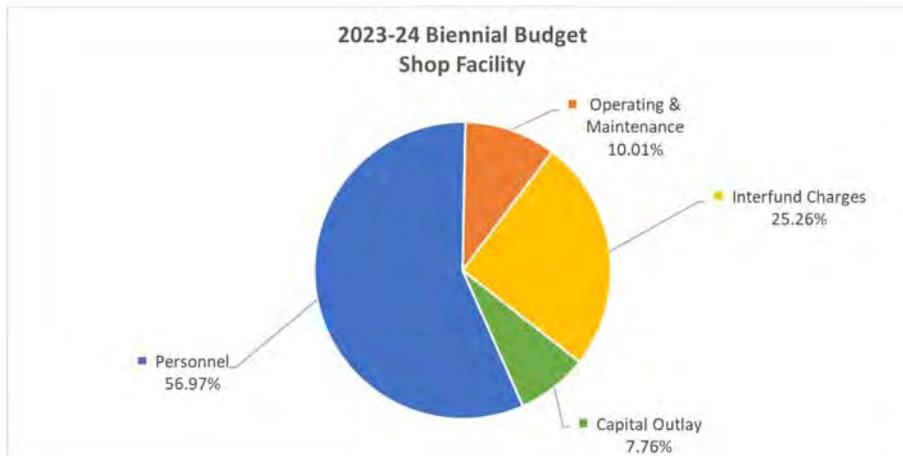


Items of Note

- Except for one-time revenues, all internal service fund revenues are derived from charges to other City funds and departments.
- Expenditures are related to software and hardware equipment replacements per detailed schedules.

Shop Facility Internal Service Fund (510)

Shop Facility Fund Financial Table	Actual 2021	Projected / Budget 2022	Budget 2023	Budget 2024
Beginning Unencumbered Fund Balance	54,393	184,460	18,761	22,264
Revenues:				
Revenues	2,848,448	2,687,073	3,090,889	3,160,881
Transfers In	-	-	445,000	-
Total Revenues	2,848,448	2,687,073	3,535,889	3,160,881
Expenditures:				
Personnel	1,340,479	1,811,570	1,844,734	1,900,694
Operating & Maintenance	424,872	387,450	353,096	305,258
Misc.	60,000	-	-	-
Interfund Charges	893,029	502,721	824,557	836,439
Debt	-	-	-	-
Capital Outlay	-	26,267	510,000	-
Total Expenditures	2,718,380	2,728,008	3,532,386	3,042,391
Change in Fund Balance	130,067	(40,935)	3,503	118,490
Trfr to Encumbered Fund Bal	-	(124,764)	-	-
Ending Unencumbered Fund Balance	184,460	18,761	22,264	140,754



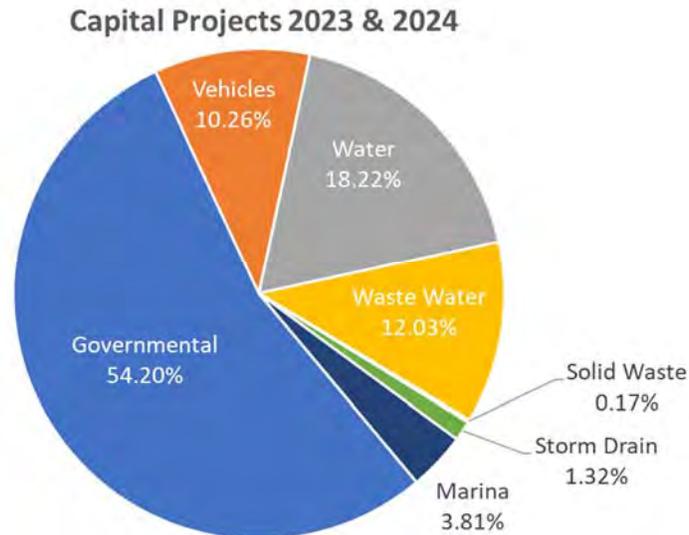
Items of Note

- Except for one-time revenues, all internal service fund revenues are derived from charges to other City funds and departments.
- This fund contains the City's Public Works Administration, Engineering, and facilities units.
- Includes transfer in from the Facility Replacement Fund for the shop facility flooring and covered storage projects.

Long-term Capital Plan

Capital Improvement Plans in Washington State

In Washington State, the legislature connected planning for capital improvements to the Comprehensive Plan. The Growth Management Act (GMA) requires that the Comprehensive Plan include a Capital Facilities Plan element. The Capital Facilities Plan identifies the existing infrastructure within the City to provide services as described in the Comprehensive Plan to the community. The required elements include utility services to meet health regulations and transportation systems. Cities can include additional capital facilities in their plans as needed to meet community expectations. Examples include public safety, general government, parks, recreation, and other facilities. The plan is to describe the needed facilities to accomplish level of service goals and the difference between the needed facilities and the current inventory. That forms the basis for analysis of the needed capital facilities within the community to conform to the Comprehensive Plan. To that end, staff has developed a comprehensive Capital Improvements Plan (CIP). The Long-term Capital plan below includes items included in the City's 2023-2028 Capital Improvement Plan and other items that do not meet the threshold of inclusion in the CIP.



Total Long-term Capital Plan for 2023 and 2024 equals \$36.1 million. Total Long-term Capital Plan for the planned six-year period totals \$79.7 million.

Detailed descriptions of the proposed capital improvements are included in the additional information available from the City and is part of the Mayor's Preliminary Budget recommendation.

Note: Not included in the budget are estimated potential carryforward amounts from prior year City Council appropriations for on-going projects. Calculated amounts will be carryforward to the 2023-24 biennial as part of the annual year-end procedures.

2023-2028 SUMMARY

P A G E	Priority #	Fund or Department	NEW PROJECT FUND	BARS #	Project code	Project/Equipment Name	Total Requested Funds	Spent to Date (8/9/22)	PROJECT STATUS	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
										Capital Imprv. Plan					
GOVERNMENTAL FUNDS															
1	1 of 5	Police Department		001.50.521.70.3515	pd2301	Portable Radios	\$ 10,000	\$ 16,033		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
2	2 of 5	Police Department		001.50.521.50.4800	pd2302	White House Roofing Replacement	\$ 25,000	\$ -		\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
3	3 of 5	Police Department		001.50.521.70.3515	pd2303	Firearms, Tasers, & Gear Replacements	\$ 150,000	\$ -		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
4	4 of 5	Police Department		001/005.50.521.70.3515	arpa21/pd2304	HRET Vests (different from bvp)	\$ 34,054	\$ 3,946		\$ 8,000	\$ -	\$ 6,054	\$ 20,000	\$ -	\$ -
5	5 of 5	Police Department		001.50.521.50.4800		PD Building Remodel	\$ 700,000	\$ -	NEW 23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000
		Police Department		001.50.xxx.xx.xxx		Police Misc-ARPA	\$ 75,000	\$ -		\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
6	1 of 5	Dev Services		001.38.594.60.6400		Dev. Services Permitting System	\$ 13,000	\$ 69,955		\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ -
7	2 of 5	Dev Services		001.38.558.60.4100	dev 2301	CERB Broadband Study	\$ 50,000	\$ -	NEW 23	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
8	3 of 5	Dev Services		001.38.558.60.4100	dev2302	EDA Marina Downtown Expansion Study	\$ 150,000	\$ -	NEW 23	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -
9	4 of 5	Dev Services		001.38.559.30.4800	dev2303	EPA Pioneer Way Revitalization/Reuse Study	\$ 800,000	\$ -	NEW 23	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -
10	5 of 5	Dev Services		001.38.558.60.4100	dev2304	State Mandated 2025 Comp Plan Update	\$ 150,000	\$ -	NEW23	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ -
11	1 of 1	Finance/Gen Gov	007	007.30.594.10.6400	arpa21/fin2201	New Financial System	\$ 525,000	\$ -		\$ 525,000	\$ -	\$ -	\$ -	\$ -	\$ -
12	1 of 4	Mayor/Gen Gov		001.45.565.65.4900	ch2201	Whidbey Homeless Coalition Contribution	\$ 50,000	\$ -		\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
13	2 of 4	City Hall		001.45.594.11.6400	arpa21/ch2301	Generator	\$ 100,000	\$ -		\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
14	3 of 4	City Hall		001.45.518.20.4800	ch2302	City Hall Upstairs Remodel	\$ 100,000	\$ -	NEW 23	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
15	4 of 4	City Hall		001.45.518.20.4800	ch2303	City Hall Downstairs Remodel	\$ 270,000	\$ -	NEW 23	\$ -	\$ 270,000	\$ -	\$ -	\$ -	\$ -
16	1 of 3	Fire Department		001.55.522.50.4800	fir2302	Fire Station Improvements (Asphalt Reseal & Carpeting)	\$ 40,000	\$ 9,062		\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
17	2 of 3	Fire Department		001.55.594.22.6400	fir2303	Station Chairs Replacement	\$ 18,700	\$ -		\$ 8,200	\$ 10,500	\$ -	\$ -	\$ -	\$ -
18	3 of 3	Fire Department	007	007.55.594.22.6***	fir2301	West Side Fire Station	\$ 9,200,000	\$ -	NEW23	\$ 2,000,000	\$ 5,200,000	\$ 2,000,000	\$ -	\$ -	\$ -
19	1 of 11	Parks	320	320.00.594.76.6200	arpa21/dck1901	Portland Loos	\$ 20,000	\$ 219,676		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
20	2 of 11	Parks	007	007.70.594.76.6300	gen2101	Pickleball Courts	\$ 50,000	\$ -	scope chg 22	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
21	3 of 11	Parks		001.70.576.80.4800	arpa21/gen2301	Smith Park Native Plant Renovation	\$ 10,948	\$ -		\$ 10,948	\$ -	\$ -	\$ -	\$ -	\$ -
22	4 of 11	Parks	007	007.70.*.6100/6300	gen1901	Harbor Heights Sports Complex Development -Phase 1	\$ 5,118,233	\$ 164,765	on hold 22	\$ -	\$ 125,000	\$ 4,993,233	\$ -	\$ -	\$ -
23	5 of 11	Parks		007.70.594.76.6300	gen2401	Little League field renovation	\$ 300,000	\$ -	NEW 23	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -
24	6 of 11	Parks	007	007.70.594.76.6400		Smith Park Playground Equipment Renovation	\$ 50,000	\$ -	NEW 22	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
25	7 of 11	Parks		001.70.576.80.4100		7th Avenue Wetlands Trail Feasibility Study	\$ 110,000	\$ -		\$ -	\$ -	\$ 10,000	\$ 100,000	\$ -	\$ -
26	8 of 11	Parks	007	007.70.594.76.6400		Ridgehaven Park Playground Equipment Renovation	\$ 68,250	\$ -	NEW 22	\$ -	\$ -	\$ -	\$ -	\$ 68,250	\$ -
27	9 of 11	Parks	007	007.70.594.76.6400		Sumner Park Playground Equipment Renovation	\$ 68,250	\$ -	NEW 22	\$ -	\$ -	\$ -	\$ -	\$ 68,250	\$ -
28	10 of 11	Parks	007	007.70.594.76.6200		Volunteer Park Skate Park Renovation	\$ 68,250	\$ -	NEW 22	\$ -	\$ -	\$ -	\$ -	\$ 68,250	\$ -
29	11 of 11	Parks	007	007.70.594.76.6400	gen2002	Sunrise Rotary Dog Park Expansion	\$ -	\$ 38,573	on hold 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Parks		001.70.xxx.xx.xxxx		Parks Misc-ARPA	\$ 66,767	\$ -		\$ 66,767	\$ -	\$ -	\$ -	\$ -	\$ -
30	1 of 7	Streets	102	102.00.595.31.6300	str1901	Fakkema Access Road (Centennial Oak Grove)	\$ 250,000	\$ 60,421		\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -
31	2 of 7	Shared Project	102	102.00.595.31.6300	str1902	Shoreline Restoration	\$ 1,999,547	\$ 453		\$ 199,547	\$ 300,000	\$ 1,200,000	\$ 300,000	\$ -	\$ -
32	3 of 7	Streets	102	102.00.595.31.6300	str##02	Annual Street Improvements	\$ 3,500,000	\$ 1,149,080		\$ 1,000,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
33	4 of 7	Streets		101.00.594.44.6400		Sweeper-Mechanical	\$ 120,000	\$ -	scope chg 22	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -
34	5 of 7	Streets		101.00.544.40.4100	str2301	Safe Streets Study (80/20 match)	\$ 30,240	\$ -	NEW 23	\$ 30,240	\$ -	\$ -	\$ -	\$ -	\$ -
35	6 of 7	Streets		101.00.542.64.4100	str2302	Street Traffic Calming	\$ 90,000	\$ -	NEW 23	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
36	7 of 7	Streets	102	102.00.595.31.6300	str2201	Harbor Heights Access Roads	\$ 6,370,000	\$ -	on hold 22	\$ -	\$ -	\$ 250,000	\$ 6,120,000	\$ -	\$ -
37	1 of 6	Arterials	103	103.00.595.30.6300	str1904	NE 7th Ave Improvement	\$ 2,388,468	\$ 230,547		\$ 586,410	\$ 1,802,058	\$ -	\$ -	\$ -	\$ -
38	2 of 6	Arterials	103	103.00.595.30.6300	art2201	NW Heller Street Overlay	\$ 344,540	\$ -		\$ 344,540	\$ -	\$ -	\$ -	\$ -	\$ -
39	3 of 6	Arterials	103	103.00.595.30.6300	str2001	Hoffman to 16th Trail	\$ 75,507	\$ -		\$ 75,507	\$ -	\$ -	\$ -	\$ -	\$ -
40	4 of 6	Arterials	103	103.00.595.30.6300	art2101	Active Transportation Plan	\$ 100,000	\$ 1,842		\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
41	5 of 6	Arterials	103	103.00.595.30.6300	arpa21/art 2202	Serendipity Lane (joint 106, 116, 126)	\$ 100,000	\$ -	NEW 22	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
42	6 of 6	Arterials	103	103.00.595.30.6300		Midway Blvd Reconstruction	\$ 950,000	\$ -		\$ -	\$ -	\$ 950,000	\$ -	\$ -	\$ -
43	1 of 1	TBD	108	108.00.595.31.6300	tbd##01	Transportation Benefit District (TBD) Overlays	\$ 5,400,000	\$ 510,351		\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000
44	1 of 4	Senior Services		129.10.518.20.4800	arpa21/snr2201	Roof Replacement	\$ 170,000	\$ -		\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -
45	2 of 4	Senior Center		129.10.594.69.6400	arpa21/snr2202	Generator	\$ 60,000	\$ -	NEW 22	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
46	3 of 4	Senior Center		502.10.594.18.6400	snr2301	Bus	\$ 100,000	\$ -	on hold 22	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
47	4 of 4	Senior Center	130	130.00.594.69.6300	snr2401	Parking Lot-The Center	\$ 420,500	\$ -	NEW 22	\$ -	\$ 36,000	\$ 384,500	\$ -	\$ -	\$ -
		Fire		502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 1,295,000	\$ 289,963		\$ 245,000	\$ -	\$ -	\$ -	\$ -	\$ 1,050,000
		Building		502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Streets		502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 1,011,000	\$ -		\$ 70,000	\$ 30,000	\$ 256,000	\$ 405,000	\$ 100,000	\$ 150,000
		Parks		502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 670,000	\$ -		\$ 120,000	\$ -	\$ 360,000	\$ 100,000	\$ 10,000	\$ 80,000
		Police		502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 1,115,000	\$ 63,968		\$ 675,000	\$ 50,000	\$ 35,000	\$ -	\$ 215,000	\$ 140,000
48	1 of 1	WINDJAMMER PARK	325	325.10.594.76.6300	eng1701	Windjammer Park Imporvements	\$ 1,284,050	\$ 13,055,328		\$ 200,000	\$ 834,050	\$ -	\$ -	\$ 250,000	\$ -
Governmental Total:							\$ 46,235,304	\$ 15,883,963	\$ -	\$ 8,638,159	\$ 11,397,608	\$ 11,934,787	\$ 8,485,000	\$ 2,219,750	\$ 3,560,000
49	1 of 4	Shop/Facility		510.50.518.20.4800	err2301	Shop Floor Restoration	\$ 60,000	\$ -	scope chg 22	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
50	2 of 4	Shop/Facility		510.50.594.18.6400		Used Excavator	\$ 60,000	\$ -		\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
51	3 of 4	Shop/Facility		510.50.594.18.6300	err2302	Perimeter Fence	\$ 45,000	\$ -	new 23	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
52	4 of 4	Shop/Facility		510.50.594.18.6200		Covered Storage	\$ 405,000	\$ -		\$ 405,000	\$ -	\$ -	\$ -	\$ -	\$ -
		IT upgrades		505.xx.xxx.xx.xxxx		Information Technology Upgrades-ARPA	\$ 43,000	\$ -		\$ 43,000	\$ -	\$ -	\$ -	\$ -	\$ -
		Shop/Facility		510.50.518.20.4100		City wide Air ducts-ARPA	\$ 109,000	\$ -		\$ 109,000	\$ -	\$ -	\$ -	\$ -	\$ -
		Motor Pool		502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 1,390,000	\$ 278,796		\$ 220,000	\$ 10,000	\$ 590,000	\$ 260,000	\$ 30,000	\$ 280,000
Shop/Facility Total:							\$ 2,112,000	\$ 278,796	\$ -	\$ 942,000	\$ 10,000	\$ 590,000	\$ 260,000	\$ 30,000	\$ 280,000
Governmental Funds Total:							\$ 48,347,304	\$ 16,162,759	\$ -	\$ 9,580,159	\$ 11,407,608	\$ 12,524,787	\$ 8,745,000	\$ 2,249,750	\$ 3,840,000

City of Oak Harbor
6 Year Project/Equipment Plan 2023-2028
Biennial Budget (2023-2024)

2023-2028 SUMMARY

PAGE	Priority #	Fund or Department	NEW PROJECT FUND	BARS #	Project code	Project/Equipment Name	Total Requested Funds	Spent to Date (8/9/22)	PROJECT STATUS	FY 2023 Capital Imprv. Plan	FY 2024 Capital Imprv. Plan	FY 2025 Capital Imprv. Plan	FY 2026 Capital Imprv. Plan	FY 2027 Capital Imprv. Plan	FY 2028 Capital Imprv. Plan
PROPRIETARY FUNDS															
53	1 of 17	Water	431	431.00.594.34.6300	wtr1905	Well 9 Replacement	\$ 291,299	\$ 9,901		\$ 291,299	\$ -	\$ -	\$ -	\$ -	\$ -
54	2 of 17	Water		401.00.594.34.6400	22afp	Ault Field Pump Station VFD Replacement	\$ 100,000			\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
55	3 of 17	Water		401.00.594.34.6400	22nrc	North Reservoir Cathodic Protection	\$ 30,000			\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
56	4 of 17	Water	431	431.00.594.34.6300	wtr2202	Marin Woods Waterline Upsize	\$ 100,000			\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
57	5 of 17	Water	431	431.00.594.34.6300	wtr2101	SR20/Campbell Lake Rd Roundabout/ Fish passage watermain replacement	\$ 2,000,000	\$ -		\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
58	6 of 17	Water		401.00.534.00.4100	wtr2201	Water System Plans and Studies	\$ 732,209	\$ 25,791		\$ 452,209	\$ 280,000	\$ -	\$ -	\$ -	\$ -
59	7 of 17	Water	431	431.00.594.34.6300	wtr##02	Water System Telemetry Upgrades	\$ 200,000	\$ -		\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
60	8 of 17	Water	431	431.00.594.34.6300	arpa21/wtr##01	Annual Steel/AC Water Main Replacements	\$ 4,500,000	\$ -		\$ 2,000,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
61	9 of 17	Water	431	431.00.594.34.6300	wtr2102	Glencoe Street Fire Flow Improvements	\$ 300,000	\$ -		\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
62	10 of 17	Water	431	431.00.594.34.6300	arpa21/wtr2301	NE Regatta Drive Pipeline Replacement	\$ 250,000	\$ -		\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -
63	11 of 17	Water	431	431.00.594.34.6300	wtr2401	West 384 Zone Development	\$ 365,000	\$ -		\$ -	\$ 73,000	\$ 292,000	\$ -	\$ -	\$ -
64	12 of 17	Water	431	431.00.594.34.6300		West 384 Zone Extension Phase	\$ 3,015,000	\$ -		\$ -	\$ -	\$ 3,015,000	\$ -	\$ -	\$ -
65	13 of 17	Water	431	431.00.594.34.6300	wtr2001	East Side Reservoir Demolition	\$ 110,000	\$ -		\$ -	\$ -	\$ 110,000	\$ -	\$ -	\$ -
66	14 of 17	Water	431	431.00.594.34.6300	wtr2103	Erin Park Main Road Extension/Tie-In	\$ 755,000	\$ -	COMBINED 22	\$ -	\$ -	\$ 755,000	\$ -	\$ -	\$ -
67	15 of 17	Water	431	431.00.594.34.6300	wtr2105	Industrial Avenue Tie-In	\$ 60,000	\$ -		\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -
68	16 of 17	Water	431	431.00.594.34.6400		Wet Fiber Extension	\$ 600,000	\$ -	NEW 22	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ -
69	17 of 17	Water		401.00.594.34.6400		Wet Fiber 24" Transmission Leak Detector	\$ 410,000	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 410,000	\$ -
		Water		502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 1,395,000	\$ -		\$ 285,000	\$ 330,000	\$ 250,000	\$ 490,000	\$ -	\$ 40,000
							\$ 15,213,508	\$ 35,692		\$ 6,008,508	\$ 1,183,000	\$ 4,982,000	\$ 1,590,000	\$ 910,000	\$ 540,000
70	1 of 11	Sewer	432	432.00.594.35.6300	swr2001	Slip Line Replacements in SE Oak Harbor	\$ 317,121	\$ -		\$ 317,121	\$ -	\$ -	\$ -	\$ -	\$ -
71	2 of 11	Sewer		402.20.535.00.4100	swr2301	Lagoon Bio-Solids Removal	\$ 350,000	\$ -		\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -
72	3 of 11	Sewer	432	432.00.594.35.6300	swr2302	Federal Inflow & Infiltration Grant	\$ 1,950,000	\$ -		\$ 1,950,000	\$ -	\$ -	\$ -	\$ -	\$ -
73	4 of 11	Sewer		402.20.535.00.4800	arpa21/swr2303	Sewer Lagoon -Decomissioning	\$ 550,000	\$ -		\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -
74	5 of 11	Sewer	422	422.60.594.35.6400	cwf2301	Clean Water Facility-Screens	\$ 300,000	\$ -		\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
75	6 of 11	Sewer		402.10.594.35.6400	swr2304	Shoring Equipment	\$ 50,000	\$ -	NEW 23	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
76	7 of 11	Sewer		402.10.594.35.6400	swr2305	Solids Spreader	\$ 75,000	\$ -		\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
77	8 of 11	Sewer		402.60.594.35.6400	arpa21/swr2306	Reuse Effluent Water System	\$ 300,000	\$ -		\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -
78	9 of 11	Sewer	422	422.60.594.35.6300	cwf2401	Clean Water Facility-Major O&M	\$ 300,000	\$ -		\$ -	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -
79	10 of 11	Sewer	422	422.60.594.35.6400	cwf2402	Clean Water Facility Washer/Compactor	\$ 300,000	\$ -		\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -
80	11 of 11	Sewer	432	432.00.594.35.6300	arpa21/swr##01	Sewer Line Replacements	\$ 880,000	\$ -		\$ -	\$ -	\$ 880,000	\$ -	\$ -	\$ -
		Sewer		432.00.xxx.xx.xxxx		Sewer Misc-ARPA	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Sewer		502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 785,000	\$ -		\$ 90,000	\$ -	\$ 85,000	\$ 110,000	\$ 500,000	\$ -
						Sewer Total:	\$ 6,157,121	\$ -		\$ 3,682,121	\$ 750,000	\$ 1,115,000	\$ 110,000	\$ 500,000	\$ -
81	1 of 1	Solid Waste		403.40.594.37.6400	sol2301	20 yard roll cart replacements	\$ 60,000	\$ -		\$ 40,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -
		Solid Waste		502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 2,705,000	\$ 320,085		\$ 1,030,000	\$ 375,000	\$ -	\$ -	\$ 1,050,000	\$ 250,000
						Solid Waste Total:	\$ 2,765,000	\$ 320,085		\$ 1,070,000	\$ 395,000	\$ -	\$ -	\$ 1,050,000	\$ 250,000
						.38 does not exist in BARS									
82	1 of 4	Storm Drain	434	434.00.594.31.6300	stm1901	Harbor East Outlet Repair	\$ 342,990	\$ 32,010		\$ 25,000	\$ -	\$ 317,990	\$ -	\$ -	\$ -
83	2 of 4	Storm Drain	434	434.00.594.31.6300	stm2101	Upgrade Storm Drain Lines - Whidbey Ave.	\$ 300,000	\$ -		\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
84	3 of 4	Storm Drain	434	434.00.594.31.6300	stm1902	Conveyance from Goldiie St to Koetje St & Easy St	\$ 150,000	\$ 317,623		\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
85	4 of 4	Storm Drain	434	434.00.594.31.6300	stm2001	West Side Ourtfall Pump Feasibility Study	\$ 100,000	\$ -		\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -
		Storm Drain		502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 360,000	\$ -		\$ 135,000	\$ -	\$ 225,000	\$ -	\$ -	\$ -
						Storm Drain Total:	\$ 1,252,990	\$ 349,633		\$ 460,000	\$ 150,000	\$ 642,990	\$ -	\$ -	\$ -
86	1 of 4	Marina	440	440.00.594.75.6300	mar2301	Marina Additional Improvements	\$ 250,000	\$ -	NEW 23	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -
87	2 of 4	Marina	440	440.00.594.75.6200	mar2101	Marina Boat Yard Acquisition	\$ 750,000	\$ -		\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -
88	3 of 4	Marina	440	440.00.594.75.6300	mar2302	F Dock Storm Damage Repair-Phase 3	\$ 225,000	\$ -	NEW 23	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -
89	4 of 4	Marina	440	440.00.594.75.6300	arpa21/mar2202	Marina Dredging Pre-Design Study & Dredging	\$ 4,650,000	\$ -	NEW 22	\$ 150,000	\$ -	\$ 4,500,000	\$ -	\$ -	\$ -
		Marina		410.xx.xxx.xx.xxxx		Marina Misc-ARPA	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Marina		502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 40,000	\$ -		\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
						Marina Total:	\$ 5,915,000	\$ -		\$ 1,415,000	\$ -	\$ 4,500,000	\$ -	\$ -	\$ -
						Proprietary Funds Total:	\$ 31,303,619	\$ 705,410		\$ 12,635,629	\$ 2,478,000	\$ 11,239,990	\$ 1,700,000	\$ 2,460,000	\$ 790,000
						Governmental Funds Total:	\$ 48,347,304	\$ 16,162,759		\$ 9,580,159	\$ 11,407,608	\$ 12,524,787	\$ 8,745,000	\$ 2,249,750	\$ 3,840,000
						Proprietary Funds Total:	\$ 31,303,619	\$ 705,410		\$ 12,635,629	\$ 2,478,000	\$ 11,239,990	\$ 1,700,000	\$ 2,460,000	\$ 790,000
						City Wide Grand Total:	\$ 79,650,923	\$ 16,868,169		\$ 22,215,788	\$ 13,885,608	\$ 23,764,777	\$ 10,445,000	\$ 4,709,750	\$ 4,630,000

SPECIAL REVENUE FUND DETAILS:

General Fund	ARPA	Proprietary	Project BFB	Grants/ Unsecured Funding	Specialty Funds	Total	101 Streets	104 Arterials	105 Transp Impact	106 Paths & Trails	107 TBD	127 Park Impact Fees	311 REET 1	312 REET 2	510 Shop/Fac	502 ERR	Total:	PAGE	
Financing Sources for Capital Cost							Detailed Breakdown												
\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1
\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2
\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	3
\$ 20,000	\$ 8,000	\$ -	\$ 6,054	\$ -	\$ -	\$ 34,054	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	4
\$ -	\$ -	\$ -	\$ -	\$ 700,000	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	5
\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	6
\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	7
\$ 5,000	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	8
\$ 50,000	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	9
\$ -	\$ -	\$ -	\$ -	\$ 800,000	\$ -	\$ 800,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	10
\$ 50,000	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11
\$ -	\$ 500,000	\$ -	\$ 25,000	\$ -	\$ -	\$ 525,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	12
\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	13
\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	14
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	15
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 270,000	\$ 270,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 270,000	\$ -	\$ -	\$ -	\$ -	\$ 270,000	16
\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	17
\$ 18,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	18
\$ -	\$ -	\$ -	\$ -	\$ 9,200,000	\$ -	\$ 9,200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	19
\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	20
\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	21
\$ -	\$ 10,948	\$ -	\$ -	\$ -	\$ -	\$ 10,948	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	22
\$ -	\$ -	\$ -	\$ 367,432	\$ 3,865,801	\$ 885,000	\$ 5,118,233	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 650,000	\$ 235,000	\$ -	\$ -	\$ -	\$ 885,000	23
\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	24
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 50,000	25
\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 10,000	\$ 110,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	26
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 68,250	\$ 68,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,125	\$ 34,125	\$ -	\$ -	\$ -	\$ 68,250	27
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 68,250	\$ 68,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,125	\$ 34,125	\$ -	\$ -	\$ -	\$ 68,250	28
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 68,250	\$ 68,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,125	\$ 34,125	\$ -	\$ -	\$ -	\$ 68,250	29
\$ -	\$ 66,767	\$ -	\$ -	\$ -	\$ -	\$ 66,767	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	30
\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	31
\$ -	\$ -	\$ 900,000	\$ 799,547	\$ -	\$ 300,000	\$ 1,999,547	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ 300,000	32
\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 3,000,000	\$ 3,500,000	\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 3,000,000	33
\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	34
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,240	\$ 30,240	\$ 30,240	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,240	35
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000	36
\$ -	\$ -	\$ -	\$ 220,000	\$ 6,120,000	\$ 30,000	\$ 6,370,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	37
\$ 71,500	\$ -	\$ -	\$ 231,237	\$ 1,625,923	\$ 459,808	\$ 2,388,468	\$ -	\$ -	\$ 459,808	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 459,808	38
\$ -	\$ -	\$ -	\$ 32,613	\$ 311,927	\$ -	\$ 344,540	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	39
\$ -	\$ -	\$ -	\$ 25,175	\$ -	\$ 50,332	\$ 75,507	\$ -	\$ -	\$ 50,332	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,332	40
\$ -	\$ -	\$ -	\$ 13,500	\$ 86,500	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	41
\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	42
\$ -	\$ -	\$ -	\$ 821,750	\$ -	\$ 128,250	\$ 950,000	\$ -	\$ 128,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 128,250	43
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,400,000	\$ 5,400,000	\$ -	\$ -	\$ -	\$ -	\$ 5,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,400,000	44
\$ -	\$ 130,000	\$ -	\$ 40,000	\$ -	\$ -	\$ 170,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	45
\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	46
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000	47
\$ -	\$ -	\$ -	\$ -	\$ 420,500	\$ -	\$ 420,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	48
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,295,000	\$ 1,295,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,295,000	\$ 1,295,000	49
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	50
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,011,000	\$ 1,011,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,011,000	\$ 1,011,000	51
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 670,000	\$ 670,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 670,000	\$ 670,000	52
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,115,000	\$ 1,115,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,115,000	\$ 1,115,000	53
\$ -	\$ -	\$ -	\$ 407,946	\$ -	\$ 876,104	\$ 1,284,050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 651,104	\$ 125,000	\$ -	\$ -	\$ -	\$ 876,104	54
\$ 418,200	\$ 1,070,715	\$ 900,000	\$ 3,138,504	\$ 24,597,401	\$ 16,110,484	\$ 46,235,304	\$ 1,910,240	\$ 128,250	\$ 510,140	\$ 10,000	\$ 5,400,000	\$ 100,000	\$ 1,893,479	\$ 1,967,375	\$ -	\$ 4,191,000	\$ 16,110,484	55	
\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	56
\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	57
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ 45,000	58
\$ -	\$ 43,000	\$ -	\$ -	\$ -	\$ -	\$ 43,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	59
\$ -	\$ 109,000	\$ -	\$ -	\$ -	\$ -	\$ 109,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	60
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,390,000	\$ 1,390,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,390,000	\$ 1,390,000	61
\$ -	\$ 152,000	\$ -	\$ 525,000	\$ -	\$ 1,435,000	\$ 2,112,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 1,390,000	\$ 1,435,000	62	
\$ 418,200	\$ 1,222,715	\$ 900,000	\$ 3,663,504	\$ 24,597,401	\$ 17,545,484	\$ 48,347,304	\$ 1,910,240	\$ 128,250	\$ 510,140	\$ 10,000	\$ 5,400,000	\$ 100,000	\$ 1,893,479	\$ 1,967,375	\$ 45,000	\$ 5,581,000	\$ 17,545,484	63	

SPECIAL REVENUE FUND DETAILS:

General Fund	ARPA	Proprietary	Project BFB	Grants/ Unsecured Funding	Specialty Funds	Total	101 Streets	104 Arterials	105 Transp Impact	106 Paths & Trails	107 TBD	127 Park Impact Fees	311 REET 1	312 REET 2	510 Shop/Fac	502 ERR	Total:	PAGE
			\$ -	\$ -	\$ -	\$ -												
\$ -	\$ -	\$ -	\$ 291,299	\$ -	\$ -	\$ 291,299	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	53
\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	54
\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	55
\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	56
\$ -	\$ -	\$ -	\$ 850,000	\$ 1,150,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	57
\$ -	\$ -	\$ 280,000	\$ 452,209	\$ -	\$ -	\$ 732,209	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	58
\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	59
\$ -	\$ 1,000,000	\$ 1,973,000	\$ 1,527,000	\$ -	\$ -	\$ 4,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	60
\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	61
\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	62
\$ -	\$ -	\$ 365,000	\$ -	\$ -	\$ -	\$ 365,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	63
\$ -	\$ -	\$ 3,015,000	\$ -	\$ -	\$ -	\$ 3,015,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	64
\$ -	\$ -	\$ -	\$ 110,000	\$ -	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	65
\$ -	\$ -	\$ 565,000	\$ 190,000	\$ -	\$ -	\$ 755,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	66
\$ -	\$ -	\$ 45,000	\$ 15,000	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	67
\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ -	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	68
\$ -	\$ -	\$ 205,000	\$ -	\$ 205,000	\$ -	\$ 410,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	69
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,395,000	\$ 1,395,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,395,000	\$ 1,395,000
\$ -	\$ 1,250,000	\$ 6,448,000	\$ 4,165,508	\$ 1,955,000	\$ 1,395,000	\$ 15,213,508	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,395,000	\$ 1,395,000
\$ -	\$ 317,121	\$ -	\$ -	\$ -	\$ -	\$ 317,121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	70
\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	71
\$ -	\$ -	\$ -	\$ -	\$ 1,950,000	\$ -	\$ 1,950,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	72
\$ -	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	73
\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	74
\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	75
\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	76
\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	77
\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	78
\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	79
\$ -	\$ 330,000	\$ 110,000	\$ 440,000	\$ -	\$ -	\$ 880,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	80
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 785,000	\$ 785,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 785,000	\$ 785,000
\$ -	\$ 1,497,121	\$ 1,060,000	\$ 865,000	\$ 1,950,000	\$ 785,000	\$ 6,157,121	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 785,000	\$ 785,000
\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	81
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,705,000	\$ 2,705,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,705,000	\$ 2,705,000
\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 2,705,000	\$ 2,765,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,705,000	\$ 2,705,000
\$ -	\$ -	\$ -	\$ 342,990	\$ -	\$ -	\$ 342,990	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	82
\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	83
\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	84
\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	85
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000	\$ 360,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000	\$ 360,000
\$ -	\$ -	\$ -	\$ 892,990	\$ -	\$ 360,000	\$ 1,252,990	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 360,000	\$ 360,000
\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	86
\$ -	\$ -	\$ -	\$ 75,000	\$ 675,000	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	87
\$ -	\$ -	\$ -	\$ -	\$ 225,000	\$ -	\$ 225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	88
\$ -	\$ -	\$ -	\$ 150,000	\$ 4,500,000	\$ -	\$ 4,650,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	89
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
\$ -	\$ -	\$ 250,000	\$ 225,000	\$ 5,400,000	\$ 40,000	\$ 5,915,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
\$ -	\$ 2,747,121	\$ 7,818,000	\$ 6,148,498	\$ 9,305,000	\$ 5,285,000	\$ 31,303,619	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,285,000	\$ 5,285,000
\$ 418,200	\$ 1,222,715	\$ 900,000	\$ 3,663,504	\$ 24,597,401	\$ 17,545,484	\$ 48,347,304	\$ 1,910,240	\$ 128,250	\$ 510,140	\$ 10,000	\$ 5,400,000	\$ 100,000	\$ 1,893,479	\$ 1,967,375	\$ 45,000	\$ 5,581,000	\$ 17,545,484	
\$ -	\$ 2,747,121	\$ 7,818,000	\$ 6,148,498	\$ 9,305,000	\$ 5,285,000	\$ 31,303,619	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,285,000	\$ 5,285,000
\$ 418,200	\$ 3,969,836	\$ 8,718,000	\$ 9,812,002	\$ 33,902,401	\$ 22,830,484	\$ 79,650,923	\$ 1,910,240	\$ 128,250	\$ 510,140	\$ 10,000	\$ 5,400,000	\$ 100,000	\$ 1,893,479	\$ 1,967,375	\$ 45,000	\$ 10,866,000	\$ 22,830,484	

City of Oak Harbor
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2023

PAGE	Project Priority Order	Fund or Department	BARS #	Project code	Project/Equipment Name	Spent to Date (8/9/22)	PROJECT STATUS	FY 2023 Capital Imprv. Plan	General Fund	ARPA	Proprietary	Project BFB	Grants/ Unsecured Funding	Specialty Funds	Total	101	Streets	105 Transp Impact	107 TBD	311 REET 1	312 REET 2	510 Shop/Fac	502	ERR	Total:	
82	1 of 4	Storm Drain	434.00.594.38.6300	stm1901	Harbor East Outlet Repair	\$ 32,010		\$ 25,000				\$ 342,990	\$ -	\$ 342,990											\$ -	
83	2 of 4	Storm Drain	434.00.594.31.6300	stm2101	Upgrade Storm Drain Lines - Whidbey Ave.	\$ -		\$ 300,000				\$ 300,000	\$ -	\$ 300,000											\$ -	
		Storm Drain	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 135,000				\$ -	\$ 135,000	\$ 135,000											\$ 135,000	
Storm Drain Total:						\$ 349,633	\$ -	\$ 460,000	\$ -	\$ -	\$ -	\$ 642,990	\$ -	\$ 135,000	\$ 777,990	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,000	\$ 135,000	
86	1 of 4	Marina	440.00.594.75.6300	mar2301	Marina Additional Improvements	\$ -	NEW 23	\$ 250,000			\$ 250,000	\$ -	\$ -	\$ 250,000											\$ -	
87	2 of 4	Marina	440.00.594.75.6200	mar2101	Marina Boat Yard Acquisition	\$ -		\$ 750,000	\$ -	\$ -	\$ -	\$ 75,000	\$ 675,000	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
88	3 of 4	Marina	440.00.594.75.6300	mar2302	F Dock Storm Damage Repair-Phase 3	\$ -	NEW 23	\$ 225,000			\$ -	\$ -	\$ 225,000	\$ -	\$ 225,000										\$ -	
89	4 of 4	Marina	440.00.594.75.6300	arpa21/mar2202	Marina Dredging Pre-Design Study & Dredging	\$ -	NEW 22	\$ 150,000			\$ 150,000	\$ -	\$ -	\$ 150,000											\$ -	
		Marina	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 40,000			\$ -	\$ 40,000	\$ -	\$ 40,000											\$ 40,000	
Marina Total:						\$ -		\$ 1,415,000	\$ -	\$ -	\$ 250,000	\$ 225,000	\$ 900,000	\$ 40,000	\$ 1,415,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000	
Proprietary Funds Total:						\$ 705,410		\$ 12,635,629	\$ -	\$ 2,117,121	\$ 640,000	\$ 5,143,498	\$ 4,000,000	\$ 1,580,000	\$ 13,480,619	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,580,000	\$ 1,580,000	
Governmental Funds Total:						\$ 16,162,759	\$ -	\$ 9,580,159	\$ 141,200	\$ 1,222,715	\$ 225,000	\$ 3,070,018	\$ 2,844,627	\$ 3,184,545	\$ 10,688,105	\$ 125,240	\$ 104,305	\$ 900,000	\$ 100,000	\$ 480,000	\$ 45,000	\$ 1,430,000	\$ 3,184,545			
Proprietary Funds Total:						\$ 705,410	\$ -	\$ 12,635,629	\$ -	\$ 2,117,121	\$ 640,000	\$ 5,143,498	\$ 4,000,000	\$ 1,580,000	\$ 13,480,619	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,580,000	\$ 1,580,000
City Wide Grand Total:						\$ 16,868,169	\$ -	\$ 22,215,788	\$ 141,200	\$ 3,339,836	\$ 865,000	\$ 8,213,516	\$ 6,844,627	\$ 4,764,545	\$ 24,168,724	\$ 125,240	\$ 104,305	\$ 900,000	\$ 100,000	\$ 480,000	\$ 45,000	\$ 3,010,000	\$ 4,764,545			

City of Oak Harbor
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2024

PAGE	Project Priority Order	Fund or Department	BARS #	Project code	Project/Equipment Name	Spent to Date (8/9/22)	PROJECT STATUS	FY 2024 Capital Imprv. Plan	General Fund	ARPA	Proprietary	Project BFB	Grants/Unsecured Funding	Specialty Funds	Total	101	Streets	105 Transp Impact	107 TBD	127 Park Impact Fees	311 REET 1	312 REET 2	502 ERR	Total:									
GOVERNMENTAL FUNDS																Financing Sources for Capital Cost											Detailed Breakdown						
3	3 of 5	Police Department	001.50.521.70.3515	pd2303	Firearms, Tasers, & Gear Replacements	\$ -		\$ 25,000	\$ 25,000				\$ -	\$ -	\$ 25,000										\$ -								
8	3 of 5	Dev Services	001.38.558.60.4100	dev2302	EDA Marina Downtown Expansion Study	\$ -	NEW 23	\$ 75,000	\$ 25,000				\$ 50,000	\$ -	\$ 75,000										\$ -								
9	4 of 5	Dev Services	001.38.559.30.4800	dev2303	EPA Pioneer Way Revitalization/Reuse Study	\$ -	NEW 23	\$ 800,000					\$ 800,000	\$ -	\$ 800,000										\$ -								
10	5 of 5	Dev Services	001.38.558.60.4100	dev2304	State Mandated 2025 Comp Plan Update	\$ -	NEW23	\$ 75,000	\$ 25,000				\$ 50,000	\$ -	\$ 75,000										\$ -								
14	3 of 4	City Hall	001.45.518.20.4800	ch2302	City Hall Upstairs Remodel	\$ -	NEW 23	\$ 50,000					\$ 50,000	\$ -	\$ 50,000										\$ 50,000								
15	4 of 4	City Hall	001.45.518.20.4800	ch2303	City Hall Downstairs Remodel	\$ -	NEW 23	\$ 270,000					\$ 270,000	\$ -	\$ 270,000										\$ 270,000								
17	2 of 3	Fire Department	001.55.594.22.3500	fir2303	Station Chairs Replacement	\$ -		\$ 10,500	\$ 10,500				\$ -	\$ -	\$ 10,500										\$ -								
18	3 of 3	Fire Department	007.55.594.22.6***	fir2301	West Side Fire Station	\$ -	NEW23	\$ 5,200,000					\$ 5,200,000	\$ -	\$ 5,200,000										\$ -								
22	4 of 11	Parks	007.70.*.6100/6300	gen1901	Harbor Heights Sports Complex Development -Phase 1	\$ 164,765	on hold 22	\$ 125,000			\$ 367,432		\$ -	\$ -	\$ 367,432					\$ -	\$ -	\$ -			\$ -								
23	5 of 11	Parks	007.70.594.76.6300	gen2401	Little League field renovation	\$ -	NEW 23	\$ 300,000				\$ 300,000	\$ -	\$ -	\$ 300,000										\$ -								
31	2 of 7	Shared Project	102.00.595.31.6300	str1902	Shoreline Restoration	\$ 453		\$ 300,000		\$ 225,000			\$ 75,000	\$ -	\$ 300,000	\$ 45,000					\$ 15,000	\$ 15,000			\$ 75,000								
32	3 of 7	Streets	102.00.595.31.6300	str#02	Annual Street Improvements	\$ 1,149,080		\$ 500,000					\$ 500,000	\$ -	\$ 500,000	\$ 50,000					\$ -	\$ 450,000			\$ 500,000								
35	6 of 7	Streets	101.00.542.64.4100	str2302	Street Traffic Calming	\$ -	NEW 23	\$ 15,000					\$ 15,000	\$ -	\$ 15,000						\$ -	\$ 15,000			\$ 15,000								
37	1 of 6	Arterials	103.00.595.30.6300	str1904	NE 7th Ave Improvement	\$ 230,547		\$ 1,802,058	\$ 71,500			\$ 1,324,723	\$ 405,835	\$ -	\$ 1,802,058			\$ 405,835							\$ 405,835								
43	1 of 1	TBD	108.00.595.31.6300	tbd#01	Transportation Benefit District (TBD) Overlays	\$ 510,351		\$ 900,000					\$ 900,000	\$ -	\$ 900,000			\$ 900,000							\$ 900,000								
47	4 of 4	Senior Center	130.00.594.69.6300	snr2401	Parking Lot-The Center	\$ -	NEW 22	\$ 36,000				\$ 36,000	\$ -	\$ 36,000											\$ -								
		Streets	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 30,000					\$ 30,000	\$ -	\$ 30,000										\$ 30,000								
		Police	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 63,968		\$ 50,000					\$ 50,000	\$ -	\$ 50,000										\$ 50,000								
48	1 of 1	WINDJAMMER PARK	325.10.594.76.6300	eng1701	Windjammer Park Improvements	\$ 13,055,328		\$ 834,050					\$ 626,104	\$ -	\$ 626,104					\$ 100,000	\$ 526,104				\$ 626,104								
					Governmental Total:	\$ 15,883,963	\$ -	\$ 11,397,608	\$ 157,000	\$ -	\$ 225,000	\$ 367,432	\$ 7,760,723	\$ 2,931,939	\$ 11,432,094	\$ 95,000	\$ 405,835	\$ 900,000	\$ 100,000	\$ 861,104	\$ 480,000	\$ 90,000	\$ 80,000		\$ 2,931,939								
		Motor Pool	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 278,796		\$ 10,000					\$ 10,000	\$ -	\$ 10,000										\$ 10,000								
					Shop/Facility Total:	\$ 278,796	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000								
					Governmental Funds Total:	\$ 16,162,759	\$ -	\$ 11,407,608	\$ 157,000	\$ -	\$ 225,000	\$ 367,432	\$ 7,760,723	\$ 2,931,939	\$ 11,442,094	\$ 95,000	\$ 405,835	\$ 900,000	\$ 100,000	\$ 861,104	\$ 480,000	\$ 90,000	\$ 80,000		\$ 2,931,939								
PROPRIETARY FUNDS																Financing Sources for Capital Cost											Detailed Breakdown						
58	6 of 17	Water	401.00.534.00.4100	wtr2201	Water System Plans and Studies	\$ 25,791		\$ 280,000	\$ -	\$ -	\$ 280,000	\$ -	\$ -	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
60	8 of 17	Water	431.00.594.34.6300	arpa21/wtr#01	Annual Steel/AC Water Main Replacements	\$ -		\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
63	11 of 17	Water	431.00.594.34.6300	wtr2401	West 384 Zone Development	\$ -		\$ 73,000	\$ -	\$ 73,000	\$ -	\$ -	\$ -	\$ -	\$ 73,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
		Water	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 330,000	\$ -	\$ -	\$ -	\$ -	\$ 330,000	\$ -	\$ 330,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 330,000								
					Sewer Total:	\$ 35,692	\$ -	\$ 1,183,000	\$ -	\$ -	\$ 353,000	\$ -	\$ -	\$ 330,000	\$ 683,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 330,000								
77	8 of 11	Sewer	402.60.594.35.6400	arpa21/swr2306	Reuse Effluent Water System	\$ -		\$ 300,000	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
78	9 of 11	Sewer	422.60.594.35.6300	cwf2401	Clean Water Facility-Major O&M	\$ -		\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
79	10 of 11	Sewer	422.60.594.35.6400	cwf2402	Clean Water Facility Washer/Compactor	\$ -		\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
					Sewer Total:	\$ -	\$ -	\$ 750,000	\$ -	\$ 300,000	\$ 450,000	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
81	1 of 1	Solid Waste	403.40.594.37.6400	sol2301	20 yard roll cart replacements	\$ -		\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
		Solid Waste	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 320,085		\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ 375,000	\$ -	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375,000								
					Solid Waste Total:	\$ 320,085	\$ -	\$ 395,000	\$ -	\$ -	\$ 20,000	\$ -	\$ 375,000	\$ 395,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375,000								
84	3 of 4	Storm Drain	434.00.594.38.6300	stm1902	Conveyance from Goldie St to Koetje St & Easy St	\$ 317,623		\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
					Storm Drain Total:	\$ 317,623	\$ -	\$ 150,000	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
					Proprietary Funds Total:	\$ 705,410	\$ -	\$ 2,478,000	\$ -	\$ 300,000	\$ 823,000	\$ 150,000	\$ -	\$ 705,000	\$ 1,978,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 705,000								
					Governmental Funds Total:	\$ 16,162,759	\$ -	\$ 11,407,608	\$ 157,000	\$ -	\$ 225,000	\$ 367,432	\$ 7,760,723	\$ 2,931,939	\$ 11,442,094	\$ 95,000	\$ 405,835	\$ 900,000	\$ 100,000	\$ 861,104	\$ 480,000	\$ 90,000	\$ 80,000		\$ 2,931,939								
					Proprietary Funds Total:	\$ 705,410	\$ -	\$ 2,478,000	\$ -	\$ 300,000	\$ 823,000	\$ 150,000	\$ -	\$ 705,000	\$ 1,978,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 705,000								
					City Wide Grand Total:	\$ 16,868,169	\$ -	\$ 13,885,608	\$ 157,000	\$ 300,000	\$ 1,048,000	\$ 517,432	\$ 7,760,723	\$ 3,636,939	\$ 13,420,094	\$ 95,000	\$ 405,835	\$ 900,000	\$ 100,000	\$ 861,104	\$ 480,000	\$ 795,000	\$ 80,000		\$ 3,636,939								

City of Oak Harbor
6 Year Project/Equipment Plan 2023-2028
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2025

PAGE	Project Priority Order	Fund or Department	BARS #	Project code	Project/Equipment Name	Spent to Date (8/9/22)	PROJECT STATUS	FY 2025 Capital Imprv. Plan	General Fund	ARPA	Proprietary	Project BFB	Grants/Unsecured Funding	Specialty Funds	Total	101 Streets	104 Arterials	106 Paths & Trails	107 TBD	311 REET 1	312 REET 2	502 ERR	Total:						
GOVERNMENTAL FUNDS																Financing Sources for Capital Cost							Detailed Breakdown						
3	3 of 5	Police Department	001.50.521.70.3515	pd2303	Firearms, Tasers, & Gear Replacements	\$ -		\$ 25,000	\$ 25,000					\$ -	\$ 25,000								\$ -						
4	4 of 5	Police Department	001/005.50.521.70.3515	arpa21/pd2304	HRET Vests (different from bvp)	\$ 3,946		\$ 6,054				\$ 6,054											\$ -						
18	3 of 3	Fire Department	007.55.594.22.6***	fir2301	West Side Fire Station	\$ -	NEW23	\$ 2,000,000					\$ 2,000,000		\$ 2,000,000								\$ -						
22	4 of 11	Parks	007.70.*.6100/6300	gen1901	Harbor Heights Sports Complex Development -Phase 1	\$ 164,765	on hold 22	\$ 4,993,233				\$ 3,865,801	\$ 885,000		\$ 4,750,801					\$ 650,000	\$ 235,000		\$ 885,000						
24	6 of 11	Parks	007.70.594.76.6400		Smith Park Playground Equipment Renovation	\$ -	NEW 22	\$ 50,000					\$ 50,000		\$ 50,000					\$ 25,000	\$ 25,000		\$ 50,000						
31	2 of 7	Shared Project	102.00.595.31.6300	str1902	Shoreline Restoration	\$ 453		\$ 1,200,000			\$ 225,000		\$ 75,000		\$ 300,000	\$ 45,000				\$ 15,000	\$ 15,000		\$ 75,000						
32	3 of 7	Streets	102.00.595.31.6300	str##02	Annual Street Improvements	\$ 1,149,080		\$ 500,000					\$ 500,000		\$ 500,000	\$ 400,000				\$ -	\$ 100,000		\$ 500,000						
35	6 of 7	Streets	101.00.542.64.4100	str2302	Street Traffic Calming	\$ -	NEW 23	\$ 15,000					\$ 15,000		\$ 15,000						\$ 15,000		\$ 15,000						
36	7 of 7	Streets	102.00.595.31.6300	str2201	Harbor Heights Access Roads	\$ -	on hold 22	\$ 250,000			\$ 220,000		\$ 30,000		\$ 250,000					\$ -	\$ 30,000		\$ 30,000						
42	6 of 6	Arterials	103.00.595.30.6300		Midway Blvd Reconstruction	\$ -		\$ 950,000				\$ 821,750	\$ 128,250		\$ 950,000					\$ 128,250			\$ 128,250						
43	1 of 1	TBD	108.00.595.31.6300	tbdr#01	Transportation Benefit District (TBD) Overlays	\$ 510,351		\$ 900,000					\$ 900,000		\$ 900,000								\$ 900,000						
47	4 of 4	Senior Center	130.00.594.69.6300	snr2401	Parking Lot-The Center	\$ -	NEW 22	\$ 384,500				\$ 384,500			\$ 384,500								\$ -						
		Streets	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 256,000					\$ 256,000		\$ 256,000								\$ 256,000						
		Parks	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 360,000					\$ 360,000		\$ 360,000								\$ 360,000						
		Police	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 63,968		\$ 35,000					\$ 35,000		\$ 35,000								\$ 35,000						
					Governmental Total:	\$ 15,883,963		\$ 11,934,787	\$ 25,000	\$ -	\$ 225,000	\$ 226,054	\$ 7,072,051	\$ 3,244,250	\$ 10,792,355	\$ 445,000	\$ 128,250	\$ 10,000	\$ 900,000	\$ 690,000	\$ 420,000	\$ 651,000	\$ 3,244,250						
		Motor Pool	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 278,796		\$ 590,000					\$ 590,000		\$ 590,000								\$ 590,000						
					Shop/Facility Total:	\$ 278,796		\$ 590,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 590,000	\$ 590,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 590,000						
					Governmental Funds Total:	\$ 16,162,759		\$ 12,524,787	\$ 25,000	\$ -	\$ 225,000	\$ 226,054	\$ 7,072,051	\$ 3,834,250	\$ 11,382,355	\$ 445,000	\$ 128,250	\$ 10,000	\$ 900,000	\$ 690,000	\$ 420,000	\$ 1,241,000	\$ 3,834,250						
PROPRIETARY FUNDS																Financing Sources for Capital Cost							Detailed Breakdown						
60	8 of 17	Water	431.00.594.34.6300	arpa21/wtr##01	Annual Steel/AC Water Main Replacements	\$ -		\$ 500,000			\$ 473,000	\$ -		\$ 473,000									\$ -						
63	11 of 17	Water	431.00.594.34.6300	wtr2401	West 384 Zone Development	\$ -		\$ 292,000			\$ 292,000			\$ 292,000									\$ -						
64	12 of 17	Water	431.00.594.34.6300		West 384 Zone Extension Phase	\$ -		\$ 3,015,000			\$ 3,015,000			\$ 3,015,000									\$ -						
65	13 of 17	Water	431.00.594.34.6300	wtr2001	East Side Reservoir Demolition	\$ -		\$ 110,000			\$ 110,000			\$ 110,000									\$ -						
66	14 of 17	Water	431.00.594.34.6300	wtr2103	Erin Park Main Road Extension/Tie-In	\$ -	COMBINED 22	\$ 755,000			\$ 565,000	\$ 190,000			\$ 755,000								\$ -						
67	15 of 17	Water	431.00.594.34.6300	wtr2105	Industrial Avenue Tie-In	\$ -		\$ 60,000			\$ 45,000	\$ 15,000			\$ 60,000								\$ -						
		Water	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 250,000					\$ 250,000		\$ 250,000								\$ 250,000						
					Sewer Total:	\$ 35,692		\$ 4,982,000	\$ -	\$ -	\$ 4,390,000	\$ 315,000	\$ -	\$ 250,000	\$ 4,955,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000						
78	9 of 11	Sewer	422.60.594.35.6300	cwf2401	Clean Water Facility-Major O&M	\$ -		\$ 150,000			\$ 150,000			\$ 150,000									\$ -						
80	11 of 11	Sewer	432.00.594.35.6300	arpa21/swr##01	Sewer Line Replacements	\$ -		\$ 880,000		\$ 330,000	\$ 110,000	\$ 440,000			\$ 880,000								\$ -						
		Sewer	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 85,000					\$ 85,000		\$ 85,000								\$ 85,000						
					Sewer Total:	\$ -		\$ 1,115,000	\$ -	\$ 330,000	\$ 260,000	\$ 440,000	\$ -	\$ 85,000	\$ 1,115,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000						
82	1 of 4	Storm Drain	434.00.594.38.6300	stm1901	Harbor East Outlet Repair	\$ 32,010		\$ 317,990							\$ -								\$ -						
85	4 of 4	Storm Drain	434.00.594.31.6300	stm2001	West Side Outfall Pump Feasibility Study	\$ -		\$ 100,000			\$ 100,000				\$ 100,000								\$ -						
		Storm Drain	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 225,000					\$ 225,000		\$ 225,000								\$ 225,000						
					Storm Drain Total:	\$ 349,633		\$ 642,990	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 225,000	\$ 325,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,000						
89	4 of 4	Marina	440.00.594.75.6300	arpa21/mar2202	Marina Dredging Pre-Design Study & Dredging	\$ -	NEW 22	\$ 4,500,000				\$ 4,500,000			\$ 4,500,000								\$ -						
					Marina Total:	\$ -		\$ 4,500,000	\$ -	\$ -	\$ -	\$ -	\$ 4,500,000	\$ -	\$ 4,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -						
					Proprietary Funds Total:	\$ 705,410		\$ 11,239,990	\$ -	\$ 330,000	\$ 4,650,000	\$ 855,000	\$ 4,500,000	\$ 560,000	\$ 10,895,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 560,000						
					Governmental Funds Total:	\$ 16,162,759		\$ 12,524,787	\$ 25,000	\$ -	\$ 225,000	\$ 226,054	\$ 7,072,051	\$ 3,834,250	\$ 11,382,355	\$ 445,000	\$ 128,250	\$ 10,000	\$ 900,000	\$ 690,000	\$ 420,000	\$ 1,241,000	\$ 3,834,250						
					Proprietary Funds Total:	\$ 705,410		\$ 11,239,990	\$ -	\$ 330,000	\$ 4,650,000	\$ 855,000	\$ 4,500,000	\$ 560,000	\$ 10,895,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 560,000						
					City Wide Grand Total:	\$ 16,868,169		\$ 23,764,777	\$ 25,000	\$ 330,000	\$ 4,875,000	\$ 1,081,054	\$ 11,572,051	\$ 4,394,250	\$ 22,277,355	\$ 445,000	\$ 128,250	\$ 10,000	\$ 900,000	\$ 690,000	\$ 420,000	\$ 1,801,000	\$ 4,394,250						

City of Oak Harbor
6 Year Project/Equipment Plan 2023-2028
Biennial Budget (2023-2024)

2026

P A G E	Project Priority Order	Fund or Department	BARS #	Project code	Project/Equipment Name	Spent to Date (8/9/22)	PROJECT STATUS	FY 2026 Capital Imprv. Plan	General Fund	ARPA	Proprietary	Project BFB	Grants/ Unsecured Funding	Specialty Funds	Total	101 Streets	107 TBD	311 1 REET	312 REET 2	502	ERR	Total:
GOVERNMENTAL FUNDS																						
Financing Sources for Capital Cost															Detailed Breakdown							
3	3 of 5	Police Department	001.50.521.70.3515	pd2303	Firearms, Tasers, & Gear Replacements	\$ -		\$ 25,000	\$ 25,000				\$ -	\$ 25,000								\$ -
4	4 of 5	Police Department	001/005.50.521.70.3515	arpa21/pd2304	HRET Vests (different from bvp)	\$ 3,946		\$ 20,000	\$ 20,000				\$ -	\$ 20,000								\$ -
25	7 of 11	Parks	001.70.576.80.4100		7th Avenue Wetlands Trail Feasibility Study	\$ -		\$ 100,000				\$ 100,000	\$ -	\$ 100,000								\$ -
31	2 of 7	Shared Project	102.00.595.31.6300	str1902	Shoreline Restoration	\$ 453		\$ 300,000		\$ 225,000		\$ 75,000	\$ 300,000	\$ 45,000			\$ 15,000	\$ 15,000				\$ 75,000
32	3 of 7	Streets	102.00.595.31.6300	str##02	Annual Street Improvements	\$ 1,149,080		\$ 500,000				\$ 500,000	\$ 500,000	\$ 400,000			\$ -	\$ 100,000				\$ 500,000
35	6 of 7	Streets	101.00.542.64.4100	str2302	Street Traffic Calming	\$ -	NEW 23	\$ 15,000				\$ 15,000	\$ 15,000					\$ 15,000				\$ 15,000
36	7 of 7	Streets	102.00.595.31.6300	str2201	Harbor Heights Access Roads	\$ -	on hold 22	\$ 6,120,000				\$ 6,120,000	\$ -	\$ 6,120,000								\$ -
43	1 of 1	TBD	108.00.595.31.6300	tbd##01	Transportation Benefit District (TBD) Overlays	\$ 510,351		\$ 900,000				\$ 900,000	\$ 900,000			\$ 900,000					\$ 900,000	
		Streets	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 405,000				\$ 405,000	\$ 405,000								\$ 405,000	\$ 405,000
		Parks	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 100,000				\$ 100,000	\$ 100,000								\$ 100,000	\$ 100,000
Governmental Total:						\$ 15,883,963	\$ -	\$ 8,485,000	\$ 45,000	\$ -	\$ 225,000	\$ -	\$ 6,220,000	\$ 1,995,000	\$ 8,485,000	\$ 445,000	\$ 900,000	\$ 15,000	\$ 130,000	\$ 505,000	\$ 1,995,000	
		Motor Pool	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 278,796		\$ 260,000				\$ 260,000	\$ 260,000								\$ 260,000	\$ 260,000
Shop/Facility Total:						\$ 278,796	\$ -	\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ 260,000	\$ 260,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 260,000	\$ 260,000
Governmental Funds Total:						\$ 16,162,759	\$ -	\$ 8,745,000	\$ 45,000	\$ -	\$ 225,000	\$ -	\$ 6,220,000	\$ 2,255,000	\$ 8,745,000	\$ 445,000	\$ 900,000	\$ 15,000	\$ 130,000	\$ 765,000	\$ 2,255,000	
PROPRIETARY FUNDS																						
Financing Sources for Capital Cost															Detailed Breakdown							
60	8 of 17	Water	431.00.594.34.6300	arpa21/wtr##01	Annual Steel/AC Water Main Replacements	\$ -		\$ 500,000		\$ 500,000		\$ -	\$ 500,000									\$ -
68	16 of 17	Water	431.00.594.34.6400		Wet Fiber Extension	\$ -	NEW 22	\$ 600,000				\$ 600,000	\$ 600,000								\$ -	
		Water	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 490,000				\$ 490,000	\$ 490,000								\$ 490,000	\$ 490,000
						\$ 35,692		\$ 1,590,000	\$ -	\$ -	\$ 500,000	\$ -	\$ 600,000	\$ 490,000	\$ 1,590,000	\$ -	\$ -	\$ -	\$ -	\$ 490,000	\$ 490,000	
		Sewer	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 110,000				\$ 110,000	\$ 110,000								\$ 110,000	\$ 110,000
Sewer Total:						\$ -	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000	\$ 110,000	
Proprietary Funds Total:						\$ 705,410	\$ -	\$ 1,700,000	\$ -	\$ -	\$ 500,000	\$ -	\$ 600,000	\$ 600,000	\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	
Governmental Funds Total:						\$ 16,162,759	\$ -	\$ 8,745,000	\$ 45,000	\$ -	\$ 225,000	\$ -	\$ 6,220,000	\$ 2,255,000	\$ 8,745,000	\$ 445,000	\$ 900,000	\$ 15,000	\$ 130,000	\$ 765,000	\$ 2,255,000	
Proprietary Funds Total:						\$ 705,410	\$ -	\$ 1,700,000	\$ -	\$ -	\$ 500,000	\$ -	\$ 600,000	\$ 600,000	\$ 1,700,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	
City Wide Grand Total:						\$ 16,868,169	\$ -	\$ 10,445,000	\$ 45,000	\$ -	\$ 725,000	\$ -	\$ 6,820,000	\$ 2,855,000	\$ 10,445,000	\$ 445,000	\$ 900,000	\$ 15,000	\$ 130,000	\$ 1,365,000	\$ 2,855,000	

City of Oak Harbor
6 Year Project/Equipment Plan 2023-2028
Biennial Budget (2023-2024)

2028

P A E G	Project Priority Order	Fund or Department	BARS #	Project code	Project/Equipment Name	Spent to Date (8/9/22)	PROJECT STATUS	FY 2028 Capital Imprv. Plan	General Fund	ARPA	Proprietary	Project BFB	Grants/ Unsecured Funding	Specialty Funds	Total	101 Streets	107 TBD	312 REET 2	502	ERR	Total:	
									Financing Sources for Capital Cost						Detailed Breakdown							
GOVERNMENTAL FUNDS																						
3	3 of 5	Police Department	001.50.521.70.3515	pd2303	Firearms, Tasers, & Gear Replacements	\$ -		\$ 25,000	\$ 25,000				\$ -	\$ 25,000							\$ -	
5	5 of 5	Police Department	001.50.521.50.4800		PD Building Remodel	\$ -	NEW 23	\$ 700,000				\$ 700,000	\$ -	\$ 700,000							\$ -	
32	3 of 7	Streets	102.00.595.31.6300	str##02	Annual Street Improvements	\$ 1,149,080		\$ 500,000				\$ 500,000	\$ 500,000	\$ 500,000	\$ 400,000			\$ 100,000			\$ 500,000	
35	6 of 7	Streets	101.00.542.64.4100	str2302	Street Traffic Calming	\$ -	NEW 23	\$ 15,000				\$ 15,000	\$ 15,000	\$ 15,000				\$ 15,000			\$ 15,000	
43	1 of 1	TBD	108.00.595.31.6300	tbd##01	Transportation Benefit District (TBD) Overlays	\$ 510,351		\$ 900,000				\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000						\$ 900,000	
		Fire	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 289,963		\$ 1,050,000				\$ 1,050,000	\$ 1,050,000	\$ 1,050,000							\$ 1,050,000	
		Streets	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 150,000				\$ 150,000	\$ 150,000	\$ 150,000							\$ 150,000	
		Parks	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 80,000				\$ 80,000	\$ 80,000	\$ 80,000							\$ 80,000	
		Police	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 63,968		\$ 140,000				\$ 140,000	\$ 140,000	\$ 140,000							\$ 140,000	
					Governmental Total:	\$ 15,883,963	\$ -	\$ 3,560,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 700,000	\$ 2,835,000	\$ 3,560,000	\$ 400,000	\$ 900,000	\$ 115,000	\$ 1,420,000	\$	\$ 2,835,000	
		Motor Pool	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 278,796		\$ 280,000				\$ 280,000	\$ 280,000	\$ 280,000							\$ 280,000	
					Shop/Facility Total:	\$ 278,796	\$ -	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 280,000	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 280,000
					Governmental Funds Total:	\$ 16,162,759	\$ -	\$ 3,840,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 700,000	\$ 3,115,000	\$ 3,840,000	\$ 400,000	\$ 900,000	\$ 115,000	\$ 1,700,000	\$	\$ 3,115,000	
PROPRIETARY FUNDS																						
60	8 of 17	Water	431.00.594.34.6300	arpa21/wtr##01	Annual Steel/AC Water Main Replacements	\$ -		\$ 500,000				\$ 500,000	\$ -	\$ 500,000							\$ -	
		Water	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ -		\$ 40,000				\$ 40,000	\$ 40,000	\$ 40,000							\$ 40,000	
						\$ 35,692	\$ -	\$ 540,000	\$ -	\$ -	\$ 500,000	\$ -	\$ 40,000	\$ 540,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	
		Solid Waste	502.10.594.18.6400		502 Vehicle/Equipment Replacements	\$ 320,085		\$ 250,000				\$ 250,000	\$ 250,000	\$ 250,000							\$ 250,000	
					Solid Waste Total:	\$ 320,085	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
					Proprietary Funds Total:	\$ 705,410	\$ -	\$ 790,000	\$ -	\$ -	\$ 500,000	\$ -	\$ 290,000	\$ 790,000	\$ -	\$ -	\$ -	\$ -	\$ 290,000	\$	\$ 290,000	
					Governmental Funds Total:	\$ 16,162,759	\$ -	\$ 3,840,000	\$ 25,000	\$ -	\$ -	\$ -	\$ 700,000	\$ 3,115,000	\$ 3,840,000	\$ 400,000	\$ 900,000	\$ 115,000	\$ 1,700,000	\$	\$ 3,115,000	
					Proprietary Funds Total:	\$ 705,410	\$ -	\$ 790,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 290,000	\$ 790,000	\$ -	\$ -	\$ -	\$ 290,000	\$	\$ 290,000	
					City Wide Grand Total:	\$ 16,868,169	\$ -	\$ 4,630,000	\$ 25,000	\$ -	\$ 500,000	\$ -	\$ 700,000	\$ 3,405,000	\$ 4,630,000	\$ 400,000	\$ 900,000	\$ 115,000	\$ 1,990,000	\$	\$ 3,405,000	

**City of Oak Harbor
502 Vehicle/Equipment Replacements Summary
FY 2023-2028**

DEPARTMENT/FL	2023	2024	2025	2026	2027	2028	6 YR TOTAL:
BUILDING							-
FIRE	245,000					1,050,000	1,295,000
PARKS	120,000		360,000	100,000	10,000	80,000	670,000
POLICE	675,000	50,000	35,000		180,000	140,000	1,080,000
POLICE - ACO					35,000		35,000
STREETS	70,000	30,000	256,000	405,000	100,000	150,000	1,011,000
PUBLIC WORKS	220,000	10,000	590,000	260,000	30,000	280,000	1,390,000
TOTAL GOVERNMENT	1,330,000	90,000	1,241,000	765,000	355,000	1,700,000	5,481,000
WATER	285,000	330,000	250,000	490,000		40,000	1,395,000
WASTEWATER	90,000		85,000	110,000	500,000		785,000
SOLID WASTE	1,030,000	375,000			1,050,000	250,000	2,705,000
STORM	135,000		225,000				360,000
MARINA	40,000						40,000
TOTAL PROPRIETARY	1,580,000	705,000	560,000	600,000	1,550,000	290,000	5,285,000
GRAND TOTAL:	2,910,000	795,000	1,801,000	1,365,000	1,905,000	1,990,000	10,766,000

City of Oak Harbor
502 Vehicle/Equipment Replacements Detail
FY 2023-2028

Replacement Year	Fund	Asset #	Description	2023	2024	2025	2026	2027	2028
2019	SOLID WASTE	#26	08 GMC Refuse Truck	\$ 280,000					
2021	FIRE	#G-10	92 Onan Generator	\$ 75,000					
2021	PARKS	#57	15 X Mark Mower	\$ 40,000					
2021	WASTEWATER	#E-43(2)	05 Premier Trailer (Hauls #E-43 Pump)	\$ 10,000					
2021	WASTEWATER	#E-43(1)	05 Sucker Pump	\$ 80,000					
2021	WATER	#17	07 Ford Ranger	\$ 35,000					
2022	FIRE	#F-04	04 Chevrolet Tahoe	\$ 70,000					
2022	FIRE	#F-07	04 Chevrolet Tahoe	\$ 70,000					
2022	FIRE		Bunker	\$ 30,000					
2022	POLICE	#P-06	07 Chevrolet Pickup	\$ 75,000					
2022	POLICE	#P-13	15 Ford SUV	\$ 75,000					
2022	POLICE	#P-14	15 Ford SUV	\$ 75,000					
2022	STORM	#42	03 Chevrolet Pickup	\$ 35,000					
2022	STORM	#79	Deweze Slope Mower	\$ 100,000					
2023	MARINA	#M-01	1995 Chevy S-10 Pickup (4x4)	\$ 40,000					
2023	PARKS	#9	04 Chevrolet Silverado Pick Up	\$ 40,000					
2023	PARKS	#41	04 Chevrolet Colorado Pick-up	\$ 40,000					
2023	POLICE	#G-09	96 Onan Generator	\$ 75,000					
2023	POLICE	#P-02	16 Ford SUV (2016 Ford K8A)	\$ 75,000					
2023	POLICE	#P-03	16 Ford SUV (2016 Ford K8A)	\$ 75,000					
2023	POLICE	#P-17	16 Ford SUV	\$ 75,000					
2023	POLICE	#P-18	16 Ford SUV	\$ 75,000					
2023	POLICE	#P-19	16 Ford SUV	\$ 75,000					
2023	PUBLIC WORKS	#13	99 Ford Tractor Loader	\$ 150,000					
2023	PUBLIC WORKS	#E-33	11 Reader Board	\$ 35,000					
2023	PUBLIC WORKS	#E-39	11 Reader Board	\$ 35,000					
2023	SOLID WASTE	#59	16 Autocar Front Loader	\$ 375,000					
2023	SOLID WASTE	#62	16 Autocar Front Loader w/Curroto	\$ 375,000					
2023	STREETS	#77	16 Ford F350 (Sign Truck)	\$ 40,000					
2023	STREETS	#E-2	99 Echo Pavement Cutter w/Trailer	\$ 20,000					
2023	STREETS	#E-10B	00 Interstate Trailer (Paint)	\$ 10,000					
	WATER		Water Meters	\$ 250,000					
2024	POLICE	#P-16	02 Nissan Maxima-drug		\$ 50,000				
2024	PUBLIC WORKS	#E-4	08 Porta Pottie		\$ 5,000				
2024	PUBLIC WORKS	#E-5	08 Porta Pottie		\$ 5,000				
2024	SOLID WASTE	#76	12 Peterbilt Recycle Truck		\$ 350,000				
2024	SOLID WASTE	#E-3	01 K-PAK Refuse Container (#27)		\$ 25,000				
2024	STREETS	#E-62	Varitech De Icer/Pump		\$ 30,000				
2024	WATER	#G-02	04 Onan Generator		\$ 40,000				
2024	WATER	#G-03	04 Onan Generator		\$ 40,000				
	WATER		Water Meters		\$ 250,000				
2025	PARKS	#30	07 Ford F450 Dump			\$ 65,000			
2025	PARKS	#35	14 Toro Mower			\$ 125,000			
2025	PARKS	#56	05 Ford Ranger Pick Up			\$ 40,000			
2025	PARKS	#69	07 John Deere Tractor w/new auger			\$ 100,000			
2025	PARKS	#E-20	05 Tycrop Topdresser			\$ 30,000			
2025	POLICE	#P-22	08 Suburu Outback			\$ 35,000			
2025	PUBLIC WORKS	#25	04 CAT Backhoe			\$ 175,000			
2025	PUBLIC WORKS	#27	00 Freightliner 5 Yd Swaploader Dump Truck			\$ 200,000			
2025	PUBLIC WORKS	#33	05 Ford Ranger 4x4			\$ 45,000			
2025	PUBLIC WORKS	#38	03 Chevy Silverado Service Truck			\$ 40,000			
2025	PUBLIC WORKS	#53	08 Chevrolet Uplander			\$ 35,000			
2025	PUBLIC WORKS	#E-1	92 Air Compressor Ingersoll-Rand			\$ 20,000			
2025	PUBLIC WORKS	#E-9	89 Trailking TKT40 Trailer			\$ 60,000			
2025	PUBLIC WORKS	#E-32	98 Ideal Trailer (Big Black)			\$ 15,000			
2025	STORM	#20	06 Ford 450 1 ton			\$ 75,000			
2025	STORM	#58	06 New Holland Mower			\$ 150,000			
2025	STREETS	#78	03 Chevy Silverado Pick up			\$ 40,000			
2025	STREETS	#E-10	03 Linelazer (Walk Behind)			\$ 10,000			
2025	STREETS	#E-12	04 Asphalt Zipper			\$ 60,000			
2025	STREETS	#E-24	05 EZLiner Painter (Skid)			\$ 75,000			
2025	STREETS	#E-31	09 Tar Pot (Crack Sealer)			\$ 50,000			
2025	STREETS	#E-35	SC10-E Scarifier			\$ 6,000			
2025	STREETS	#E-40	95 Meyers Snow Plow (#40)			\$ 15,000			
2025	WASTEWATER	#43	05 Ford Ranger 4x2			\$ 35,000			
2025	WASTEWATER	#E-17	95 Godwin Pump			\$ 50,000			
	WATER		Water Meters			\$ 250,000			
2026	PARKS	#31	03 Polaris ATV				\$ 20,000		
2026	PARKS	#47	18 Toro Mower				\$ 40,000		
2026	PARKS	#68	12 Exmark Mower				\$ 30,000		
2026	PARKS	#E-37	06 Utility Trailer				\$ 10,000		
2026	PUBLIC WORKS	#37	04 Ford F350 Pick up				\$ 35,000		
2026	PUBLIC WORKS	#51	09 Toyota Prius				\$ 35,000		
2026	PUBLIC WORKS	#85	99 CAT Fork Lift				\$ 35,000		
2026	PUBLIC WORKS	#E-52	07 Light Unit				\$ 5,000		

City of Oak Harbor
502 Vehicle/Equipment Replacements Detail
FY 2023-2028

Replacement Year	Fund	Asset #	Description	2023	2024	2025	2026	2027	2028
2026	PUBLIC WORKS	#G-01	04 Onan Generator				\$ 150,000		
2026	STREETS	#24	09 Superior Broom				\$ 100,000		
2026	STREETS	#29	04 Int'l Bucket Truck				\$ 160,000		
2026	STREETS	#32	98 Ingersoll-Rand Roller (Big)				\$ 35,000		
2026	STREETS	#40	04 F450 Pick up plus flatbed				\$ 50,000		
2026	STREETS	#50	08 Wacker Roller (Small)				\$ 20,000		
2026	STREETS	#67	06 Silverado Pick Up				\$ 40,000		
2026	WASTEWATER	#G-11	04 Onan Generator (trl)				\$ 40,000		
2026	WASTEWATER	#36	04 Chevrolet Silverado 25				\$ 35,000		
2026	WASTEWATER	#66	06 Ford Escape Hybrid				\$ 35,000		
2026	WATER	#15	99 International Svc Truck				\$ 100,000		
2026	WATER	#44	16 Colorado Pickup				\$ 40,000		
2026	WATER		Wachs Tool - Valve Turner				\$ 100,000		
2026	WATER		Water Meters				\$ 250,000		
2027	PARKS	#E-7	04 L&L Trailer					\$ 10,000	
2027	POLICE	#P-05	07 Chevrolet Impala (Silver)					\$ 35,000	
2027	POLICE	#P-11	08 Chrysler Pacifica					\$ 35,000	
2027	POLICE	#P-12	14 Dodge Dart Undercover					\$ 35,000	
2027	POLICE	#P-15	16 Ford SUV					\$ 75,000	
2027	POLICE - ACO	#65	10 Ford F250 Pick Up (animal)					\$ 35,000	
2027	PUBLIC WORKS	#E-15	03 Rocking Chair Trailer					\$ 10,000	
2027	PUBLIC WORKS		AAMCO Lift					\$ 20,000	
2027	SOLID WASTE	#74	12 Peterbilt Refuse Backup					\$ 350,000	
2027	SOLID WASTE	#75	12 Peterbilt Refuse Backup					\$ 350,000	
2027	SOLID WASTE	#63	2020 Peterbilt 520 Labrie ASL Body					\$ 350,000	
2027	STREETS	#6	04 John Deere Tractor					\$ 100,000	
2027	WASTEWATER	#64	17 International Vactor					\$ 500,000	
2028	FIRE	#F-06	11 Ford Rescue Rig						\$ 150,000
2028	FIRE	#F-09	08 E-One Engine (Engine 812)						\$ 450,000
2028	FIRE	#F-10	08 E-One Engine (Engine 81)						\$ 450,000
2028	PARKS	#7	16 Ford F-250						\$ 40,000
2028	PARKS	#14	16 Ford F350						\$ 40,000
2028	POLICE	#P-05B	2018 Ford SUV (Bailey)						\$ 65,000
2028	POLICE	#P-07	20 Ford Hybrid SUV						\$ 75,000
2028	PUBLIC WORKS	#2	06 Ford Hybrid Escape						\$ 45,000
2028	PUBLIC WORKS	#11	04 Chevy Colorado PU						\$ 35,000
2028	PUBLIC WORKS	#55	00 Caterpillar Loader						\$ 200,000
2028	SOLID WASTE	#60	99 Peterbilt Roll Off Truck						\$ 250,000
2028	STREETS	#8	07 Freightliner Hotpatch Truck						\$ 150,000
2028	WATER	#G-04	08 Wacker Generator						\$ 40,000
6 YEAR TOTAL:									
				\$ 2,910,000	\$ 795,000	1,801,000	1,365,000	1,905,000	1,990,000

PROJECT DESCRIPTION: OHPD has been replacing "older" radios and still needs to replace 12 of them. The old radios are Motorola 1500's and they are limited in channels and interoperability. The newer radios would have more channels and possible "multi-band" (UHF/VHF) and would be Motorola 8000 radios.

PROJECT NEED: New technology allows police officers to have more communications options and provide for opportunities to communicate with other emergency service personnel who may be on other frequencies or "bands". The new radios would also allow for peer-to-peer digital encryption for "private" communications.

DEVELOPMENT PLAN & STATUS: OHPD has been replacing radios out of our budget and through some grant funding that was available. We still need to replace 12 radios. I would like to request funding for these radios over the next two years (2021 and 2022). If funds were not available in 2021 due to the financial impact from the pandemic, we would hold off on using capital funds to purchase radios in 2021, and look towards purchasing half of the request (6) in 2022 - then reapply for funding during the next two-year budget cycle (2023 and 2024).

COST & FINANCING DATA: The purchase will be funded by the General Fund.

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$ -
Machinery & Equipment	\$35,000
Construction Services	\$ -
Subtotal:	\$35,000
Contingency Fees	\$ -
TOTAL:	\$35,000

FUND 001.50—POLICE

Portable Radios

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY
 Purchase/Construction: FY 2021-2023
 Estimated Completion: FY 2021-2023



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
General Fund	\$16,033	\$10,000						\$10,000
Expected 2022 expenditures	\$8,600							
TOTAL REQUESTED FUNDS:	\$24,633	\$10,000						\$10,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: Metal roofing or 3-tab roofing for roof of white house, along with associated materials and installation costs.

PROJECT NEED: The roofing on the "white house" (a small sub building at the police department) is well past its serviceable life with visible wear and tear and missing pieces. Replacing the roofing will consist of metal roofing or 3-tab shingles, underlayment, trim and associated materials. It's anticipated the new roofing will last 15 to 20 years. The items needed will likely be provided by a contractor doing the installation.

DEVELOPMENT PLAN & STATUS: Bids will be sought from appropriate installation companies and locations which do roofing. The listed cost estimate is based on previous quotes (2015) and the type of roof which will be installed will be based on the amounts current bids come in at. Once a supplier and contractor are identified, they will coordinate with the police department and public works on a start and anticipated ending date. The installation process will be done in one phase if appropriate. The project was originally requested to begin in 2019, but got pushed out during the last budget to 2021 due to funding limitations. During the 2021-2022 biennial budget, the project was moved to 2023 to free up overburdened financial resources.

COST & FINANCING DATA: The project will be fully funded by the General Fund.

FUND 001.50—POLICE

White House Roofing Replacement

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2023

Estimated Completion: FY 2023

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$ -
Construction Services		\$ 25,000
	Subtotal:	\$25,000
Contingency Fees		\$ -
	TOTAL:	\$25,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
General Fund	-	\$25,000						\$25,000
TOTAL REQUESTED FUNDS:	-	\$25,000						\$25,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: Firearms (rifles/pistols), sights (optical), Tasers, other assorted equipment related to these items (such as new holsters, software (Tasers), etc.) and other assorted technical and equipment related items.

PROJECT NEED: Firearms (including rifles and pistols) have a usable "life", which can be determined by a number of factors but often is associated with number of rounds fired. Barrels and other parts wear and replacements of parts or the entire weapon is eventually needed. Additionally, new technology can improve items (such as optics for pistols) and their use. Every officer has a Taser issued to them and many of these Tasers will "expire" (per manufacturer) in 2022 and 2023. New Taser technology is constantly developed, including new training opportunities, such as "Virtual" Tasers, which provide a virtual training environment and enhance de-escalation opportunities. Additional gear to allow for the deployment of lethal and non-lethal weapons can further assisted our mission and enhance safety for officers and citizens. Patrol and HRET assorted equipment.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The project will be fully funded by the General Fund.

FUND 001.50—POLICE

Firearms, Tasers & Gear Replacements

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2023-2028

Estimated Completion: FY 2023-2028



COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$150,000
Construction Services		\$ -
	Subtotal:	\$150,000
Contingency Fees		\$ -
	TOTAL:	\$150,000

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
General Fund	-	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000
TOTAL REQUESTED FUNDS:	-	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$150,000

*Spent to Date is posted amounts through 8/9/22

FUND 001.50—POLICE

HRET Vests

PROJECT DESCRIPTION: Our HRET team (5 officers) have ballistic vests which they wear during operations and which are a high rated protection for high risk incidents. They expire every five years and need to be replaced.

PROJECT NEED: Five (5) Ballistic vests with covers. These vests offer a higher level threat protection, including "protection" against many rifle rounds, for our High-Risk Entry Team (HRET) members. Each of these vests has a "five-year expiration" as determined by the manufacturer and OHPD has a requirement to maintain current, non-expired vests. The officers use these vests while conducting training each month and for any HRET related "call-outs" or deployments. They will replace the "old" vests which are expiring next year (2021) and we anticipate replacing the vests again in 2026 with a slight cost inflator.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The purchase will be funded by the General Fund and ARPA.

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$38,000
Construction Services		\$ -
	Subtotal:	\$38,000
Contingency Fees		\$ -
	TOTAL:	\$38,000

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY
 Purchase/Construction: FY 2021 & FY 2026
 Estimated Completion: FY 2021 & FY 2026



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
General Fund	\$1,946	\$6,054				\$20,000			\$20,000
Drug Seizure	\$2,000								
ARPA			\$8,000						\$8,000
Project BFB					\$6,054				\$6,054
TOTAL REQUESTED FUNDS:	\$3,496		\$8,000		\$6,054	\$20,000			\$34,054

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: Project to connect two separate OHPD buildings, add office space and provide for a safer and more efficient workspace/building and environment.

PROJECT NEED: -OHPD currently has two building spaces which are not connected. To enter the conference / training room section of the building, staff must exit the main building through the front or rear door and then enter the other section through a front or rear door of that section. OHPD no longer maintains an inmate housing facility (jail) and the current "night lobby" is no longer needed as it was when we had a jail. The new plan would be to add a new covered interior area to the front of the building, connecting the two sections of OHPD. This would connect the area around the night lobby entrance and the front door of the conference/training room area. The new addition would join these two areas, thus providing a fluid connection and in essence, making one OHPD building/office space area. It would also provide space for a new room or two, to be used as an office or as otherwise allocated. This would extend the life of the building and provide enclosed space between these two sections, providing for more safe passage in an environmentally controlled area - as well as provide additional workspace. This would add approximately 1000 square feet of usable indoor office and hallway space, and connect the buildings.

DEVELOPMENT PLAN & STATUS: Plan for a future expenditure for this project, allocate money for the design process (architect) and project based on design and building costs, put the project out for bid and award, begin and complete the project and utilize the space.

COST & FINANCING DATA:

COST ASSUMPTIONS	
Pre-Design/Feasibility	\$40,000
Engineering/Design Services	\$0
Land	\$0
Machinery & Equipment	\$0
Construction Services	\$660,000
Subtotal:	\$700,000
Contingency Fees	\$0
TOTAL:	\$700,000

FUND 001.50 CAPITAL

Police Dept Remodel

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2028

Purchase/Construction: FY 2028

Estimated Completion: FY 2028



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Grant-Unsecured	-						\$700,000	\$700,000
TOTAL REQUESTED FUNDS:	-						\$700,000	\$700,000

*Spent to Date is posted amounts through 8/9/22

FUND 001.38 DEV. SERVICES

Development Services Permitting System

PROJECT DESCRIPTION: New Permit System

PROJECT NEED: Develop a new electronic permit system to handle building, land use, environmental, engineering and any other related reviews related to private development. The process will include lean techniques that will build in effective methods of review that will also add speed to the process. Add a new code enforcement module in 2023.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The project will be funded by the General Fund.

ESTIMATED PROJECT & PURCHASE TIMELINE

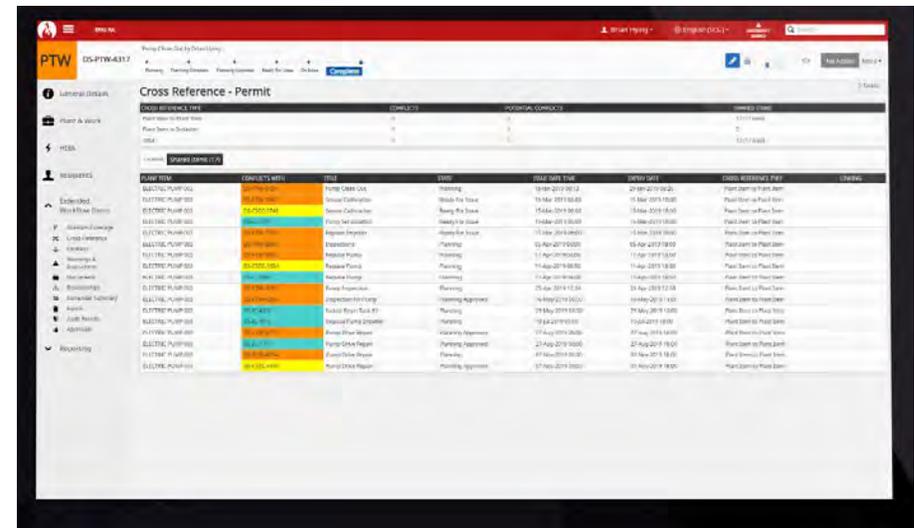
Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2023

Estimated Completion: FY 2023

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$113,000
Construction Services		\$ -
	Subtotal:	\$113,000
Contingency Fees		\$ -
	TOTAL:	\$113,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
General Fund	\$69,955	\$13,000						\$13,000
Estimated 2022 expenditure	\$30,045							
TOTAL REQUESTED FUNDS:	\$100,000	\$13,000						\$13,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: The City of Oak Harbor will conduct a digital equity study to assess the broadband needs of north Whidbey Island. The study will encompass the southern city limits north to Deception Pass bridge. The main goal of the study is to determine if there are underserved or unserved areas that might benefit from the city's installation of wet fiber.

PROJECT NEED: The City will hire a consultant to conduct a digital equity and inclusion study for North Whidbey Island, from the southern city limits to Deception Pass Bridge. The study will focus on underserved or unserved homes throughout this area. It will measure broadband speeds to compare with Washington State's broadband speed goals. It will identify low-income households and/or neighborhoods that could benefit from subsidies. The study will have five goals: 1. Map broadband availability directly to homes throughout north Whidbey Island including within the City of Oak Harbor. 2. Identify low-income households and/or neighborhoods and determine broadband usage and needs in those areas. 3. Identify potential sources for subsidized broadband service. 4. Identify line cap and line extension opportunities for broadband throughout north Whidbey Island. 5. Create a Digital Equity & Inclusion Plan that can be implemented over the next 3-5 years.

DEVELOPMENT PLAN & STATUS: Funding is available through the state's Community Economic Revitalization Board (CERB). CERB can grant \$50,000 with a \$12,500 match from the City. The plan is to apply for the grant in FY2023 and conduct the study over the course of 9-12 months.

COST & FINANCING DATA:

COST ASSUMPTIONS	
Pre-Design/Feasibility	\$50,000
Engineering/Design Services	\$0
Machinery & Equipment	\$0
Construction Services	\$0
Subtotal:	\$50,000
Contingency Fees	\$ -
TOTAL:	\$50,000

FUND 001.38 CAPITAL

CERB Broadband Study

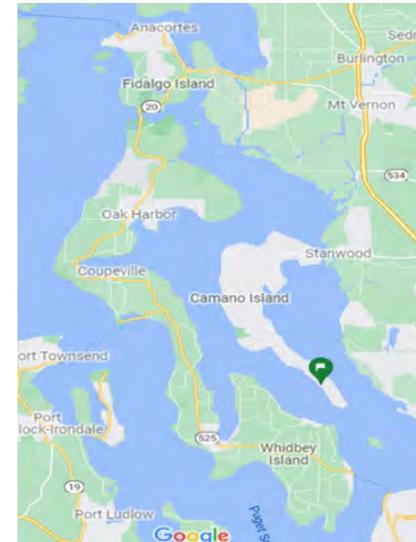
ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2023

Purchase/Construction: FY 2023

Estimated Completion: FY 2023



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							6 YR TOTAL
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
CERB Grant-unsecured	-	\$37,500						\$37,500
General Fund		\$5,000						\$5,000
Island County-unsecured		\$7,500						\$7,500
TOTAL REQUESTED FUNDS:	-	\$50,000						\$50,000

*Spent to Date is posted amounts through 8/9/22

FUND 001.38 CAPITAL

EDA Marina Downtown Expansion Study

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2023-2024

Purchase/Construction:

Estimated Completion: FY 2024

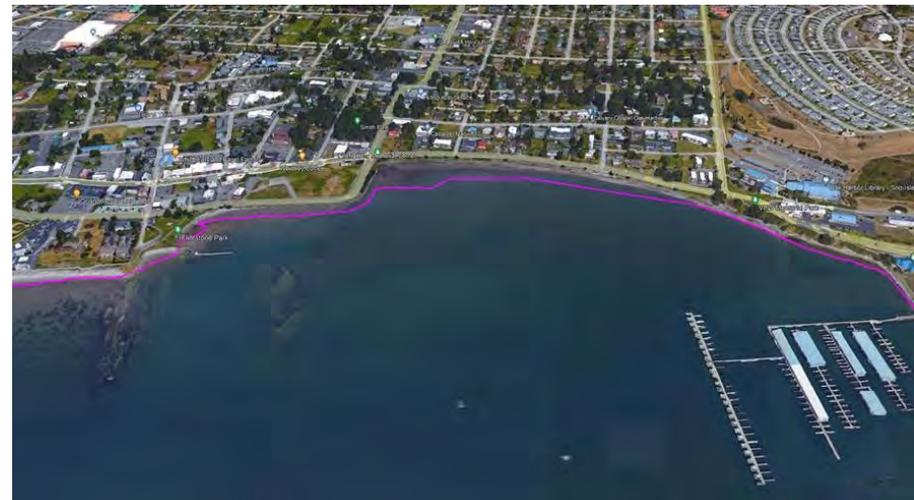
PROJECT DESCRIPTION: This is a project to analyze the re-development of the marina and downtown. This would lead to an action plan.

PROJECT NEED: The opportunity to revitalize the area includes the two lots currently in escrow on Pioneer Way. The pre-planning nature of this project would lead to a programmatic SEPA being completed. This would clear all environmental issues at the marina and downtown so the city and development community would not need to go through additional environmental review.

DEVELOPMENT PLAN & STATUS:

COST & FINANCING DATA:

COST ASSUMPTIONS		
Pre-Design/Feasibility		\$100,000
Engineering/Design Services		\$50,000
Machinery & Equipment		\$0
Construction Services		\$0
	Subtotal:	\$150,000
Contingency Fees		\$ -
	TOTAL:	\$150,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
EDA grant unsecured	-	\$50,000	\$50,000					\$100,000
General Fund		\$25,000	\$25,000					\$50,000
TOTAL REQUESTED FUNDS:	-	\$75,000	\$75,000					\$150,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: The City of Oak Harbor will conduct a site clean up of 1081 and 1091 Pioneer Way in conjunction with a revitalization / reuse study focused on the downtown corridor.

PROJECT NEED: The property is considered a Brownfield project. The property will need to be assessed for hazardous materials and then cleaned up, depending on what pollutants are found. In conjunction with the clean up, a reuse / revitalization study will be conducted with the involvement of the surrounding community and business owners.

DEVELOPMENT PLAN & STATUS: Funding is available through the Environmental Protection Agency (EPA) Multipurpose Grant. The plan is to apply for the grant in FY2023 and conduct the clean up and revitalization study over the course of 24-36 months.

COST & FINANCING DATA: .

COST ASSUMPTIONS	
Pre-Design/Feasibility	\$350,000
Engineering/Design Services	\$100,000
Land	\$0
Machinery & Equipment	\$0
Construction Services	\$200,000
Subtotal:	\$650,000
Contingency Fees	\$150,000
TOTAL:	\$800,000

FUND 001.38 CAPITAL

EPA Pioneer Way Revitalization/Reuse Study

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2023

Purchase/Construction: FY 2023

Estimated Completion: FY 2023



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							6 YR TOTAL
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
EPA grant unsecured	-		\$800,000					\$800,000
TOTAL REQUESTED FUNDS:	-		\$800,000					\$800,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: This is a project will update the Comprehensive Plan with state requirements.

PROJECT NEED: This is an opportunity to renew all of the elements in the Comprehensive Plan. Elements may include: transportation, utilities, Urban Growth Area, etc.

DEVELOPMENT PLAN & STATUS:

COST & FINANCING DATA:

COST ASSUMPTIONS	
Pre-Design/Feasibility	\$100,000
Engineering/Design Services	\$50,000
Machinery & Equipment	\$0
Construction Services	\$0
Subtotal:	\$150,000
Contingency Fees	\$ -
TOTAL:	\$150,000

FUND 001.38 CAPITAL

State Mandated 2025 Comp Plan Update

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY
 Engineering/Design: FY 2023-2024
 Purchase/Construction:
 Estimated Completion: FY 2024



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Grant-unsecured	-	\$50,000	\$50,000					\$100,000
General Fund		\$25,000	\$25,000					\$50,000
TOTAL REQUESTED FUNDS:	-	\$75,000	\$75,000					\$150,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: Plan to purchase a new financial software.

PROJECT NEED: The City’s current financial software system EDEN is outdated and will eventually be unsupported. This was the predominant choice of Washington local governments in the 90’s. Eden was purchased and assumed into Tyler Technologies (Tyler) in 2003. Tyler made some initial improvements to Eden early on but has stopped evolving the product long ago. As such, the software functionality has not kept pace with modern finance office processes. The City’s systems are primarily paper-based and “bureaucratic”. Bureaucracy serves a purpose and a certain amount helps provide necessary controls on financial activity. However, many processes are overly burdensome due to the age of the financial software systems in place.

DEVELOPMENT PLAN & STATUS: N/A

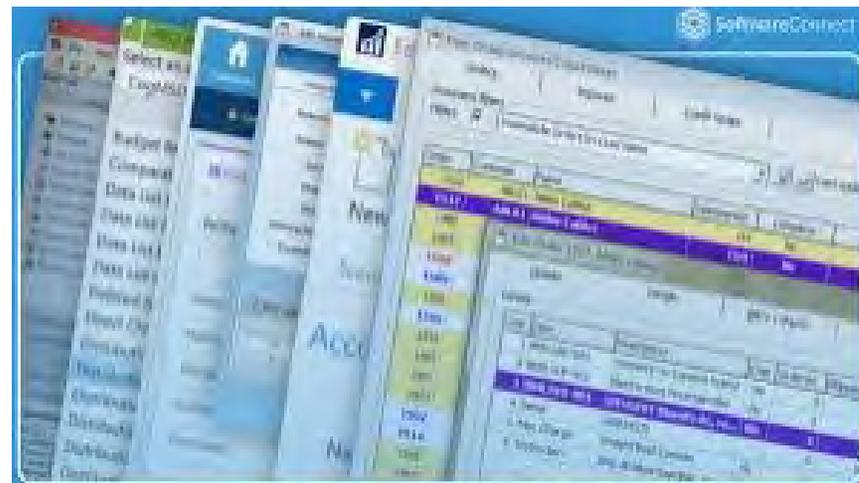
COST & FINANCING DATA: The purchase will be funded from General Fund and ARPA funds.

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$525,000
Construction Services		\$ -
	Subtotal:	\$525,000
Contingency Fees		\$ -
	TOTAL:	\$525,000

FUND 007.30 FINANCE CAPITAL

New Financial System

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY
 Purchase/Construction: FY 2022-2023
 Estimated Completion: FY 2022-2023



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-Memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
General Fund	-	\$25,000							
Grant-ARPA (2022)			\$500,000						\$500,000
BFB			\$25,000						\$25,000
TOTAL REQUESTED FUNDS:			\$525,000						\$525,000

*Spent to Date is posted amounts through 8/9/22

FUND 001.45 GENERAL GOV

Whidbey Homeless Coalition Contribution

PROJECT DESCRIPTION: Contribution to the Whidbey Homeless Coalition in a joint effort with the County to address homelessness on Whidbey.

PROJECT NEED: The \$50,000 capital contribution would likely be for the Building Purchase and Upgrade. A property purchase is already being led by a Commerce grant with Island County and the City as a supporter.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The contribution will be funded from General Fund .

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2021-2023

Estimated Completion: FY 2021-2023

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$50,000
Machinery & Equipment	\$ -
Construction Services	\$ -
Subtotal:	\$50,000
Contingency Fees	\$ -
TOTAL:	\$50,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
General Fund	-	\$50,000							
Project BFB			\$50,000						\$50,000
TOTAL REQUESTED FUNDS:			\$50,000						\$50,000

*Spent to Date is posted amounts through 8/9/22

FUND 001.45 GENERAL GOV

City Hall Generator

PROJECT DESCRIPTION: The purpose of this project is to procure one new generator for City Hall.

PROJECT NEED: City Hall is the redundancy point for the City's network and the location of administration. A temporary generator is set up as needed, but depending on emergency issues, that generator may not get to the site for sometime. It makes sense to have emergency power at this site to keep operational.

DEVELOPMENT PLAN & STATUS: Size has been determined, procurement is next.

COST & FINANCING DATA: The contribution will be funded by ARPA Funds.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2022-2023

Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$ -
Machinery & Equipment	\$ 100,000
Construction Services	\$ -
Subtotal:	\$100,000
Contingency Fees	\$ -
TOTAL:	\$100,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							6 YR TOTAL
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Grant -ARPA (2022)		\$100,000						\$100,000
TOTAL REQUESTED FUNDS:		\$100,000						\$100,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: This capital project includes changes to the Council Chambers, moving the copy/mail room, creating two more offices in the old copier room, and the previous reception area as you enter City Hall.

PROJECT NEED: Staff has identified a need for two more offices. This proposal is to create them in the existing copier room. This would move the copier, mailer and boxes to the waiting area outside admin. Electrical work may be needed. Staff has identified a need to move the council chamber equipment and video system into the room next to HR. A door/window will need to be constructed to be able to view during meetings. Once this has been completed the dias will be reconstructed and moved. Electrical work may be needed. Staff has identified a need to remove the old reception counter and make this area more friendly to the public to gain information. Flooring will need to be redone in this area. Electrical work may be needed.

DEVELOPMENT PLAN & STATUS:

COST & FINANCING DATA:

COST ASSUMPTIONS	
Pre-Design/Feasibility	\$0
Engineering/Design Services	\$10,000
Land	\$0
Machinery & Equipment	\$40,000
Construction Services	\$50,000
Subtotal:	\$100,000
Contingency Fees	\$ -
TOTAL:	\$100,000

FUND 001.45 CAPITAL

City Hall Upstairs Remodel

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2023-2024

Purchase/Construction: FY 2023-2024

Estimated Completion: FY 2024



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
REET 1	-	\$50,000	\$50,000					\$100,000
TOTAL REQUESTED FUNDS:	-	\$50,000	\$50,000					\$100,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: This capital project is to remodel the downstairs portion of City Hall. Planning has created a scope of work and estimated numbers have been obtained from a contractor. Included are the upgrades to the IT/Server room.

PROJECT NEED: This is necessary to create more office spaces and will include security upgrades for downstairs staff. Included in this project are the upgrades to the IT and server rooms. These are necessary to ensure the stability and sustainability of the city's network system.

DEVELOPMENT PLAN & STATUS: Planning has developed a floor plan. Contractor has provided an estimate. IT/Server room upgrades have been included. HVAC and electrical components have been included.

COST & FINANCING DATA:

COST ASSUMPTIONS		
Pre-Design/Feasibility		\$0
Engineering/Design Services		\$100,000
Land		\$0
Machinery & Equipment		\$20,000
Construction Services		\$150,000
	Subtotal:	\$270,000
Contingency Fees		\$ -
	TOTAL:	\$270,000

FUND 001.45 CAPITAL

City Hall Downstairs Remodel

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2024

Purchase/Construction: FY 2024

Estimated Completion: FY 2024



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
REET 1	-		\$270,000					\$270,000
TOTAL REQUESTED FUNDS:	-		\$270,000					\$270,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: There are two projects under Fire Station Improvements:

1. Reseal the Fire Department asphalt parking lot-**complete**.
2. Replace Carpeting.

PROJECT NEED: 1. Asphalt Reseal-complete**:** The parking lot is showing signs of wear and tear. There are tree roots pushing up the asphalt and there are areas that the top coat of asphalt is wearing and creating gaps in the surface coating. The asphalt was to have been resurfaced 5 years ago but was pulled from the budget. **2. Carpet Replacement:** After 28 years of use, areas of the carpeting are failing. Specifically the classroom and stairs. Carpeting was replaced on the east side of the office area approximately 10 years ago. The carpet in the classroom is stained and worn. The carpet on the stairs is worn out and the threads of backing are showing. The carpet on the stairs have the potential of creating a tripping/fall hazard when it becomes more worn.

DEVELOPMENT PLAN & STATUS: 1. Asphalt Reseal-complete**:** Hire an asphalt resurfacing company to prep the asphalt, cut the failing sections of asphalt, and remove the tree roots that are growing through the asphalt. Patch the areas that the asphalt has been removed and reseal the entire lot, including all the parking stalls, and handicapped parking areas. Additionally provide a sealer between the asphalt and the concrete pads. **2. Carpet Replacement:** The FD is considering two potential options in the classroom: 1) Remove and replace the carpet with all weather carpeting OR 2) Remove the carpet and replace with vinyl squares—depending on the durability of the squares. This was completed in the kitchen several years ago with high success. The FD would need to complete a full analysis of cost versus longevity.

COST & FINANCING DATA: The project will be fully funded by the General Fund and REET

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$56,000
Machinery & Equipment	\$ -
Construction Services	\$ -
Subtotal:	\$56,000
Contingency Fees	\$ -
TOTAL:	\$56,000



FUND 001.55—FIRE

Fire Station Improvements

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY
 Purchase/Construction: FY 2021 & FY 2023
 Estimated Completion: FY 2021 & FY 2023

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
General Fund		\$5,000						\$5,000
REET 1		\$35,000						\$35,000
2021 spent asphalt	\$9,062							
TOTAL REQUESTED FUNDS:	\$9,062	\$40,000						\$40,000

*Spent to Date is posted amounts through 8/9/22

FUND 001.55—FIRE

Station Chairs Replacement

PROJECT DESCRIPTION: Replace old and worn out station chairs.

PROJECT NEED: Classroom, lobby, office, conference room, and dining room chairs are 28 years old. The chairs are beginning to fail, fabric is worn and faded, there are holes in the arm rests, and the office chairs are not ergonomically correct. There are no replacement parts available for the classroom chairs. The dining room chairs have broken backs and legs. We propose to split the purchases between 2023 and 2024.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The project will be fully funded by the General Fund.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2023-2024

Estimated Completion: FY 2023-2024

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$18,700
Construction Services		\$ -
	Subtotal:	\$18,700
Contingency Fees		\$ -
	TOTAL:	\$18,700



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
General Fund		\$8,200	\$10,500					\$18,700
TOTAL REQUESTED FUNDS:		\$8,200	\$10,500					\$18,700

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: Construct a 3 bay fire station on the southwest side of the City to include a new Quint ladder truck.

PROJECT NEED: As the latest report has shown, the City is in need of a fire station on the southwest side. Preliminary work on a feasibility study and conceptual design was completed in 2016 and 2017. With the continued growth in the south and southwest areas of the City, the level of emergency service will diminish. Response times will continue to rise. This is a multiple phased project, not only is a facility required, an additional piece of fire apparatus may be necessary, and additional staffing is required. This plan was put on hold November 2017 due to the high cost. Staffing could be as high as \$750,000.00 per year.

DEVELOPMENT PLAN & STATUS: If voter's approve a levy lid lift for operations and an excess levy for the construction, the city will proceed.

COST & FINANCING DATA: The project will be funded by a GO Bond.
Land-6100, Bldg-6200, Ladder truck-6400

COST ASSUMPTIONS	
Pre-Design/Feasibility	\$200,000
Engineering/Design Services	\$300,000
Land	\$ 500,000
Machinery & Equipment	\$1,400,000
Construction Services	\$6,800,000
Subtotal:	\$9,200,000
Contingency Fees	\$ -
TOTAL:	\$9,200,000

FUND 007.55—FIRE CAPITAL

West Side Fire Station

ESTIMATED PROJECT & PURCHASE TIMELINE
Pre-Design: FY
Engineering/Design: FY 2023
Purchase/Construction: FY 2023-2025
Estimated Completion: FY 2025



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							6 YR TOTAL
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
GO Bond	-	\$2,000,000	\$5,200,000	\$2,000,000				\$9,200,000
TOTAL REQUESTED FUNDS:	-	\$2,000,000	\$5,200,000	\$2,000,000				\$9,200,000

*Spent to Date is posted amounts through 8/9/22

FUND 320—PARKS

Portland Loos

PROJECT DESCRIPTION: The City purchased via City Council 2 Portland Loos to be installed at Flintstone Park. The material cost of \$104,265.04 will be paid in 2018, but the remainder and installation will be done in 2023.

PROJECT NEED: The City is replacing the existing restroom facility at Flintstone Park with 2 Portland Loo restrooms. They are built as ordered, so material costs will be paid up front in the amount of \$104,265.04 and the remainder \$104,265.04 when delivered. In addition, the site will have to be prepped. Demolition of the old restrooms, slab poured, asphalt work, camera system relocated, plumbing and electrical work done. Estimated at \$40,000.00. Island Transit will be contributing \$70,000 towards this project.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The project will be funded by contributions in Fund 320.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2018-2023

Estimated Completion: FY 2023



COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$ -
Machinery & Equipment	\$179,676
Construction Services	\$153,000
Subtotal:	\$332,676
Contingency Fees	\$ -
TOTAL:	\$332,676

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Grant-ARPA (2022)			\$20,000						\$20,000
Const dock (320)	\$149,676								
Donations	\$ 70,000								
Expected 2022 expend.	\$ 93,000								
TOTAL REQUESTED FUNDS:	\$312,676		\$20,000						\$20,000

*Spent to Date is posted amounts through 8/9/22

FUND 007.70—PARKS CAPITAL

Pickleball Courts

PROJECT DESCRIPTION: Renovation of existing pickle ball courts at Rotary Park. The project will include renovation of asphalt pad, nets and post, painting and striping and reorientation of two more courts.

PROJECT NEED: This project will increase the number of pickle ball courts from 4 to 6. Pickle-ball has grown in popularity over the past few years.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The project will be funded by REET 2.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2021-2023

Purchase/Construction: FY 2021-2023

Estimated Completion: FY 2023

COST ASSUMPTIONS		
Engineering Services		\$5,000
Other Professional Services		\$ -
Machinery & Equipment		\$4,000
Construction Services		\$41,000
	Subtotal:	\$50,000
Contingency Fees		\$ -
	TOTAL:	\$50,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
REET 2	-	\$50,000							
Project BFB			\$50,000						\$50,000
TOTAL REQUESTED FUNDS:	-		\$50,000						\$50,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: Renovate park plantings, enhance tree vigor, complete maintenance to existing fences and gazebo, and the renovation of park illumination to reduce wear to tree canopy. Remove 30 year old playground equipment scattered though out park. Create central location and install single new feature to meet Parks 6-year plan master plan goal.

PROJECT NEED: The need to introduce native plant growth area to introduce historically native plant species into the park. to meet Parks 6-year plan master plan goal.

COST & FINANCING DATA: This project will be funded by ARPA.

DEVELOPMENT PLAN & STATUS:

COST ASSUMPTIONS		
Pre-Design/Feasibility		\$-
Engineering Design/Services		\$ -
Machinery & Equipment		\$ -
Construction Services		\$10,948
	Subtotal:	\$10,948
Contingency Fees		
	TOTAL:	\$ 10,948

FUND 001.70 PARKS

Smith Park Native Plant Renovation

ESTIMATED PROJECT & PURCHASE TIMELINE
Pre-Design: FY
Engineering/Design: FY 2022-2023
Purchase/Construction: FY 2022-2023
Estimated Completion: FY 2023



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL
Grant –ARPA (2021)		\$10,948						\$10,948
TOTAL REQUESTED FUNDS:		\$10,948						\$10,948

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: To construct two soccer fields and 50 parking stalls as part of the first phase in developing the 75 acres of land to be used for a regional park .

PROJECT NEED: The regional park is necessary to meet the communities needs for sports fields. Approximately 1800 children participate in outdoor sports. Many of the existing sports fields are on school district property which the school district could decide to use for their own needs.

DEVELOPMENT PLAN & STATUS: Grant applications for future funding are forthcoming. A preliminary master plan has been developed for the regional park. Phase 1 of the regional park includes two soccer fields and 50 parking stalls. The estimated cost for the development of the master plan, that includes an access roadway is approximately \$60.7 million.

COST & FINANCING DATA: The project will be funded by a combination of grants, REET, Impact Fees, and donations.

FUND 007.70—PARKS CAPITAL

Harbor Heights Sports Complex Development-Phase 1

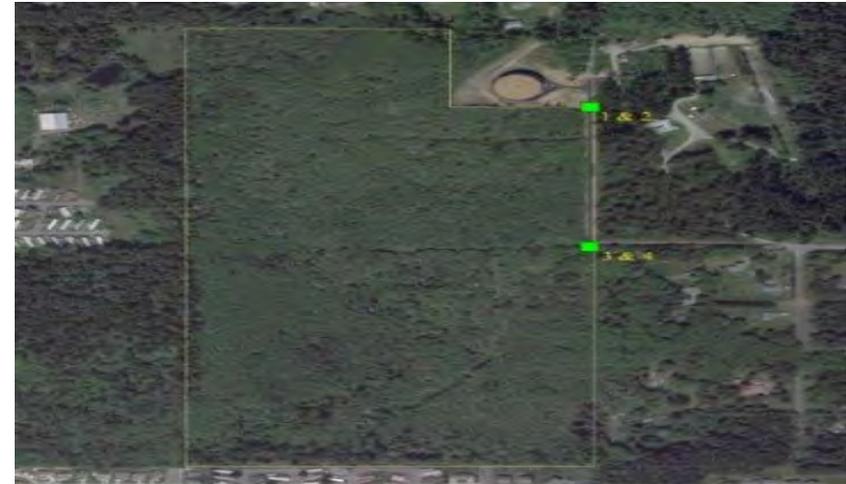
ESTIMATED PROJECT & PURCHASE TIMELINE

Engineering/Design: FY 2021-2022

Purchase/Construction: FY 2023-2025

Estimated Completion: FY 2025

COST ASSUMPTIONS	
Engineering/Design Services	\$ 175,000
Land Purchase	
Machinery & Equipment	
Construction Services	\$5,108,000
Subtotal:	\$5,283,000
Contingency Fees	\$ -
TOTAL:	\$5,283,000



FISCAL YEAR FUNDING REQUESTS

REVENUE SOURCE	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
REET 1/2		\$300,448	ON HOLD 2022		\$885,000				\$885,000
Park Impact Fees	\$164,765	\$55,000							
Grants-Unsecured	-					\$3,865,801			\$3,865,801
General Fund	-	\$11,984							
Project BFB	-				\$367,432				\$367,432
TOTAL REQUESTED FUNDS:	\$164,765			\$367,432	\$4,750,801				\$5,118,233

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: Renovations of the Little League fields including, but not limited to dirt work and irrigation.

PROJECT NEED: The purpose of these improvements are to give the citizens a sense of pride in our community and a positive place to play for the children of Oak Harbor. These fields need serious attention and specialized dirt to ensure that children have a safe playing field. Irrigation is broken and/or non-existent.

DEVELOPMENT PLAN & STATUS:

COST & FINANCING DATA:

COST ASSUMPTIONS	
Engineering/Design Services	\$0
Land Purchase	
Machinery & Equipment	
Construction Services	\$300,000
Subtotal:	\$300,000
Contingency Fees	\$ -
TOTAL:	\$300,000

FUND 007.70—PARKS CAPITAL

Little League Field Renovation

ESTIMATED PROJECT & PURCHASE TIMELINE

Engineering/Design: FY 2024

Purchase/Construction: FY 2024

Estimated Completion: FY 2024



FISCAL YEAR FUNDING REQUESTS

REVENUE SOURCE	SPENT TO DATE	BFB-memo	FISCAL YEAR FUNDING REQUESTS						6 YR TOTAL
			FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Unsecured	-			\$300,000					\$300,000
TOTAL REQUESTED FUNDS:				\$300,000					\$300,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: To replace old and deteriorating playground equipment for Smith Park. The intent is to remove old playground equipment scattered though out the park. Create central location and install single new feature that meets the six year comprehensive Park Plan goals.

PROJECT NEED: This will replace existing playground equipment that is over 30 years old.

DEVELOPMENT PLAN & STATUS: This project is expected to be completed in 2025. Not budgeted at this time.

COST & FINANCING DATA: The project will be primarily funded by REET.

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$ 50,000
Construction Services		\$ -
	Subtotal:	\$50,000
Contingency Fees		\$ -
	TOTAL:	\$ 50,000

FUND 007.70 PARKS CAPITAL

Smith Park Playground Equipment Renovation

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2025

Purchase/Construction: FY 2025

Estimated Completion: FY 2025



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							TOTAL
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
REET 1 (311)				\$25,000				\$25,000
REET 2 (312)				\$25,000				\$25,000
TOTAL REQUESTED FUNDS:				\$50,000				\$50,000

*Spent to Date is posted amounts through 8/9/22

FUND 001.70—PARKS

7th Avenue Wetlands Trail Feasibility Study

PROJECT DESCRIPTION: Planning and feasibility study costs to construct trails in the 7th Avenue Wetlands.

PROJECT NEED: This project will provide planning and feasibility studies required to construct trails on city owned property in the Northern section of the city. Currently there are few recreational opportunities within this location of the city. A trail network will provide passive recreation and will also provide pedestrian access to local residents, service providers and businesses in the area.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The study will be funded by a TAP (Transportation Alternative Program) Grant and Paths & Trails funds.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: **FY 2023**

Engineering/Design: **FY 2024-2026**

Purchase/Construction: **FY 2024-2026**

Estimated Completion: **FY 2026**

COST ASSUMPTIONS	
Engineering Services	\$ 100,000
Other Professional Services (Feasibility)	\$10,000
Machinery & Equipment	\$ -
Construction Services	\$ -
Subtotal:	\$110 000
Contingency Fees	\$ -
TOTAL:	\$110 000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Grant-TAP - unsecured	-				\$100,000			\$100,000
Paths & Trails	-			\$10,000				\$10,000
TOTAL REQUESTED FUNDS:	-			\$10,000	\$100,000			\$110,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: To replace old and deteriorating playground equipment for Ridgehaven Park.

PROJECT NEED: Installation of playground equipment at Ridgehaven Park. This replaces existing playground equipment that is over 30 years old. Replacing the equipment will help raise the level attention in this park equal to the playgrounds in new developments and helps meet the six year comprehensive Park Plan goals.

DEVELOPMENT PLAN & STATUS: Project to be completed in 2027

COST & FINANCING DATA: The project will be primarily funded by REET.

FUND 007.70 PARKS CAPITAL

Ridgehaven Park Playground Equipment Renovation

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2027

Purchase/Construction: FY 2027

Estimated Completion: FY 2027

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$ 65,000
Construction Services		\$ -
	Subtotal:	\$ 65,000
Contingency Fees		\$ 3,250
	TOTAL:	\$ 68,250



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							TOTAL
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
REET 1 (311)						\$34,125		\$34,125
REET 2 (312)						\$34,125		\$34,125
TOTAL REQUESTED FUNDS:						\$68,250		\$68,250

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: To replace old and deteriorating playground equipment for Sumner Park.

PROJECT NEED: Installation of playground equipment at Sumner Park. This replaces existing playground equipment that is over 30 years old. Replace the equipment will raise the level of attention in this park equal to the playgrounds in the new developments and helps meet the six year comprehensive Park Plan goals.

DEVELOPMENT PLAN & STATUS: Project to be completed in 2027

COST & FINANCING DATA: The project will be primarily funded by REET.

FUND 007.70 PARKS CAPITAL

Sumner Park Playground Equipment Renovation

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2027

Purchase/Construction: FY 2027

Estimated Completion: FY 2027

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$ 65,000
Construction Services		\$ -
	Subtotal:	\$ 65,000
Contingency Fees		\$ 3,250
	TOTAL:	\$ 68,250



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL
REET 1 (311)						\$34,125		\$34,125
REET 2 (312)						\$34,125		\$34,125
TOTAL REQUESTED FUNDS:						\$68,250		\$68,250

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: Refurbish Skate Park Surface and remove excess graffiti.

PROJECT NEED: Volunteer Skate Park must be resurfaced to remove graffiti and safety issues. Will meet six year comprehensive Park Plan goals.

DEVELOPMENT PLAN & STATUS: Project to be completed in 2027

COST & FINANCING DATA: The proposed funding comes from REET

FUND 007.70 PARKS CAPITAL

Volunteer Park Skate Park Renovation

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2027

Purchase/Construction: FY 2027

Estimated Completion: FY 2027



COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$ 65,000
Construction Services		\$ -
	Subtotal:	\$ 65,000
Contingency Fees		\$ 3,250
	TOTAL:	\$ 68,250

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	TOTAL
REET 1 (311)						\$34,125		\$34,125
REET 2 (312)						\$34,125		\$34,125
TOTAL REQUESTED FUNDS:						\$68,250		\$68,250

*Spent to Date is posted amounts through 8/9/22

FUND 007.70—PARKS CAPITAL

Sunrise Rotary Dog Park Expansion

PROJECT DESCRIPTION: Expanding the size of the existing leash free dog park further onto the old land fill property. This will require the installation of approximately 800 ft of Chain link fencing. Will also add seating and picnic sites and other amenities. Hog wire will also be added to sections of the existing barb wire fence to the east and north perimeter of the property.

PROJECT NEED: The existing park is fairly small. This will give dogs more room to run. It will also allow us to have an area for small dogs separate from the large dogs. It will also add some picnic sites outside the fenced in area of the dog park for the use of the public. With the expansion of the Tech firm, there will be workers and traffic in the area that could benefit from a park setting to eat lunch or take a break. It is our intention to partner with Sunrise Rotary on this project.

DEVELOPMENT PLAN & STATUS: As of 8/31/2020, this project is in progress. We are expected to spend \$22,000 by the end of the year and an additional \$18,000 in 2021. We may also receive in kind (non-cash) donations to complete the project.

COST & FINANCING DATA: The project will be funded by Neighborhood Impact Fees (Fund 125) and Park Impact Fees (Fund 127).

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2020-2022

Estimated Completion: FY 2022



COST ASSUMPTIONS (2020-2021)	
Engineering Services	\$ -
Other Professional Services	\$ -
Machinery & Equipment	\$40,000
Construction Services	\$ -
Subtotal:	\$40,000
Contingency Fees	\$ -
TOTAL:	\$40,000

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	6 YR TOTAL
Impact Fees	\$25,899	\$14,101							
Project BFB			\$14,101						\$14,101
TOTAL REQUESTED FUNDS:	\$25,899		\$14,101						\$14,101

ON HOLD 2022

*Spent to Date is posted amounts through 8/9/22

FUND 102—STREETS CAPITAL

Fakkema Access Road (Centennial Oak Grove)

PROJECT DESCRIPTION: To design and construct a public access road on the City Owned Boyer Property.

PROJECT NEED: An access road is needed to connect proposed businesses that are restricted from access on SR 20.

DEVELOPMENT PLAN & STATUS: Design & Construct.

The design contract for \$78,500 was started and is expected to be complete before the end of 2022. Construction is planned for 2023.

COST & FINANCING DATA: The project will be fully funded by Streets Operations and Transportation Impact Fees.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2020

Purchase/Construction: FY 2023

Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services (Design)	\$78,500
Machinery & Equipment	\$ -
Construction Services	\$250,000
Subtotal:	\$328,500
Contingency Fees	\$ -
TOTAL:	\$328,500



FISCAL YEAR FUNDING REQUESTS

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-MEMO	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Street Operations	\$1,254	\$21,719							
Trans Impact Fees (105)	\$59,167	\$250,000							
Project BFB			\$250,000						\$250,000
TOTAL REQUESTED FUNDS:	\$60,421	More avail	\$250,000						\$250,000

*Spent to Date is posted amounts through 8/9/22

FUND 102—STREETS CAPITAL

Shoreline Restoration

PROJECT DESCRIPTION: This project would be a combined effort from Streets, Sewer, Storm Drain and Streets to improve our infrastructure from Midway to Regatta.

PROJECT NEED: The need is to make improvements to shoreline to reduce erosion and protect vital City infrastructure.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: This project will be fully funded by a combination Streets & REET 1/2, Water, Wastewater, & Storm Drain Funds.

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: **FY 2019-2024**
 Engineering/Design: **FY 2019-2024**
 Purchase/Construction: **FY 2022-2026**
 Estimated Completion: **FY 2026**

COST ASSUMPTIONS (2019-2024)	
Pre-Design/Feasibility Services	\$200,000
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$1,800,000
Subtotal:	\$2,000,000
Contingency Fees	\$ -
TOTAL:	\$2,000,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Street Operations/REET	\$453	\$199,547	\$75,000	\$75,000	\$75,000	\$75,000			\$300,000
Water Operations	-	\$200,000	\$75,000	\$75,000	\$75,000	\$75,000			\$300,000
Wastewater Operations	-	\$200,000	\$75,000	\$75,000	\$75,000	\$75,000			\$300,000
Storm Drain Operations	-	\$200,000	\$75,000	\$75,000	\$75,000	\$75,000			\$300,000
Project BFB			\$799,547						\$799,547
TOTAL REQUESTED FUNDS:	\$453		\$1,099,547	\$300,000	\$300,000	\$300,000			\$1,999,547

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: City Council approved a used chip seal broom to be purchased when found/available using the funds assigned to a piece of equipment no longer needed at this time.

PROJECT NEED: Included in the 2021-2022 biennial budget are funds in the amount of \$120,000.00 to purchase a used Le Boy 5300 paver to be able to do asphalt work in-house. Due to the increase in the resurfacing of streets with chip seals versus overlays, the immediate need is for a chip seal broom. On September 22, 2021, and again on February 23, 2022, staff brought this forward to City Council during a workshop to consider and ask questions about this change in direction. The justification given for this need is as follows:

- Streets crew is not large enough currently to operate trucks, a paver, a roller, and be able to rake and flag for each project
- Chip sealing is completed more often than overlays to be able to maintain less severe worn streets
- Broom would be more economical and efficient at this time due to the increase in chip seals
- City does not currently own a mechanical sweeper
- City owns a vacuum sweeper that is not made to pick up rocks and this application would cause major wear and tear
- City owns a side broom that is used to sweep the streets, depositing the debris on the side of the road
- o Hazard to cars parked on the side of road
- o Debris build up in curbs, gutters, and drainage swells causing further issues
- Increases efficiency
- o Don't have to wait on a rental or for Island County to assist
- o Availability of rentals is not consistent, owning a sweeper would allow for flexibility
- Increase level of service we provide to public
- o Currently, we rent for 4 weeks a year
- o By owning we can sweep more frequently
- o Increased response time
- o This sweeper could be used as emergency backup to the existing sweeper used by WWC/Storm Drain Division
- Economical investing in a piece of equipment vs. outsourcing saves money
- o For example, owning has been estimated at \$2,000 per month versus a Washington State DES Contract rental pricing that is \$10,112 per mo.

FUND 101—STREETS

Sweeper-Mechanical (Used)

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2022-23

Estimated Completion: FY 2023

DEVELOPMENT PLAN & STATUS:

COST & FINANCING DATA:

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$120,000
Construction Services		\$ -
	Subtotal:	\$120,000
Contingency Fees		\$ -
	TOTAL:	\$120,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
502 Replacements		\$120,000							
Project BFB			\$120,000						\$120,000
TOTAL REQUESTED FUNDS:	-		\$120,000						\$120,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: As part of the Bipartisan Infrastructure Law, the US Department of Transportation is offering a grant opportunity for cities and counties to develop safety action plans that will help determine future construction projects to decrease the number of motor vehicle fatalities and serious accidents. The Island Regional Transportation Planning Organization (IRTPO) is the lead applicant for this grant. The City of Oak Harbor will be a joint applicant on this application. The goal of this grant is to create a county-wide safety action plan with specific sub-plans for each community, including Oak Harbor. The grant request is for \$403,200 from the federal government with a 20% match of \$100,800 coming from the five participating entities: Island County; Oak Harbor; Island Transit; Coupeville; and Langley.

PROJECT NEED: Necessary to focus on under-served communities to develop a holistic, well-defined strategy to prevent roadway fatalities & serious injuries.

DEVELOPMENT PLAN & STATUS: Island county taking the lead on this project co-share 80/20.

COST & FINANCING DATA:

COST ASSUMPTIONS	
Pre-Design/Feasibility	\$30,240
Engineering/Design Services	\$0
Land	\$0
Machinery & Equipment	\$0
Construction Services	\$0
Subtotal:	\$30,240
Contingency Fees	\$ -
TOTAL:	\$30,240

FUND 101—STREETS

Safe Streets Study (80/20 match)

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2023

Purchase/Construction: FY 2023

Estimated Completion: FY 2023



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							6 YR TOTAL
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Streets 101	-	\$30,240						\$30,240
TOTAL REQUESTED FUNDS:	-	\$30,240						\$30,240

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: These funds will be used to address speed and traffic complaints utilizing speed bumps, humps, signage, counters, radar devices, etc.

PROJECT NEED: Speed and associated traffic complaints are common, not only in Oak Harbor, but in most communities. Extensive research on traffic calming has developed a number of good choices that engineers can use to help reduce traffic impacts in residential neighborhoods. This is a continued effort and is necessary for both budget years.

DEVELOPMENT PLAN & STATUS:

COST & FINANCING DATA:

COST ASSUMPTIONS		
Pre-Design/Feasibility		\$0
Engineering/Design Services		\$90,000
Land		\$0
Machinery & Equipment		\$0
Construction Services		\$0
	Subtotal:	\$90,000
Contingency Fees		\$ -
	TOTAL:	\$90,000

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Reet 2	-	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$90,000
TOTAL REQUESTED FUNDS:	-	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$90,000

*Spent to Date is posted amounts through 8/9/22

FUND 101—STREETS

Street Traffic Calming

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY 2023-2028
 Purchase/Construction: FY 2023-2028
 Estimated Completion: FY 2028



PROJECT DESCRIPTION: Construct a new roadway from N Heller Rd to N Oak Harbor St in-line with the existing NW 16th Ave.

PROJECT NEED: This new road was identified as a future arterial road in the City of Oak Harbor’s 2016 Comprehensive Transportation Plan. This will create a new east-west roadway connection. The development of the Harbor Heights Sports complex creates a need for this roadway

DEVELOPMENT PLAN & STATUS:

Option 1: Phase 1: Gun Club Road to Harbor Heights Sports Complex – Design improvements 2022 / Construct improvements 2023. Phase 2: NW 16th Ave from N Heller Rd to Harbor Heights Sports complex - Design 2022 / Construct 2025. Phase 3: NW 16th Ave within Harbor Heights Sports complex — Design 2026 / Construct 2027. **Option 2:** Phase 1: NW 16th Ave from N Heller Rd to Harbor Heights Sports complex - Design 2022 / Construct 2023. Phase 2: NW 16th Ave within Harbor Heights Sports complex—Design 2022 / Construct 2025. Phase 3: NW 16th Ave from Harbor Heights Sports complex to N Oak Harbor Rd—Design 2026 / Construct 2027.

COST & FINANCING DATA: The project will be funded by grants and impact fees.

COST ASSUMPTIONS	
Engineering Services	\$650,000
Right of Way Acquisition	\$-
Machinery & Equipment	\$-
Construction Services	\$5,720,000
Subtotal:	\$6,370,000
Contingency Fees	\$-
TOTAL:	\$6,370,000

102—STREETS CAPITAL

Harbor Heights Access Roads

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2022

Purchase/Construction: FY 2022-2026

Estimated Completion: FY 2026



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY2028	6 YR TOTAL
REET 1 (311)		\$220,000							
REET 2 (312)					\$30,000				\$30,000
Grants (unsecured)						\$6,120,000			\$6,120,000
Project BFB					\$220,000				\$220,000
TOTAL REQUESTED FUNDS:	-				\$250,000	\$6,120,000			\$6,370,000

ON HOLD 2022

*Spent to Date is posted amounts through 8/9/22

FUND 103—ARTERIALS CAPITAL

NE 7th Avenue Improvements

PROJECT DESCRIPTION: Street Improvement project to design, purchase right of way and construct NE 7th Ave from SR 20 to N Oak Harbor St.

PROJECT NEED: NE 7th Ave is a sub standard arterial street with no sidewalks which has been identified in the transportation plan as not meeting level of service.

DEVELOPMENT PLAN & STATUS: Design; Right of Way acquisition; Construction

COST & FINANCING DATA: The project will be funded by grants, impact fees and General Fund.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2021

Purchase/Construction: FY 2022-2024

Estimated Completion: FY 2024



COST ASSUMPTIONS	
Engineering Services	\$498,035
Right of Way Acquisition	\$ -
Machinery & Equipment	\$ -
Construction Services	\$2,170,980
Subtotal:	\$2,669,015
Contingency Fees	\$ -
TOTAL:	\$2,669,015

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
STBG/IRTPO Grant-secured	\$196,835		\$301,200	\$472,765					\$773,965
STBG/IRTPO Grant-unsecured				\$851,958					\$851,958
105 Impact fees	\$32,698	\$231,237	\$53,973	\$405,835					\$459,808
101 Streets	\$1,014								
General Fund				\$71,500					\$71,500
Expected 2022 expenditures	\$50,000								
Project BFB			\$231,237						\$231,237
TOTAL REQUESTED FUNDS:	\$280,547	More available	\$586,410	\$1,802,058					120 \$2,388,468

PROJECT DESCRIPTION: This project will apply maintenance overlay to NW Heller St. Using federal funds to an overlay project requires that the pedestrian facilities and intersections along this roadway to be updated to meet the ADA standards and requirements. The ADA improvements are not covered by the grant and will be required from local funds.

PROJECT NEED: The ADA designs will need to be done prior to the overlay project and will therefore require engineering and design work. No ROW acquisition is expected for the project.

DEVELOPMENT PLAN & STATUS: The project is scheduled for grant funding through the IRTPO in 2023.

COST & FINANCING DATA: The project will primarily be funded by grants and a portion of Arterials funds.

FUND 103—ARTERIALS CAPITAL

NW Heller Street Overlay

ESTIMATED PROJECT & PURCHASE TIMELINE

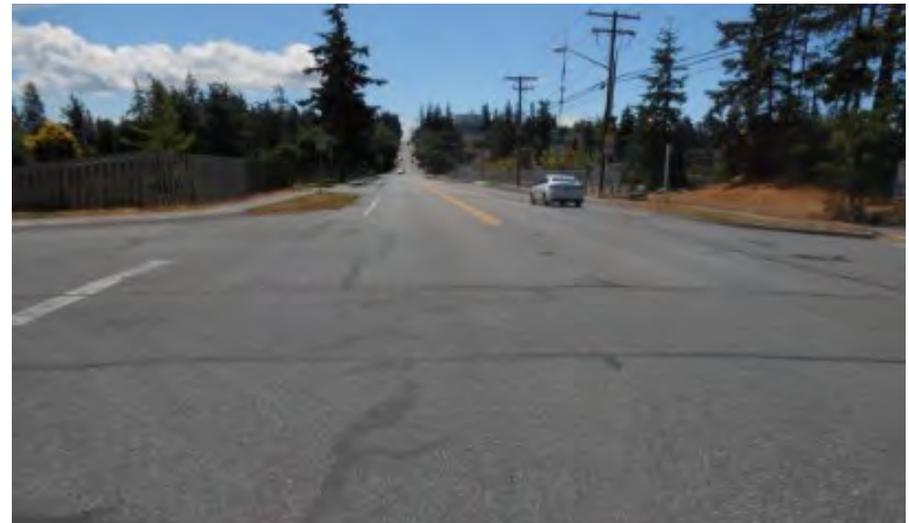
Pre-Design: FY

Engineering/Design: FY 2023

Purchase/Construction: FY 2023

Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$39,200
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$344,540
Subtotal:	\$383,740
Contingency Fees	\$ -
TOTAL:	\$383,740



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB –memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
IRTPO Grant	-		\$311,927						\$311,927
Arterials	-	\$32,613							
Expected 2022 expenditures	\$39,200								
BFB			\$32,613						\$32,613
TOTAL REQUESTED FUNDS:	\$39,200		\$344,540						\$344,540

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: The proposal is to build a trail from Hoffman Road intersection at SR 20 to NE16th Ave. The trail will connect the park and ride, aircraft display and the entryway to the city of Oak Harbor. Currently there are no solely dedicated pedestrian or bike facilities in that stretch. The trail will provide a better (welcoming, easy) access for these users to Oak Harbor.

PROJECT NEED: This project is a joint venture between the City and the County, the latter being the lead for the project. The project is positioned to use federal grants appropriated by the Island Regional Transportation Planning Organization (IRTPO). To leverage the grants, a 13.5 percent local match is required. The local match will be divided between the City and the County. The City will need to budget its match in the CIP and eventually into the two year budget. The City and the County will enter into an agreement to spell the roles and responsibilities of the jurisdictions for implementation. Since the County is lead on the project, the PE and construction will be managed by their staff. The City will contribute half of the 13.5% match to the County as the project moves forward.

DEVELOPMENT PLAN & STATUS: Currently the approved IRTPO 6-yr funding plan indicates that the project is scheduled for PE in 2023. The collaborative design will take a year or two. After the design, right-of-way acquisitions are planned to be completed by 2024. Construction in 2024.

COST & FINANCING DATA: City share of the project will be funded using Transportation Impact Fees.

COST ASSUMPTIONS	
Engineering Services	\$65,175
Right of Way Acquisition	\$9,364
Machinery & Equipment	\$ -
Construction Services	\$40,968
Subtotal:	\$115,507
Contingency Fees	\$ -
TOTAL:	\$115,507

FUND 103—ARTERIALS CAPITAL

Hoffman to 16th Trail

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2023

Purchase/Construction: FY 2023-2024

Estimated Completion: FY 2024



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
105 Impact fees	-	\$25,175	\$50,332						\$50,332
Expected 2022 expenditures	\$40,000								
Project BFB			\$25,175						\$25,175
TOTAL REQUESTED FUNDS:	\$40,000		\$75,507						122 \$75,507

PROJECT DESCRIPTION: Develop an Active Transportation Plan

PROJECT NEED: Active Transportation is an active means of travel such as walking, biking, roller blading, or skateboarding to get from one place to another. Almost everyone uses active transportation at some point in a trip, whether walking to a bus stop, bicycling to work or rolling home from a ferry terminal. An active transportation network has an underlying functionality that supports recreation. Having a plan to support these activities has many benefits, and recreation is one component. Recreation is increasingly becoming an avenue to promote wellness, health, transportation, and boost the micro economy. Cities across the country are looking for opportunities to improve access to recreation. One of the easiest ways to do this is to look at the existing street network and see if there is a potential to provide active transportation opportunities for its citizens every day and in front of their house.

DEVELOPMENT PLAN & STATUS: The City would like to development a plan that will include an assessment of the existing conditions of infrastructure, signage, parking and what-ever else is in the rights-of-way. Recommendations will be developed after taking public participation and input from various local interest groups, users, commuters, residents, transit, businesses, offices, county, state, NAS Whidbey, etc. The plan will identify safety enhancements and striping and signage recommendations. The Plan will also include recommendations of developing programs, policy changes, development regulations, and other steps to keep the street network open to safe recreation.

COST & FINANCING DATA: The project will be funded by grants, arterials, and paths & trails.

COST ASSUMPTIONS	
Professional/Engineering Services	\$150,000
Right of Way Acquisition	\$ -
Machinery & Equipment	\$ -
Construction Services	\$ -
Subtotal:	\$150,000
Contingency Fees	\$ -
TOTAL:	\$150,000

FUND 103—ARTERIALS CAPITAL

Active Transportation Plan

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY 2022-2023
 Purchase/Construction: FY 2022-2023
 Estimated Completion: FY 2023



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
STBG/IRTPO Grant			\$86,500						\$86,500
WA DOT	\$1,594								
Arterials	\$249	\$500							
Paths & Trails		\$13,000							
Expected 2022 expenditures	\$49,751								
Project BFB			\$13,500						\$13,500
TOTAL REQUESTED FUNDS:	\$51,594		\$100,000						\$100,000

PROJECT DESCRIPTION: work with Main Street Group to plan, design, install and maintain new “trail” on city-owned property known as Serendipity Lane.

PROJECT NEED: 1. Linear trail/lane project to connect Pioneer to Bayshore. The project will include: raised planters along both sides of the trail, plants, water for the landscaping, power to connect to individual light poles. There is power and water in the area (see attached drawing). 2. Project will include a 20’ wide strip that will have the asphalt removed and replaced with scored, tinted concrete. 3. Seating areas will be integrated into the raised planters. 4. Maintenance to be provided by the city parks department

DEVELOPMENT PLAN & STATUS: Survey has been completed and corners are marked.

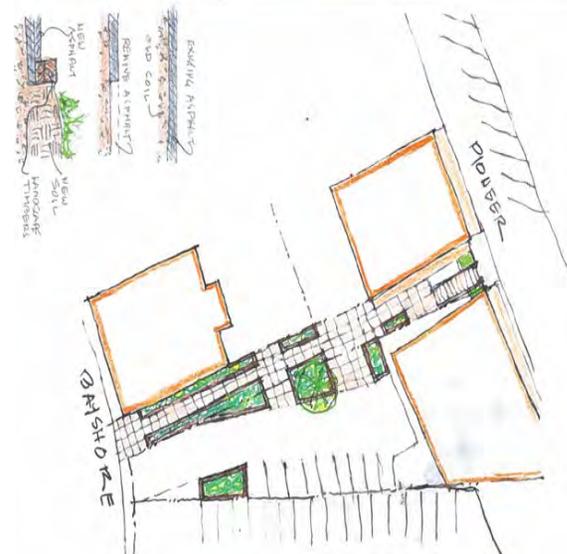
COST & FINANCING DATA: The project will be funded by grants or impact fees.

COST ASSUMPTIONS		
Engineering Services		\$ -
Right of Way Acquisition		\$ -
Machinery & Equipment		\$ -
Construction Services		\$100,000
	Subtotal:	\$100,000
Contingency Fees		\$ -
	TOTAL:	\$100,000

FUND 103—ARTERIALS CAPITAL

Serendipity Lane (joint 106, 116, 126)

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY 2022
 Purchase/Construction: FY 2022-2023
 Estimated Completion: FY 2023



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Grant-ARPA (2022)		\$100,000						\$100,000
TOTAL REQUESTED FUNDS:		\$100,000						\$100,000

*Spent to Date is posted amounts through 8/9/22

FUND 103—ARTERIALS CAPITAL

Midway Blvd Reconstruction

PROJECT DESCRIPTION: Pavement Preservation/ADA upgrades on Midway Boulevard

PROJECT NEED: Project will grind 2-inches existing asphalt pavement and place 3-inches of new pavement. All sidewalk ADA ramps will be upgraded to the latest standards. Re-stripe to a 3-lane section with bicycle lanes/markings/signage. Upgrade traffic signal controls to camera controls.

DEVELOPMENT PLAN & STATUS:

COST & FINANCING DATA: The project will be funded by grants and impact fees.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2025

Purchase/Construction: FY 2025

Estimated Completion: FY 2025

COST ASSUMPTIONS	
Engineering Services	\$100,000
Right of Way Acquisition	\$ -
Machinery & Equipment	\$ -
Construction Services	\$850,000
Subtotal:	\$950,000
Contingency Fees	\$ -
TOTAL:	\$950,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							6 YR TOTAL
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
STBG/IRTPO Grant				\$821,750				\$821,750
Arterials				\$128,250				\$128,250
TOTAL REQUESTED FUNDS:				\$950,000				\$950,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: Removal and replacement of roof at the city building located at 51 SE Jerome St (The Oak Harbor Senior Center). Both the flat portions and the asphalt composition roofing need to be replaced.

PROJECT NEED: The current roof is the original roof which is now 32 years old and due for replacement. Several areas have been patched every year to extend the life of the roof, however, recent inspection by Public Works personnel show need to replace roofing materials to maintain building integrity. The roof replacement is planned for 2022 as the current process of repairing the roof seems to be working but it needs to be replaced in the next few years. The Senior Center is home to over 700 members and is used 6 days a week for programs, events and classes. It is also available and often used for community meetings and gatherings.

DEVELOPMENT PLAN & STATUS: Quotes have been received to allow a reasonable estimate of the cost to replace the roof. The scope of work includes the removal and replacement of composition shingle and the removal and replacement of flat roof areas.

COST & FINANCING DATA: The project will be funded by the Senior Center operations, REET 2 and Grants-ARPA.

FUND 129—SENIOR SERVICES

Roof Replacement

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY
 Purchase/Construction: FY 2022-2023
 Estimated Completion: FY 2023



COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$315,386
Subtotal:	\$315,386
Contingency Fees	\$ -
TOTAL:	\$315,386

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Senior Services Operations	-	\$5,000							
REET 2		\$35,000							
Grant-ARPA (2022)			\$130,000						\$130,000
Expected 2022 expenditure	\$145,386								
Project BFB			\$40,000						\$40,000
TOTAL REQUESTED FUNDS:	\$145,386		\$170,000						\$170,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: The purpose of this project is to a new generator utilizing ARPA funds

PROJECT NEED:

The Center is used as an emergency center and there is a need to keep this open and operational for community support. Staff is exploring sharing a generator with the Fire Department, which is next to them. The Fire Department generator is up for replacement and can be resized to power both locations.

DEVELOPMENT PLAN & STATUS: Procurement and installation.

COST & FINANCING DATA: ARPA funding has been identified.

FUND 129—SENIOR SERVICES

Senior Center Generator

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2023

Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$ -
Machinery & Equipment	\$ 60,000
Construction Services	\$ -
Subtotal:	\$ 60,000
Contingency Fees	\$ -
TOTAL:	\$ 60,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							6 YR TOTAL
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Grant-ARPA (2022)	-	\$60,000						\$60,000
TOTAL REQUESTED FUNDS:	-	\$60,000						\$60,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: Purchase a wheelchair accessible, 15 passenger, non CDL, bus.

PROJECT NEED: The cost of using a charter service for the transportation portion of our travel program has significantly increased over the last four years and has become cost prohibitive. We are seeing a decline in ridership and higher rate of tours canceled. The feedback we have received is that the cost has become too high for many of our travelers who are low/fixed income seniors.

DEVELOPMENT PLAN & STATUS: .

COST & FINANCING DATA:

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$100,000
Construction Services		\$ 0
	Subtotal:	\$100,000
Contingency Fees		\$ -
	TOTAL:	\$100,000

FUND 129—SENIOR SERVICES

Senior Center Non-CDL Bus

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2023-2024

Estimated Completion: FY 2024



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							6 YR TOTAL
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Senior Services (502)	-	\$100,000						\$100,000
			ON HOLD 2022					
TOTAL REQUESTED FUNDS:	-	\$100,000						\$100,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: Updating the parking lot located at city property 51 SE Jerome Street.

PROJECT NEED: The current parking lot is not in line with current ADA guidelines. This has resulted in incidents, falls and injuries. A needs assessment is requested to identify and correct key areas to update for safety. An expansion of the existing lot is also needed as the parking lot is utilized by community members visiting The Center, the modular building, the Rock and Gem Club, the pool and the elementary school.

DEVELOPMENT PLAN & STATUS: Design, engineering, and construction.

COST & FINANCING DATA: The funding has not been secured at this time.

**FUND 130—SENIOR SERVICES
CAPITAL**

Parking Lot-The Center

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2024-2025

Estimated Completion: FY 2025



COST ASSUMPTIONS	
Engineering Services	\$36,000-
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$384,500
Subtotal:	\$420,500
Contingency Fees	\$ -
TOTAL:	\$420,500

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Unsecured	-		\$36,000	\$384,500				\$420,500
TOTAL REQUESTED FUNDS:	-		\$36,000	\$384,500				\$420,500

*Spent to Date is posted amounts through 8/9/22

FUND 325—WINDJAMMER PARK

Windjammer Park Improvements

PROJECT DESCRIPTION: Funds proposed to address WJP phases 2-3. 2022 will include Phase 2 scoping. 2022 will be design and 2023 will be for construction.

PROJECT NEED: This project is part of the Clean Water Facility. These funds will be used for phase 1-3 of the project.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The equipment will be funded by REET 1/2, Impact fees, Grants, and the General Fund.

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY 2021
 Engineering/Design: FY 2021
 Purchase/Construction: FY 2022 (P2)
 Estimated Completion: FY 2027



COST ASSUMPTIONS	
Engineering/Pre-Design Services	\$450,000
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$884,050
Subtotal:	\$1,334,050
Contingency Fees	\$ -
TOTAL:	\$1,334,050

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY2027	FY 2028	6 YR TOTAL
General Fund		\$24,486							
Grant-T-Mobile									
Park Impact Fees (127)		\$197,417		\$100,000					\$100,000
REET 1				\$526,104			\$125,000		\$651,104
REET 2		\$140,000					\$125,000		\$125,000
WWTP (422)		\$46,043							
Expected 2022 expenditures	\$50,000								
Project BFB			\$407,946						\$407,946
TOTAL REQUESTED FUNDS:	\$50,000		\$407,946	\$626,104			\$250,000		\$1,284,050

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: Purchase request to restore the mechanic shop floor for safety and efficiency.

PROJECT NEED: Our current floor is 20+ years old, the coating/special paint has been chipped and worn off over time. The floor was designed to heat the shop using overhead radiant heat. The floor acts as a reflector to push the heat throughout the shop. The coating will be white for the mechanics visibility for tools, parts, etc. Spills are easy to identify and clean up as well.

DEVELOPMENT PLAN & STATUS: As of 08/31/2020, the project is in progress and is expected to be complete in early 2021.

COST & FINANCING DATA: This will be purchased from the Shop/Facility fund.

FUND 510—FACILITY

Shop Floor Restoration

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2021-2023

Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$60,000
Machinery & Equipment	\$ -
Construction Services	\$ -
Subtotal:	\$60,000
Contingency Fees	\$ -
TOTAL:	\$60,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Shop/Facility	-	\$60,000							
Project BFB			\$60,000						\$60,000
TOTAL REQUESTED FUNDS:	-		\$60,000						\$60,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: City Council approved a used excavator to be purchased when found/available using the funds assigned to a piece of equipment no longer needed at this time.

PROJECT NEED: Staff is proposing to purchase a used excavator to save money by doing more work in-house. This is not a budgeted item in the 2021-2022 biennial budget. On February 23, 2022, staff brought this forward to City Council during a workshop to consider and ask questions about this change in direction. The justification given for this need is as follows: • Lower start-up costs o One of the most significant benefits of buying a used excavator is the lower initial cost • Jobsite versatility o Digging trenches, moving large objects, demolitions, site grading and landscaping • Level of service increases o Accuracy and efficiency • Depreciation and resale o Heavy equipment depreciates the most within the first few years. When you buy used, you avoid this initial depreciation but still have the option to resell your equipment in the future.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: This will be purchased from the Shop/Facility fund.

FUND 510—FACILITY

Excavator (Used)

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2022-2023

Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$ -
Machinery & Equipment	\$60,000
Construction Services	\$ -
Subtotal:	\$60,000
Contingency Fees	\$ -
TOTAL:	\$60,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
510 Facility Operations		\$60,000							
Project BFB			\$60,000						\$60,000
TOTAL REQUESTED FUNDS:			\$60,000						\$60,000

*Spent to Date is posted amounts through 8/9/22

FUND 510—FACILITY

Perimeter Fence Shop

PROJECT DESCRIPTION: This request is to replace existing fence that is failing around the perimeter of the PW Shop Facility.

PROJECT NEED: Necessary to secure the PW Shop outside of the internal compound. Several lengths have failed due to falling trees and due to low quality fencing. Security of the shop and the assets within is a priority for city staff.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: This will be purchased from the Shop/Facility fund.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2023

Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$ -
Machinery & Equipment	\$45,000
Construction Services	\$ -
Subtotal:	\$45,000
Contingency Fees	\$ -
TOTAL:	\$45,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
510 Facility Operations		\$45,000						\$45,000
TOTAL REQUESTED FUNDS:		\$45,000						\$45,000

*Spent to Date is posted amounts through 8/9/22

PROJECT DESCRIPTION: This request has been part of the 502 replacements for the last two budget cycles. Now that the Facility Fund 504 exists, these funds will be budgeted out of 510. The funds are available in the 504 replacement fund to transfer into 510.50

PROJECT NEED: Necessary to extend the life of vehicles and equipment that are subjected to the weather. This will be a three sided structure that will allow for vehicles, equipment and materials, such as sand and salt to be protected.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: This will be purchased from the Shop/Facility fund.

FUND 510—FACILITY

Covered Storage

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY
 Engineering/Design: FY
 Purchase/Construction: FY 2023
 Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$405,000
Subtotal:	\$405,000
Contingency Fees	\$ -
TOTAL:	\$405,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							6 YR TOTAL
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
510 Facility Operations		\$405,000						\$405,000
TOTAL REQUESTED FUNDS:		\$405,000						\$405,000

*Spent to Date is posted amounts through 8/9/22

FUND 431—WATER CAPITAL

Well 9 Replacement

PROJECT DESCRIPTION: Replace Well 9.

PROJECT NEED: Project includes removing the existing pumping equipment from well #9. Abandonment of existing casing. Drill new 10 inch diameter well adjacent to existing well location and casing and screens and reinstall pumping equipment if possible.

DEVELOPMENT PLAN & STATUS: The project is in progress and is expected to be completed in 2022.

COST & FINANCING DATA: The project will be funded by Water Operations.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2020-2023

Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$301,200
Subtotal:	\$301,200
Contingency Fees	\$ -
TOTAL:	\$301,200



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water (401)	\$9,901	\$291,299							
Project BFB			\$291,299						\$291,299
TOTAL REQUESTED	\$9,901		\$291,299						\$291,299

*Spent to Date is up to date as of 8/9/2022

FUND 401—WATER

Ault Field Pump Station VFD Replacement

PROJECT DESCRIPTION: Replace variable frequency drives (VFD) for pumps 1 and 2 at Ault Field Pump Station.

PROJECT NEED: The VFD's for pumps #1 and #2 are obsolete and inoperable. The manufacturer of the VFD's no longer exists and they are no longer supported. Currently our Ault Field Pump Station is running at 50% capacity. The City relies on these pumps at the AFPS to boost water to maintain water storage capacities.

DEVELOPMENT PLAN & STATUS: Design and construct.

COST & FINANCING DATA: The purchase will be funded by Water Operations.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2021-2023

Estimated Completion: FY 2023

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$60,000
Construction Services		\$40,000
	Subtotal:	\$100,000
Contingency Fees		\$ -
	TOTAL:	\$100,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water Operations	-	\$100,000							
Project BFB			\$100,000						\$100,000
TOTAL REQUESTED FUNDS:	-		\$100,000						\$100,000

*Spent to Date is up to date as of 8/9/2022

FUND 401—WATER

North Reservoir Cathodic Protection

PROJECT DESCRIPTION: Install induced current cathodic protection for the North Reservoir.

PROJECT NEED: The North reservoir currently has no induced cathodic protection our other water reservoirs have that protection. To protect the internal reservoir walls from corrosion.

DEVELOPMENT PLAN & STATUS: Design & construct.

COST & FINANCING DATA: The project will be funded by Water Operations.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY 2021-2023

Engineering/Design: FY

Purchase/Construction: FY 2021-2023

Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$ -
Pre Design/Feasibility	\$4,000
Machinery & Equipment	\$ -
Construction Services	\$26,000
Subtotal:	\$30,000
Contingency Fees	\$ -
TOTAL:	\$30,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water Operations	-	\$30,000							
Project BFB			\$30,000						\$30,000
TOTAL REQUESTED	-		\$30,000						\$30,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: The City is paying the material cost difference between the City standard water main size of 8” and the 16” water main that is being installed into the Marin Woods PRD in order to conform with the Water System Plan. The Marin Woods PRD is located northerly of SW Swantown Ave. and the westerly termini of SW Robertson and SW Putnam Drive(s) in accordance with OHMC 13.28.020 (2)(d) as last amended by Ord. 438 Section 10

PROJECT NEED: Project is identified in the City of Oak Harbor Capital Facilities Plan.

DEVELOPMENT PLAN & STATUS: Design & Construction

COST & FINANCING DATA: .The project will be funded by Water Operations

FUND 431—WATER CAPITAL

Marin Woods Waterline Upsize

ESTIMATED PROJECT & PURCHASE TIMELINE

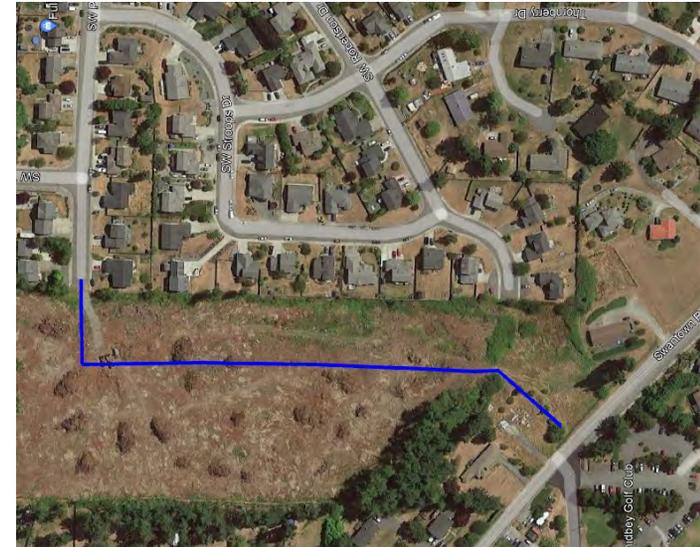
Pre-Design: FY

Engineering/Design: FY 2022-2023

Purchase/Construction: FY 2022-2023

Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$50,000
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$ 50,000
Subtotal:	\$ 100,000
Contingency Fees	\$ -
TOTAL:	\$100,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	Memo-BFB	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water Operations	-	\$100,000							
Project BFB			\$100,000						\$100,000
TOTAL REQUESTED FUNDS:	-		\$100,000						\$100,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: Relocate the City's 24" water transmission main out of the WSDOT roundabout project at SR 20 and Campbell Lake Road with fish culvert installed.

PROJECT NEED: The City was made aware of the possible installation of a traffic roundabout at the intersection of SR 20 and Campbell Lake Rd. Although preliminary, WSDOT may require the City to re-locate its 24 inch water transmission main outside of the project. Fish culvert is critical to this project and must be done.

DEVELOPMENT PLAN & STATUS: Project needs to be designed with WSDOT proposed plans. Construction will be prior to the WSDOT project or during the project.

COST & FINANCING DATA: The project will be funded by Water Operations.

FUND 431—WATER CAPITAL

SR20/Campbell Lake Rd Roundabout/Fish passage watermain replacement

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2022-2023

Purchase/Construction: FY 2022-2023

Estimated Completion: FY 2023

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$ -
Construction Services		\$2,300,000
	Subtotal:	\$2,300,000
Contingency Fees		\$ -
	TOTAL:	\$2,300,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water (401)	-	\$850,000							
Navy Contribution (50%)			\$1,150,000						\$1,150,000
Project BFB			\$850,000						\$ 850,000
Expected 2022 expenditures	\$300,000								
TOTAL REQUESTED FUNDS:	\$300,000		\$2,000,000						\$2,000,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: Project consists of 3 separate plans and studies: 1. Emergency Water Supply Study; 2. Water System Plan Update; 3. Risk Assessment & Emergency Response Plan Update

PROJECT NEED: **1. Emergency Water Supply Study:** Investigate the potential for additional groundwater sources to be used as emergency supply (~1,000 gpm). It is anticipated that the investigation will determine the feasibility and potential locations of new emergency supply wells. **2. Water System Plan Update:** This plan is required by Washington State Department of Health. WAC 246-290-100 requires Group A water systems to submit a Water System Plan or Plan update to the Washington Department of Health every 6 years. The services of a consultant need to be obtained to perform the required update. **3. Risk Assessment and Emergency Response Plan Update:** Required by the EPA. On October 23, 2018, America's Water Infrastructure Act (AWIA) was signed into law. AWIA Section 2013 requires community drinking water systems serving more than 3,300 people to develop or update risk assessments and emergency response plans (ERPS). The law specifies the components that the risk assessments and ERP's must address, and establishes deadlines by which water systems must certify to EPA completion of the risk assessment and ERP.

DEVELOPMENT PLAN & STATUS: Hire consultant to conduct study and update plans.

COST & FINANCING DATA: Funded by Water Operations and Cumulative Reserves.

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$763,000
Machinery & Equipment	\$ -
Construction Services	\$ -
Subtotal:	\$763,000
Contingency Fees	\$ -
TOTAL:	\$763,000

FUND 401—WATER

Water System Plans and Studies

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2021-2024

Estimated Completion: FY 2024



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water Ops (Proj #1) (401)	-	\$78,200		\$168,000					\$168,000
Cumulative Res (Proj #1) (411)	\$25,791	\$64,009		\$112,000					\$112,000
Water Ops (Proj #2)	-	\$200,000							
Water Ops (Proj #3)	-	\$110,000							
Expected 2022 expenditures	5,000								
Project BFB			\$452,209						\$452,209
TOTAL REQUESTED FUNDS:	\$30,791		\$452,209	\$280,000					\$732,209

*Spent to Date is up to date as of 8/9/2022

FUND 431—WATER CAPITAL

Water System Telemetry Upgrades

PROJECT DESCRIPTION: Upgrade water system telemetry. Existing telemetry is out dated and hardware is obsolete and no longer supported by inter-grater or marketplace.

PROJECT NEED: Existing telemetry hardware is obsolete and no longer supported. The system uses outdated MOSCAD RTU technology that is no longer supported by the inter-grater and marketplace. The only way to acquire replacement hardware for current system is through third party private sellers (eBay). Our current inter-grater has managed to keep the system running using used parts on hand.

Program software also needs to be updated to allow remote access to SCADA system by water division after hours duty staff.

ESTIMATED PROJECT & PURCHASE TIMELINE
Pre-Design: FY
Engineering/Design: FY
Purchase/Construction: FY 2022-2023
Estimated Completion: FY 2023

DEVELOPMENT PLAN & STATUS: Consultation and Construct

COST & FINANCING DATA: The project will be funded by Water Operations.

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$ -
Construction Services		\$400,000
	Subtotal:	\$400,000
Contingency Fees		\$ -
	TOTAL:	\$400,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water Operations (401)	-	\$200,000							
Project BFB			\$200,000						\$200,000
Expected 2022 expenditures	\$200,000								
TOTAL REQUESTED FUNDS:	\$200,000		\$200,000						\$200,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: To replace existing water mains that have deteriorated or are undersized.

PROJECT NEED: This project will systematically replace the existing steel and asbestos-cement (AC) water pipes located throughout the City’s distribution system. The City currently has approximately 100,000 linear feet of old steel and AC pipes, where are typically undersized. Steel and AC pipe deteriorate over time and constitute a major fraction of the City’s distribution system leakage. These pipes also have higher regular maintenance requirements than currently specified ductile iron pipes. In this project, design for replacement of a portion of the City’s AC pipe will occur one year, and will be followed the next year by construction of the design replacement. The design/construction process will then be repeated.

DEVELOPMENT PLAN & STATUS: Design & Construct.

COST & FINANCING DATA: The project will be funded by Water Operations.

FUND 431—WATER CAPITAL

Annual Steel/AC Water Main Replacements

ESTIMATED PROJECT & PURCHASE TIMELINE

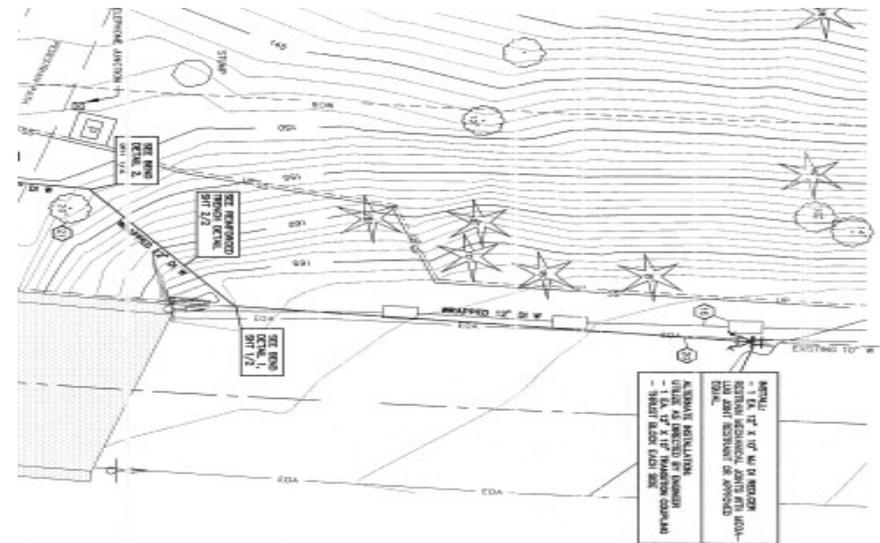
Pre-Design: FY

Engineering/Design: FY 2022-2028

Purchase/Construction: FY 2022-2028

Estimated Completion: FY 2022-2028

COST ASSUMPTIONS	
Engineering Services	\$600,000
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$4,400,000
Subtotal:	\$5,000,000
Contingency Fees	\$ -
TOTAL:	\$5,000,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water Operations	-	1,527,000			\$473,000	\$500,000	\$500,000	\$500,000	\$1,973,000
Grant-ARPA			\$1,000,000						\$1,000,000
Project BFB			\$1,527,000						\$1,527,000
Expected 2022 expenditures	\$500,000								
TOTAL REQUESTED FUNDS:	\$500,000		\$2,527,000		\$473,000	\$500,000	\$500,000	\$500,000	\$4,500,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: This project will replace 4-inch-diameter asbestos-cement pipe on SE Glencoe Street with new 8-inch-diameter ductile iron pipe. This project includes installation of approximately 2,400 feet of 8-inch ductile iron pipe along SE 4th Avenue between SE Midway Boulevard and SE Glencoe Street, and along SE Glencoe Street between 4th Avenue and 40th NW Street. This project will increase available fire flow in the immediate vicinity to levels above the required 1,000 gpm.

PROJECT NEED: Project has been identified in the Water System Plan and the Capital Improvement Plan.

DEVELOPMENT PLAN & STATUS: Design and Construction in 2022-2023.

COST & FINANCING DATA: The project will be funded by Water Operations.

COST ASSUMPTIONS	
Engineering Services	\$95,000
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$375,000
Subtotal:	\$470,000
Contingency Fees	\$ -
TOTAL:	\$470,000

FUND 431—WATER CAPITAL

Glencoe Street Fire Flow Improvements

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY 2021-2022
 Purchase/Construction: FY 2021-2023
 Estimated Completion: FY 2023



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water Operations	-	\$300,000							
Project BFB			\$300,000						\$300,000
TOTAL REQUESTED	-		\$300,000						\$300,000

*Spent to Date is up to date as of 8/9/2022

FUND 431—WATER CAPITAL

NE Regatta Drive Pipeline Replacement

PROJECT DESCRIPTION: Replace existing 6 Inch Asbestos Cement Main with 8 Inch Ductile Iron Main (DS-1).

PROJECT NEED: This project includes installation of 300 feet of 8-inch DI pipe to replace the existing 6-inch asbestos cement pipe between East Whidbey Avenue and NE 1st Avenue. This project is part of the City’s regular pipe replacement schedule and will improve local pressures and fire flow in the area surrounding the project.

DEVELOPMENT PLAN & STATUS: Design and construct 2023.

COST & FINANCING DATA: The project will be funded by Water Operations.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2023

Purchase/Construction: FY 2023

Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$27,000
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$223,000
Subtotal:	\$250,000
Contingency Fees	\$ -
TOTAL:	\$250,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water Operations	-								
Grant-ARPA			\$250,000						\$250,000
TOTAL REQUESTED	-		\$250,000						\$250,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: This is one part of two small projects are part of a larger project that will help fully develop the West 384 Zone.

PROJECT NEED: The first is the installation of a 6-inch PRV station along SW 6th Avenue between SW Judson Drive and SW Harrier Street. The second includes approximately 780 feet of new 8-inch-diameter ductile iron water pipe will replace the existing 6-inch asbestos-cement water pipe and connect SW Barrington Drive and SW London Terrace. A new PRV station will also be included at this location. This project also includes installation of an 8-inch check valve between the future west 384 Zone and the existing 307 Zone (Mainland Zone) break to provide additional fire flow to Oak Harbor High School from the 307 Zone. The valve will be installed near the intersection of NW 2nd Avenue and SW Jib Street and will include a vault.

DEVELOPMENT PLAN & STATUS: Project identified in the Water System plan and the Capital Improvement Plan.

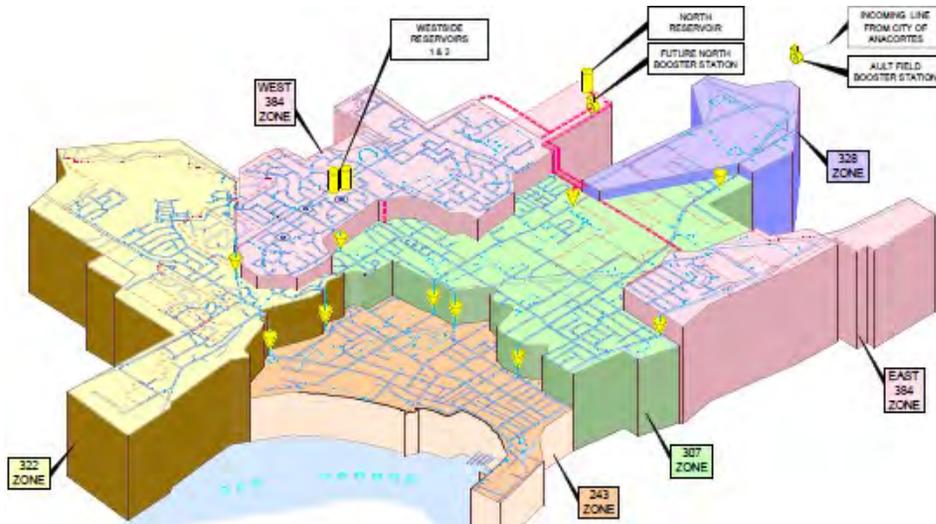
COST & FINANCING DATA: The project will be funded by Water Operations.

FUND 431—WATER CAPITAL

West 384 Zone Development

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY
 Engineering/Design: FY 2023
 Purchase/Construction: FY 2024-2025
 Estimated Completion: FY 2025



COST ASSUMPTIONS	
Engineering Services	\$73,000
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$292,000
Subtotal:	\$365,000
Contingency Fees	\$ -
TOTAL:	\$365,000

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							6 YR TOTAL
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Water Operations (401)	-		\$43,800	\$175,200				\$219,000
Water Cum Res (411)			\$29,200	\$116,800				\$146,000
TOTAL REQUESTED FUNDS:	-		\$73,000	\$292,000				\$365,000

*Spent to Date is up to date as of 8/9/2022

FUND 431—WATER CAPITAL

West 384 Zone Extension Phase

PROJECT DESCRIPTION: This project includes piping and appurtenances that would help create the West 384 pressure zone.

PROJECT NEED: The project includes approximately 5,300 feet of 24-inch ductile iron transmission main from the new North Reservoir across undeveloped land west of the termination of Gun Club Road to North Heller Road. The pipe would then continue south to the intersection of NW Heller Street and NW Crosby Avenue.

DEVELOPMENT PLAN & STATUS: Project identified in the Water System Plan and the Capital Improvement Plan.

COST & FINANCING DATA: The project will be funded by Water Operations.

ESTIMATED PROJECT & PURCHASE TIMELINE

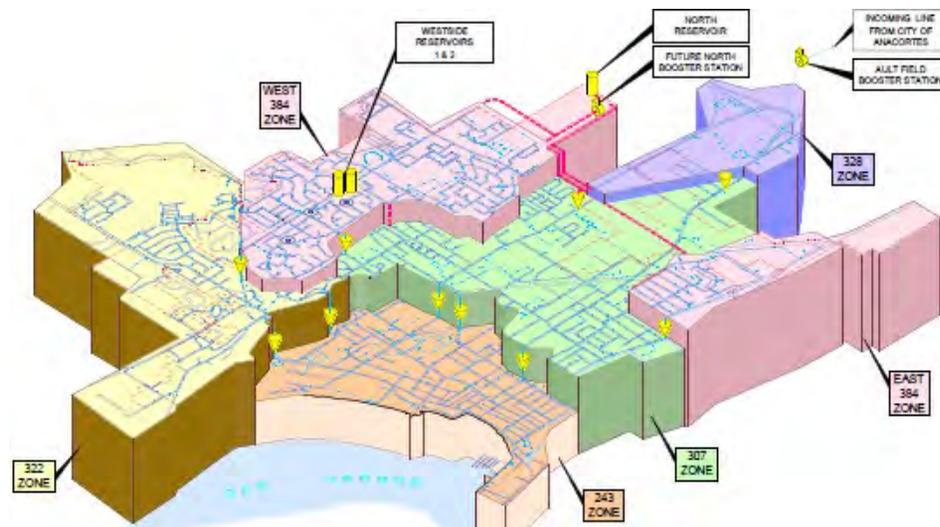
Pre-Design: FY

Engineering/Design: FY 2024-2025

Purchase/Construction: FY 2024-2025

Estimated Completion: FY 2025

COST ASSUMPTIONS	
Engineering Services	\$603,000
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$2,412,000
Subtotal:	\$3,015,000
Contingency Fees	\$ -
TOTAL:	\$3,015,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water Operations (401)	-			\$1,809,000				\$1,809,000
Cumulative Reserves (411)	-			\$1,206,000				\$1,206,000
TOTAL REQUESTED FUNDS:	-			\$3,015,000				\$3,015,000

*Spent to Date is up to date as of 8/9/2022

FUND 431—WATER CAPITAL

East Side Reservoir Demolition

PROJECT DESCRIPTION: To demolish east side Reservoir and replace with pressure reducing valve.

PROJECT NEED: This project includes decommissioning and demolition of the existing Eastside Reservoir. The reservoir was constructed in 1949 and does not have a foundation structure. Retrofitting this reservoir or modifications to meet current seismic requirements are not cost-effective.

DEVELOPMENT PLAN & STATUS: Design. Demolition and installation of a PRV Valve.

COST & FINANCING DATA: The project will be funded by Water Operations.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design/Feasibility: **FY 2023**

Engineering/Design: **FY**

Purchase/Construction: **FY 2023-2025**

Estimated Completion: **FY 2025**



COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$110,000
Machinery & Equipment	\$ -
Construction Services	\$ -
Subtotal:	\$110,000
Contingency Fees	\$ -
TOTAL:	\$110,000

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water (401)	-	\$110,000							
Project BFB					\$110,000				\$110,000
TOTAL REQUESTED FUNDS:	-				\$110,000				\$110,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: This project includes the installation of approximately 1,100 feet of 12-inch water pipe along West Erin Park Road between North Painters Way and North Oak Harbor Road and includes a tie-in connection between the 12-inch ductile iron pipe in the North Goldie Road right-of-way to the existing C900 parallel line at West Erin Park Road. It also includes approximately 350 feet of new 12-inch pipe from the of West Oak Street to the new main along West Erin Park Road. This project will provide adequate fire flow to meet the 3,500 gpm requirement for businesses in this region of the City.

PROJECT NEED: This project was added to the 2021-2022 budget to align with the City Council's budget goal to expand Goldie Road/Industrial area through extension of utilities.

DEVELOPMENT PLAN & STATUS: Design and construct

COST & FINANCING DATA: The project will be funded by Water Operations.

FUND 431—WATER CAPITAL

Erin Park Main Road Extension/Tie In

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: **FY 2023**

Engineering/Design: **FY 2023-2025**

Purchase/Construction: **FY 2023-2025**

Estimated Completion: **FY 2025**

COST ASSUMPTIONS		
Engineering Services		\$190,000
Other Professional Services		\$ -
Machinery & Equipment		\$ -
Construction Services		\$565,000
	Subtotal:	\$755,000
Contingency Fees		\$ -
	TOTAL:	\$755,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water Operations	-	\$76,000			\$226,000				\$226,000
Cumulative Reserves		\$114,000			\$339,000				\$339,000
Project BFB					\$190,000				\$190,000
TOTAL REQUESTED FUNDS:	-				\$755,000				\$755,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: This project includes a tie-in connection between the 12-inch water pipe in the Goldie Road right-of-way to the existing 8-inch PVC parallel line at Industrial Avenue. This project will help provide adequate fire flows to meet the 3,500 gpm requirement for businesses in this region of the City.

PROJECT NEED: This project was added to the 2021-2022 budget to align with the City Council's budget goal to expand Goldie Road/Industrial area through extension of utilities.

DEVELOPMENT PLAN & STATUS: Design and construct

COST & FINANCING DATA: The project will be funded by Water Operations.

FUND 431—WATER CAPITAL

Industrial Avenue Tie-In

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2023-2025

Purchase/Construction: FY 2023-2025

Estimated Completion: FY 2025

COST ASSUMPTIONS		
Engineering Services		\$15,000
Other Professional Services		\$ -
Machinery & Equipment		\$ -
Construction Services		\$45,000
	Subtotal:	\$60,000
Contingency Fees		\$ -
	TOTAL:	\$60,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water Operations	-	\$6,000			\$18,000				\$18,000
Cumulative Reserves		\$9,000			\$27,000				\$27,000
Project BFB					\$15,000				\$15,000
TOTAL REQUESTED FUNDS:	-				\$60,000				\$60,000

*Spent to Date is up to date as of 8/9/2022

FUND 431—WATER

Wet Fiber Extension

PROJECT DESCRIPTION: Extension of Anacortes Wet Fiber from Deception Pass to Oak Harbor.

PROJECT NEED: The City of Anacortes is installing wet fiber in the City of Oak Harbor’s waterlines on Fidalgo Island with the Oak Harbor having access to strands for broadband and leak detection. This request is to extend the wet fiber on Whidbey Island from Deception Pass to Oak Harbor for broadband and leak detection. This includes contracting with the City of Anacortes for construction services to install the wet fiber on Whidbey Island.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: This purchase will be funded by Unsecured funding.

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$ -
Machinery & Equipment	\$600,000
Construction Services	\$ -
Subtotal:	\$600,000
Contingency Fees	\$ -
TOTAL:	\$600,000

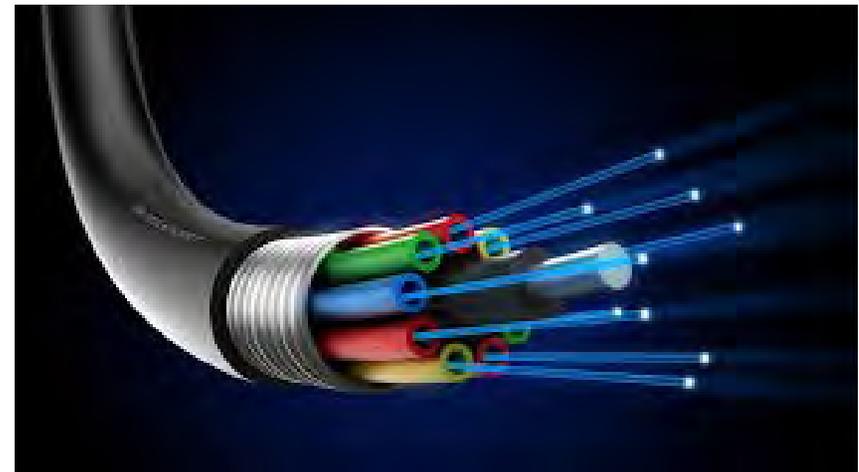
ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2025-2026

Estimated Completion: FY 2026



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Grant (unsecured)	-				\$600,000			\$600,000
TOTAL REQUESTED FUNDS:	-				\$600,000			\$600,000

*Spent to Date is up to date as of 8/9/2022

FUND 401—WATER

Wet Fiber 24" Transmission Leak Detector

PROJECT DESCRIPTION: Purchase and installation of leak detection software/hardware for Craley Group pipe within a pipe fiber optic cable.

PROJECT NEED: The City of Anacortes is installing wet fiber optic cable in the City of Oak Harbor's 24" transmission main. Anacortes is allowing the City of Oak Harbor to use 2 fiber strands for leak detection. This request is to purchase and install the needed software/hardware for the leak detection product

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: This purchase will be funded by Water Operations.

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$410,000
Construction Services		\$ -
	Subtotal:	\$410,000
Contingency Fees		\$ -
	TOTAL:	\$410,000

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY
 Engineering/Design: FY
 Purchase/Construction: FY 2025-2027
 Estimated Completion: FY 2027



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Water Operations	-					\$205,000		\$205,000
City of Anacortes Cont						\$205,000		\$205,000
TOTAL REQUESTED FUNDS:	-					\$410,000		\$410,000

*Spent to Date is up to date as of 8/9/2022

FUND 432—SEWER CAPITAL

Slip Line Replacements in SE Oak Harbor

PROJECT DESCRIPTION: Many of the sewer lines in the SE part of town are made of tile and in the winter time the joints leak creating Inflow and infiltration

PROJECT NEED: This is for Maylor and 8th specifically.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The project will be funded by Sewer Operations.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2021-2023

Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$325,000
Subtotal:	\$325,000
Contingency Fees	\$ -
TOTAL:	\$325,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Sewer (402)									
ARPA (2022)	\$7,879		\$317,121						\$317,121
TOTAL REQUESTED FUNDS:	\$7,879		\$317,121						\$317,121

*Spent to Date is up to date as of 8/9/2022

FUND 402—SEWER

Lagoon Bio-Solids Removal

PROJECT DESCRIPTION: Remove Bio-solids from lagoons.

PROJECT NEED: Before the City can leave the lagoons to the Navy, they must be cleaned out.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The project will be funded by Sewer Operations.

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY
 Purchase/Construction: FY 2021-2023
 Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$350,000
Machinery & Equipment	\$ -
Construction Services	\$ -
Subtotal:	\$350,000
Contingency Fees	\$ -
TOTAL:	\$350,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Sewer Operations	-	\$450,000							
Project BFB			\$350,000						\$350,000
TOTAL REQUESTED FUNDS:	-	More avail	\$350,000						\$350,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: The intent of this project with the grant funding awarded is to create an annual program to assist citizens to upgrade their lines to help the city control the water that enters the sanitary sewer collection pipes.

PROJECT NEED: Inflow and infiltration (I&I) is when uncontaminated water enters the sanitary sewer collection pipes. This typically occurs from ground water entering leaks in sewer pipes and structures, surface water draining into manhole and clean-out lids, and drains lines being directly connected into the sewer system. The results of I&I are the unnecessary treatment of uncontaminated water entering the Waste Water Treatment Plant (WWTP), the associated cost impact to the WWTP, and increase risk of exceeding the capacity of the WWTP. When capacity is exceeded, the release of untreated effluent can occur. The city has performed I&I testing (smoke, video, and visual) and identified the primary locations. Testing revealed that a majority of the I&I is located in older parts of the city which includes a large collection of low-income housing. This includes 3.4 miles of leaking mainlines, several leaking lateral lines (private side sewers), rain gutter and private drain connections, and localized flood areas at manhole locations. These funds will assist citizens with this **solution**.

DEVELOPMENT PLAN & STATUS: SW 6th & Erie & Ely St.: Lines: 2023 Design; 2023 Construction. NE 9th to Taftson: 2023 Design; 2024-2025 Construction.

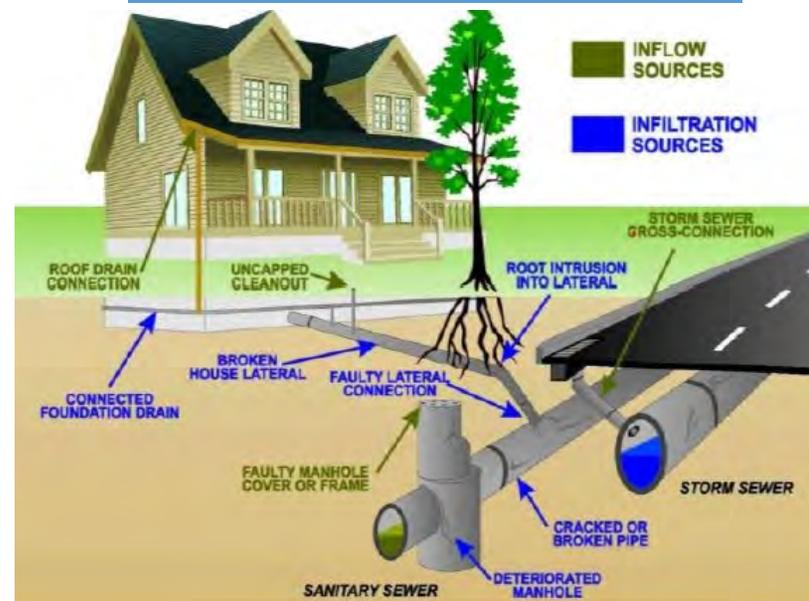
COST & FINANCING DATA: The project will be funded by Sewer Operations.

FUND 432—SEWER CAPITAL

Federal Inflow & Infiltration Grant

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY
 Engineering/Design: FY 2022-2023
 Purchase/Construction: FY 2022-2023
 Estimated Completion: FY 2023



COST ASSUMPTIONS	
Engineering Services	\$200,000
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$1,750,000
Subtotal:	\$1,950,000
Contingency Fees	\$ -
TOTAL:	\$1,950,000

FISCAL YEAR FUNDING REQUESTS

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Fed Govt Assistance-unsecured			\$1,950,000						\$1,950,000
TOTAL REQUESTED FUNDS:	-		\$1,950,000						\$1,950,000

*Spent to Date is up to date as of 8/9/2022

FUND 402—SEWER

Sewer Lagoon-Decommissioning

PROJECT DESCRIPTION: Repairs to the Lagoon outfall and manhole plugging.

PROJECT NEED: The Lagoon outfall will need to be repaired. This project is a joint project with the Navy with the City paying a majority share.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The project will be funded by Sewer Operations.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2022-2023

Estimated Completion: FY 2023

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$ -
Construction Services		\$550,000
	Subtotal:	\$550,000
Contingency Fees		\$ -
	TOTAL:	\$550,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Sewer Operations	-								
Grant-ARPA			\$550,000						\$550,000
TOTAL REQUESTED			\$550,000						\$550,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: Current coarse screens will need to be reconfigured to add a second finer screen to the system.

PROJECT NEED: Coarse screen upgrade-The current coarse screen configuration does not give a viable option in the event of a screen failure or needing to take it out of service for repair. The current “back up” screen is manually raked, from 15 feet below grade onto the floor and then shoveled into a dumpster. This will require 24/7 attendance by a human operator. Adding the second screen will not only add the redundancy but installing a screen with finer pass through will take some load off downstream equipment ultimately increasing its service life and the MBR process.

DEVELOPMENT PLAN & STATUS:

COST & FINANCING DATA:

FUND 422—WWTP CAPITAL

Clean Water Facility-Screens

ESTIMATED PROJECT & PURCHASE TIMELINE

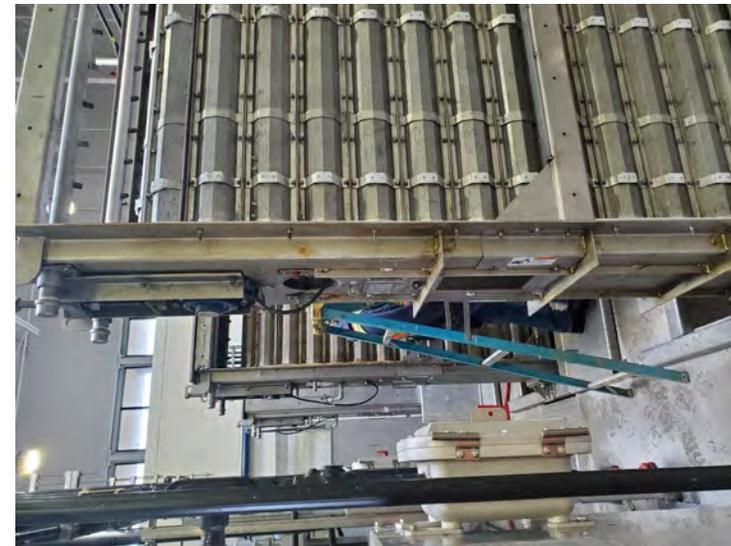
Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2023

Estimated Completion: FY 2023

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$300,000
Construction Services		\$0,000
	Subtotal:	\$300,000
Contingency Fees		\$ -
	TOTAL:	\$300,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Clean Water Facility (422)			\$300,000						\$300,000
TOTAL REQUESTED			\$300,000						\$300,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: This request is to purchase shoring equipment to be used for upcoming projects.

PROJECT NEED: Necessary to ensure city staff remains safe when working in confined spaces.

DEVELOPMENT PLAN & STATUS:

COST & FINANCING DATA:

FUND 402-SEWER

Shoring Equipment

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2023

Estimated Completion: FY 2023

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$ 50,000
Construction Services		\$ -
	Subtotal:	\$50,000
Contingency Fees		\$ -
	TOTAL:	\$50,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Sewer Operations (402)			\$50,000						\$50,000
TOTAL REQUESTED FUNDS:			\$50,000						\$50,000

*Spent to Date is up to date as of 8/9/2022

FUND 402—SEWER

Solids Spreader

PROJECT DESCRIPTION: The treatment plant will be producing a class A bio-solid, once it is brought up to the shop we will need a pull behind spreader to distribute the solids onto our fields at public works.

PROJECT NEED: Necessary for bio-solid removal.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The equipment will be funded by Sewer Operations.

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY
 Purchase/Construction: FY 2021-2023
 Estimated Completion: FY 2023

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$75,000
Construction Services		\$ -
	Subtotal:	\$75,000
Contingency Fees		\$ -
	TOTAL:	\$75,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Sewer Operations	-	\$75,000							
Project BFB			\$75,000						\$75,000
TOTAL REQUESTED FUNDS:	-		\$75,000						\$75,000

*Spent to Date is up to date as of 8/9/2022

FUND 402—SEWER

Reuse Effluent Water System

PROJECT DESCRIPTION: This project will allow the City to irrigate Windjammer Park with effluent water instead of using utility water.

PROJECT NEED: This project will is necessary to reduce water costs for the Parks Division.

DEVELOPMENT PLAN & STATUS: Currently waiting on Department of Ecology permits to begin this project.

COST & FINANCING DATA: The project will be funded by Sewer Operations.

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY
 Purchase/Construction: FY 2022-2024
 Estimated Completion: FY 2024



COST ASSUMPTIONS		
Engineering Services		\$-
Pre-Design/ Feasibility		\$-
Machinery & Equipment		\$40,000
Construction Services		\$ 260,000
	Subtotal:	\$300,000
Contingency Fees		\$-
	TOTAL:	\$300,000

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								6 YR TOTAL
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Sewer Operations	-								
ARPA (2022)				\$300,000					\$300,000
TOTAL REQUESTED FUNDS:	-			\$300,000					\$300,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: During the 2023-2024 budget process, it was decided that funds will be needed to fix major components that are failing or not working properly at the Clean Water Facility. Those items are not fully identified at this time, but the process has begun to identify them.

PROJECT NEED: Necessary to ensure the Clean Water Facility is operational at all times.

DEVELOPMENT PLAN & STATUS:

COST & FINANCING DATA:

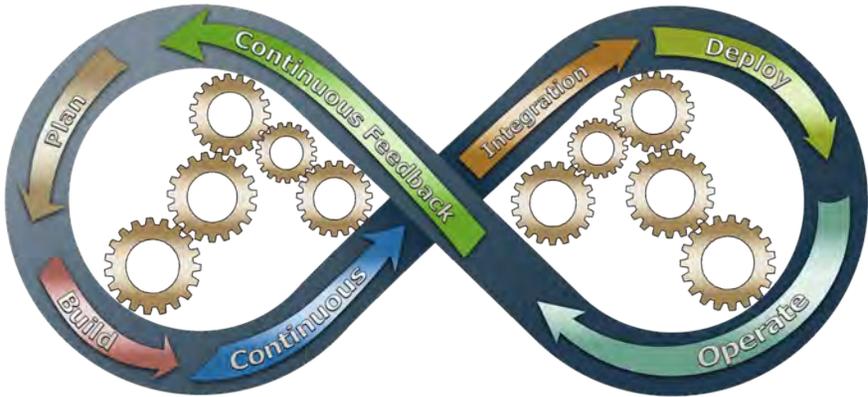
FUND 422—WWTP CAPITAL

Clean Water Facility-Major O&M

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY
 Engineering/Design: FY
 Purchase/Construction: FY 2024-2025
 Estimated Completion: FY 2025

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$300,000
Construction Services		\$0,000
	Subtotal:	\$300,000
Contingency Fees		\$ -
	TOTAL:	\$300,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Clean Water Facility (422)	-			\$150,000	\$150,000				\$300,000
TOTAL REQUESTED FUNDS:	-			\$150,000	\$150,000				\$300,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: Current fine screen washer/compactor is a critical component of the plant operation. When this goes down, there is a potential for failure. Staff is requesting a second washer/compactor for redundancy and for maintenance purposes.

PROJECT NEED: Fine screen Washer compactor-The current fine screen washer/compactor starts and stops between 200-400 times per day. This is a critical piece of equipment with no redundancy and no option to bypass. All screenings from the fine screen process pass through this. During times of equipment repair or service the screenings back up and over flow onto the floor and make their way to the MBR Process. This can potentially damage the MBR filters. There is no way to add a second compactor to the system so having a second unit onsite would minimize downtime.

DEVELOPMENT PLAN & STATUS:

COST & FINANCING DATA:

COST ASSUMPTIONS		
Engineering Services		\$ -
Other Professional Services		\$ -
Machinery & Equipment		\$ 300,000-
Construction Services		\$-
	Subtotal:	\$300,000
Contingency Fees		\$ -
	TOTAL:	\$300,000

FUND 422—WWTP CAPITAL

Clean Water Facility-Washer/Compactor

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY
 Purchase/Construction: FY 2024
 Estimated Completion: FY 2024



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Clean Water Facility (422)				\$200,000					\$200,000
System Development Fees (411)				\$100,000					\$100,000
TOTAL REQUESTED FUNDS:				\$300,000					\$300,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: Replace Portions of Sewer Lines per the CIP on the following lines-NE 9th to Taftson Line installation, Ely Street line replacement, SW 6th Ave & Erie St. line replacement and in various other locations in the city.

PROJECT NEED: A portion of sewer line on Ely Street has a hump /belly in it and is causing grease to form on the backside of the flow, City crews spend a lot of extra time Cleaning this line through out the year. Sewer line on SW 6th has a belly in it causing maintenance problems. And installation of a line at NE 9th to Taftson.

DEVELOPMENT PLAN & STATUS: SW 6th & Erie & Ely St.: Lines: 2023 Design; 2023 Construction. NE 9th to Taftson: 2023 Design; 2024-2025 Construction.

COST & FINANCING DATA: The project will be funded by Sewer Operations.

FUND 432—SEWER CAPITAL

Sewer Line Replacements

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2022-2025

Purchase/Construction: FY 2022-2025

Estimated Completion: FY 2025

COST ASSUMPTIONS	
Engineering Services	\$88,000
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$792,000
Subtotal:	\$880,000
Contingency Fees	\$ -
TOTAL:	\$880,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Sewer Operations	-	\$440,000			\$110,000				\$110,000
ARPA (2022)					\$330,000				\$330,000
Project BFB					\$440,000				\$440,000
TOTAL REQUESTED FUNDS:	-				\$880,000				\$880,000

*Spent to Date is up to date as of 8/9/2022

FUND 403—SOLID WASTE

20 Yard roll cart replacements

PROJECT DESCRIPTION: 20 Yard roll-offs is a large container that loads onto a roll-off truck and is used for hauling large quantities of uncompacted materials.

PROJECT NEED: The Solid Waste Division uses 20 yard roll-offs for construction

DEVELOPMENT PLAN & STATUS:

COST & FINANCING DATA:

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY
 Purchase/Construction: FY 2023-2024
 Estimated Completion: FY 2024

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$ -
Machinery & Equipment	\$60,000
Construction Services	\$ -
Subtotal:	\$60,000
Contingency Fees	\$ -
TOTAL:	\$60,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Operations (403)	-		\$40,000	\$20,000					\$60,000
TOTAL REQUESTED FUNDS:	-		\$40,000	\$20,000					\$60,000

*Spent to Date is up to date as of 8/9/2022

FUND 434—STORM DRAIN
CAPITAL

Harbor East Outlet Repair

PROJECT DESCRIPTION: The outfall needs to be extended to fix the issues that it is having.

PROJECT NEED: Since the repairs were conducted at the outfall near the boat ramp to stop the sand from covering the outfall. The material that used to cover that outfall has now moved to the east outfall creating the same problem that existed by the one at the boat ramp. The outfall to the east needs to be extended about 30 to 40 feet to eliminate the problem.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The project will be funded by Storm Drain Operations.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design/Feasibility: FY 2021

Engineering/Design: FY 2022

Purchase/Construction: FY 2022-2025

Estimated Completion: FY 2025

COST ASSUMPTIONS	
Engineering Services	\$ -
Pre-Design/Feasibility	\$125,000
Machinery & Equipment	\$ -
Construction Services	\$250,000
Subtotal:	\$375,000
Contingency Fees	\$ -
TOTAL:	\$375,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Storm Drain	\$32,010	\$342,990							
Project BFB			\$342,990						\$342,990
TOTAL REQUESTED FUNDS:	\$32,010		\$342,990						\$342,990

*Spent to Date is up to date as of 8/9/2022

**FUND 434—STORM DRAIN
CAPITAL**

Upgrade Storm Drain Lines - Whidbey Ave

PROJECT DESCRIPTION: Replace approximately 670 LF of existing 15" and 18" CMP with 18" pipe, and 640 LF of 18" CMP with 24" pipe.

PROJECT NEED: The line surcharges and is under capacity. It is also outdated CMP pipe, which is not efficient. The pipe will be upgraded to fix these specific issues.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The project will be funded by Storm Drain Operations.

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2023

Purchase/Construction: FY 2023

Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$100,000
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$200,000
Subtotal:	\$300,000
Contingency Fees	\$ -
TOTAL:	\$300,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Storm Drain Operations	-	\$300,000							
Project BFB			\$300,000						\$300,000
TOTAL REQUESTED FUNDS:	-		\$300,000						\$300,000

*Spent to Date is up to date as of 8/9/2022

FUND 434—STORM DRAIN CAPITAL

Conveyance from Goldie ST to Koetje St & Easy St

PROJECT DESCRIPTION: A 24 inch pipe with no treatment improvements will be installed from Goldie Street to the Koetje and Easy Streets.

PROJECT NEED: This project would improve the drainage conveyance system between NE Goldie Street and NE Koetje Street and NE Easy Street. The project may require acquisition of easements and/or property.

Cost and timing:

Property/Easement acquisition and design in 2019 and possible start of construction in 2024.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The project will be funded by Storm Drain Operations.

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$920,300
Subtotal:	\$920,300
Contingency Fees	\$ -
TOTAL:	\$920,300

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2019-2024

Purchase/Construction: FY 2019-2024

Estimated Completion: FY 2024



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Storm Drain Operations	\$317,623	\$603,677							
Project BFB				\$150,000					\$150,000
TOTAL REQUESTED	\$317,623	More avail		\$150,000					\$150,000

*Spent to Date is up to date as of 8/9/2022

**FUND 434—STORM DRAIN
CAPITAL**

West Side Outfall Pump Feasibility Study

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design/Feasibility: FY 2025
 Engineering/Design: FY
 Purchase/Construction: FY 2025
 Estimated Completion: FY 2025



PROJECT DESCRIPTION: Feasibility Study and drainage report for Freund Marsh. Depending on results of study, the city may need to install a stormwater pump station at the NW corner of Windjammer Park.

PROJECT NEED: This study would determine if/how Freund Marsh could be used as a detention/Pretreatment pond. This study would also determine if the bypass on HWY 20 could be diverted to the marsh. During heavy rain events and high tides the storm drain system backs up and causes flooding near Burger King/ HWY 20.

DEVELOPMENT PLAN & STATUS: N/A

COST & FINANCING DATA: The project will be funded by Storm Drain Operations.

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$100,000
Machinery & Equipment	\$ -
Construction Services	\$ -
Subtotal:	\$100,000
Contingency Fees	\$ -
TOTAL:	\$100,000

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Storm Drain Operations	-	\$100,000							
Project BFB					\$100,000				\$100,000
TOTAL REQUESTED	-				\$100,000				\$100,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: This project will consist of removing and replacing the whalers on the north and south side of the main walkway. It will also consist of upgrading or replacing 2-3 electrical junction boxes along the main walkway as well.

PROJECT NEED: 1.The whalers and rub boards along the main walkway are original from the 1974 marina build. These whalers and rub boards hold the individual floats together and support the water, electrical and fire main utilities. They also have cleats for boats to securely tie to. Over the course of the past 48 years, these whalers and rub boards have become rotten and are no longer structurally sound enough to support the utilities and cleats. In some instances they have rotted through and broken. 2. Along the whalers and rub boards are electrical junction boxes that stick up over the dock. These electrical junction boxes have been hit by docking boats and have been damaged on a couple of occasions. As part of the whaler and rub board project, these electrical junction boxes can be relocated on the dock which may reduce the likelihood of them being hit by boats. 3. It should be noted that the cost estimate for this project is derived from a RFP received from American Construction in August 2021 for \$172,000. Additional funds were added to this project for the electrical work and inflation.

DEVELOPMENT PLAN & STATUS: The development plan would be as follows: 1. Create a bid packet and hire a marine engineering firm to create design plans.2. Obtain City Council approval to award the engineering contract 3. Create a bid packet and hire a marine construction company to facilitate the construction of the beach soft shore armoring and to perform the actual work.4. Obtain City Council approval to award the construction contract.

COST & FINANCING DATA: Project will be completely funded by Marina Rates and Dept of Commerce Grant.

COST ASSUMPTIONS	
Engineering Services	\$30,000
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$200,000
Subtotal:	\$230,000
Contingency Fees	\$ 20,000
TOTAL:	\$250,000

FUND 440—MARINA CAPITAL

Marina Additional Improvements

ESTIMATED PROJECT & PURCHASE TIMELINE
 Pre-Design: FY
 Engineering/Design: FY 2023
 Purchase/Construction: FY 2023
 Estimated Completion: FY 2023



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Marina			\$250,000						\$250,000
TOTAL REQUESTED FUNDS:			\$250,000						\$250,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION/NEED: As part of the due diligence to purchase the boat yard at the south end of the marina parking lot, the existing buildings will be inspected to ensure that they are in good shape and do not need any major repairs.; A business plan will be written to help identify the best operating business model; And a phase I and II environmental survey will be completed. This survey will identify any pollution or toxins that may be in the boat storage area of the property. Once completed, we will purchase the boat yard at the south end of the marina parking lot.

DEVELOPMENT PLAN & STATUS: The development plan would be as follows: 1. Obtain a Marina Advisory Committee recommendation. 2. Obtain City Council approval. 3. Hire a company to complete the building inspection, write a business plan, complete the phase I and II environmental survey. 4. Negotiate sale price with Klaus family for small piece of property in storage area. Negotiate sale price with Mr. Dahl for the sale of the business. This project is contingent on the City executing a contract with Island County for the \$675,000 grant, all due diligence results being favorable for the City and successful negotiation of sales prices with the Klaus family and Mr. Dahl.

COST & FINANCING DATA: Project will be completely funded by Marina Rates and Grants

COST ASSUMPTIONS	
Engineering Services	\$ -
Other Professional Services	\$75,000
Machinery & Equipment	\$675,000
Construction Services	\$ -
Subtotal:	\$750,000
Contingency Fees	\$ -
TOTAL:	\$750,000

FUND 440—MARINA CAPITAL

Marina Boat Yard Acquisition

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY

Purchase/Construction: FY 2021-2023

Estimated Completion: FY 2023



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Marina Rates	-	\$75,000							
ICRED Grant (secured)			\$675,000						\$675,000
Project BFB			\$75,000						\$75,000
TOTAL REQUESTED FUNDS:	-		\$750,000						\$750,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: On November 15, 2021 a windstorm swept through the area and damaged some F dock patios and wall panels on the north and south side of the dock. American Construction was on site repairing other storm damage, but was unable to work on repairing this new damage.

PROJECT NEED: On 11/15/2021 a major wind storm came through the area and damaged some F dock patios and wall panels on the north and south side of the dock. These walls are part of the breakwater and protect the marina from tidal surge and debris entering the marina. This damage consists of broken rods, fasteners and brackets. The only way to complete the repairs is to have a barge with a crane lift the wall section off of the remaining brackets. It should be noted that this is an insurance claim with a \$25,000.00 deductible.

DEVELOPMENT PLAN & STATUS: The development plan would be as follows: 1. Create a bid packet and hire a marine engineering firm to create design plans and obtain permits. 2. Obtain City Council approval to award the engineering contract 3. Create a bid packet and hire a marine construction company to repair the broken patios and wall panels. 4. Obtain City Council approval to award the construction contract.

COST & FINANCING DATA: Project will be completely funded by Marina Rates and Insurance Proceeds

FUND 440—MARINA CAPITAL

F Dock Storm Damage Repair-Phase 3

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY

Engineering/Design: FY 2023

Purchase/Construction: FY 2023

Estimated Completion: FY 2023

COST ASSUMPTIONS	
Engineering Services	\$30,000
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$225,000
Subtotal:	\$255,000
Contingency Fees	\$ -
TOTAL:	\$255,000



REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS							6 YR TOTAL
	SPENT TO DATE	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	
Marina	\$25,000							
Insurance Proceeds	\$5,000	\$225,000						\$225,000
TOTAL REQUESTED FUNDS:	\$30,000	\$225,000						\$225,000

*Spent to Date is up to date as of 8/9/2022

PROJECT DESCRIPTION: The first step in the dredging process is to complete a pre-design study to determine the parts of the marina that need to be dredged and how deep to dredge them.

PROJECT NEED: Approximately 1/2 of the marina was dredged in 2010 to a depth of -12. Since 2010 the areas that were dredged have started silting in and some are now at -5. Some of the areas (Covered B and E docks, south ends of the fair-ways and etc.), that were not dredged in 2010 are now much shallower and during the extreme low tides in the summer are at a depth of -2 or -3. The shallower depths make it difficult to attract and retain large deeper draft boats.

DEVELOPMENT PLAN & STATUS: The development plan would be as follows: Issue an RFP and select a marine environmental consultant to conduct a dredging pre-design study.

COST & FINANCING DATA: The project will be funded by an unsecured grants, bonds and Marina Reserves.

FUND 440—MARINA CAPITAL

Marina Dredging Pre-Design Study & Dredging

ESTIMATED PROJECT & PURCHASE TIMELINE

Pre-Design: FY 2022

Engineering/Design: FY 2022-2025

Purchase/Construction: FY 2022-2025

Estimated Completion: FY 2025



COST ASSUMPTIONS	
Engineering/Pre-Design Services	\$400,000
Other Professional Services	\$ -
Machinery & Equipment	\$ -
Construction Services	\$ 4,300,000
Subtotal:	\$4,700,000
Contingency Fees	\$ 100,000
TOTAL:	\$4,800,000

REVENUE SOURCE	FISCAL YEAR FUNDING REQUESTS								
	SPENT TO DATE	BFB-Memo	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	6 YR TOTAL
Rates	-	\$150,000							
Bonds					\$4,500,000				\$4,500,000
Grants-ARPA Expected Expenditure 2022	\$150,000								
BFB			\$150,000						\$150,000
TOTAL REQUESTED FUNDS:	\$150,000		\$150,000		\$4,500,000				\$4,650,000

*Spent to Date is up to date as of 8/9/2022

APPENDIX

Personnel Recap

Fund or Department	2020	2021	2022	2023	2024
Council	7.00	7.00	7.00	7.00	7.00
Dev. Services	8.41	8.41	8.41	8.41	8.41
EMS	0.10	0.10	0.10	0.10	0.10
Finance	10.00	12.00	11.00	11.00	11.00
Fire Dept.	23.76	24.40	24.40	24.40	24.40
Human Resources	2.00	2.00	3.00	3.00	3.40
Legal	4.80	3.80	3.80	2.80	2.80
Marina	5.80	5.80	5.80	6.20	6.20
Mayor / Exec. Admin	5.63	5.75	6.75	6.80	6.80
Parks	6.80	6.80	6.80	7.60	7.60
Police Dept.	39.00	39.00	39.00	37.00	37.00
Public Works	13.00	12.40	13.40	13.40	13.40
Senior Ctr.	2.88	3.00	3.00	4.00	4.00
Shop/Repair	2.00	2.40	2.40	2.40	2.40
Solid Waste	7.33	7.53	7.53	7.53	7.53
Storm Drain	6.24	6.04	7.04	7.04	7.04
Streets	4.40	4.80	5.40	4.80	4.80
Wastewater	9.83	9.83	8.83	8.83	8.83
Water	6.40	6.40	6.40	6.40	6.40
Grand Total	165.38	167.46	170.06	168.71	169.11

Wage and Salary Schedule / Compensation Plan

Department	Classification	Monthly Salary Range		Positions (FTE) - Preliminary Budget				
		Minimum	Maximum	2020	2021	2022	2023	2024
Council	City Council Member	\$ 752	\$ 752	7.00	7.00	7.00	7.00	7.00
Mayor / Exec. Admin	Mayor	\$ 5,016	\$ 5,016	1.00	1.00	1.00	1.00	1.00
Mayor / Exec. Admin	Mayor's Executive Assistant *	\$ 5,535	\$ 7,361	1.00	1.00	1.00	1.00	1.00
Mayor / Exec. Admin	City Administrator	\$ 12,060	\$ 16,037	1.00	1.00	1.00	1.00	1.00
Mayor / Exec. Admin	City Clerk	\$ 5,535	\$ 7,361	0.63	0.75	0.75	0.80	0.80
Mayor / Exec. Admin	Public Information Officer	\$ 5,814	\$ 7,730	1.00	0.00	0.00	0.00	0.00
Mayor / Exec. Admin	Communications/IT Manager	\$ 7,065	\$ 9,396	0.00	1.00	1.00	1.00	1.00
Mayor / Exec. Admin	Executive Assistant	\$ 5,535	\$ 7,361	1.00	1.00	1.00	1.00	1.00
Mayor / Exec. Admin	Economic Development Coordinator	\$ 5,814	\$ 7,730	0.00	0.00	1.00	1.00	1.00
Human Resources	Human Resources Director	\$ 9,943	\$ 13,223	1.00	1.00	1.00	1.00	1.00
Human Resources	HR Generalist/Civil Service Secretary	\$ 5,814	\$ 7,730	1.00	1.00	1.00	0.00	0.00
Human Resources	HR Analyst - Labor Relations	\$ 6,105	\$ 8,117	0.00	0.00	0.00	1.00	1.00
Human Resources	HR Specialist - Payroll	\$ 4,783	\$ 6,360	0.00	0.00	1.00	1.00	1.00
Human Resources	HR Assistant	\$ 4,552	\$ 6,054	0.00	0.00	0.00	0.00	0.40
Finance	Finance Director	\$ 10,441	\$ 13,884	1.00	1.00	1.00	1.00	1.00
Finance	Accountant	\$ 5,814	\$ 7,730	3.00	3.00	3.00	3.00	3.00
Finance	Accounting Assistant-Cashier	\$ 3,906	\$ 5,195	3.00	3.00	3.00	3.00	3.00
Finance	Accounting Technician	\$ 4,552	\$ 6,054	1.00	1.00	1.00	1.00	1.00
Finance	Office Manager - Utilities	\$ 5,271	\$ 7,010	1.00	1.00	1.00	1.00	1.00
Finance	Payroll/Accounts Payable	\$ 4,783	\$ 6,360	1.00	1.00	0.00	0.00	0.00
Finance	Finance & Performance Analyst	\$ 5,814	\$ 7,730	0.00	1.00	1.00	1.00	1.00
Finance	Finance Manager	\$ 7,065	\$ 9,396	0.00	1.00	0.00	0.00	0.00
Finance	Senior Accountant	\$ 6,409	\$ 8,523	0.00	0.00	0.00	0.00	0.00
Finance	Grants Administrator	\$ 5,814	\$ 7,730	0.00	0.00	1.00	1.00	1.00
Legal	City Attorney	\$ 10,962	\$ 14,578	1.00	0.00	0.00	0.00	0.00
Legal	Assistant City Attorney	\$ 8,162	\$ 10,853	1.00	1.00	1.00	0.00	0.00
Legal	Assistant City Attorney-Civil	\$ 8,162	\$ 10,853	0.80	0.00	0.00	0.00	0.00
Legal	Public Records Officer	\$ 5,535	\$ 7,361	0.00	0.80	0.80	0.80	0.80
Legal	Paralegal	\$ 4,783	\$ 6,360	1.00	1.00	0.00	0.00	0.00
Legal	Sr. Paralegal	\$ 5,535	\$ 7,361	0.00	0.00	1.00	1.00	1.00
Legal	SR. Administrative Assistant	\$ 5,022	\$ 6,679	1.00	1.00	0.00	0.00	0.00
Legal	SR. Legal Assistant	\$ 5,535	\$ 7,361	0.00	0.00	1.00	1.00	1.00
Dev. Services	Development Services Director	\$ 9,943	\$ 13,223	1.00	1.00	1.00	1.00	1.00
Dev. Services	Administrative Assistant	\$ 4,552	\$ 6,054	1.00	0.00	0.00	0.00	0.00
Dev. Services	Senior Administrative Assistant	\$ 5,022	\$ 6,679	0.00	1.00	1.00	1.00	1.00
Dev. Services	Associate Planner	\$ 6,105	\$ 8,117	1.00	1.00	0.00	0.00	0.00
Dev. Services	Building Official	\$ 7,421	\$ 9,869	1.00	1.00	1.00	1.00	1.00
Dev. Services	Code Compliance Officer	\$ 5,022	\$ 6,679	0.41	0.41	0.41	0.41	0.41
Dev. Services	Permit Coordinator	\$ 4,552	\$ 6,054	1.00	1.00	1.00	1.00	1.00
Dev. Services	Plans Examiner	\$ 6,105	\$ 8,117	1.00	0.00	0.00	0.00	0.00
Dev. Services	Building Inspector/Plans Examiner	\$ 6,105	\$ 8,117	0.00	1.00	1.00	1.00	1.00
Dev. Services	Senior Planner	\$ 6,728	\$ 8,948	2.00	2.00	2.00	2.00	2.00
Dev. Services	Principal Planner	\$ 7,421	\$ 9,869	0.00	0.00	1.00	1.00	1.00
Police Dept.	Police Chief	\$ 10,441	\$ 13,884	1.00	1.00	1.00	1.00	1.00
Police Dept.	Administrative Assistant II	\$ 4,783	\$ 6,360	1.00	0.00	0.00	0.00	0.00
Police Dept.	Senior Administrative Assistant	\$ 5,022	\$ 6,679	0.00	1.00	1.00	1.00	1.00
Police Dept.	Animal Control Officer (ACO)	\$ 4,890	\$ 6,114	1.00	0.00	0.00	0.00	0.00
Police Dept.	Police Support Officer/Animal Control Officer	\$ 4,890	\$ 6,114	0.00	1.00	1.00	1.00	1.00
Police Dept.	Corrections Officer	\$ 4,890	\$ 6,114	6.00	3.00	0.00	0.00	0.00
Police Dept.	Corrections Sergeant	\$ 6,724	\$ 7,094	1.00	0.00	0.00	0.00	0.00
Police Dept.	Evidence Information Specialist	\$ 4,254	\$ 5,318	0.00	1.00	1.00	1.00	1.00
Police Dept.	Police Captain	\$ 9,468	\$ 12,591	2.00	2.00	2.00	2.00	2.00
Police Dept.	Police Officer	\$ 6,406	\$ 8,006	18.00	19.00	19.00	19.00	19.00
Police Dept.	Police Sergeant	\$ 8,551	\$ 9,303	5.00	6.00	6.00	6.00	6.00
Police Dept.	Police Support Officer	\$ 4,794	\$ 5,993	0.00	2.00	0.00	0.00	0.00
Police Dept.	Records Information Specialist	\$ 4,171	\$ 5,214	3.00	3.00	3.00	2.00	2.00
Police Dept.	Records/Evidence Supervisor	\$ 5,735	\$ 6,812	1.00	0.00	0.00	1.00	1.00
Police Dept.	Police Support Officer/Corrections Officer	\$ 4,890	\$ 6,114	0.00	0.00	5.00	3.00	3.00
Fire Dept.	Fire Chief	\$ 9,943	\$ 13,223	0.90	0.90	0.90	0.90	0.90
Fire Dept.	Administrative Assistant	\$ 4,552	\$ 6,054	1.00	0.00	0.00	0.00	0.00
Fire Dept.	Senior Administrative Assistant	\$ 5,022	\$ 6,679	0.00	1.00	1.00	1.00	1.00
Fire Dept.	Deputy Chief	\$ 9,468	\$ 12,591	1.00	1.00	1.00	1.00	1.00
Fire Dept.	Fire Captain	\$ 8,512	\$ 9,301	4.00	4.00	4.00	4.00	4.00
Fire Dept.	Fire Lieutenant	\$ 8,259	\$ 9,151	1.00	2.00	2.00	2.00	2.00
Fire Dept.	Firefighter/EMT	\$ 6,372	\$ 7,961	4.00	4.00	4.00	4.00	4.00
Fire Dept.	Paid On Call Firefighter**	\$ 3,467	\$ 3,900	11.86	11.50	11.50	11.50	11.50
EMS	Emergency Services Director	\$ 9,943	\$ 13,223	0.10	0.10	0.10	0.10	0.10
Parks	Parks Operations Manager	\$ 7,065	\$ 9,396	1.00	1.00	0.00	0.00	0.00
Parks	Parks and Recreation Director	\$ 9,943	\$ 13,223	0.00	0.00	1.00	1.00	1.00
Parks	Parks Maintenance Coordinator	\$ 5,814	\$ 7,730	0.00	0.00	0.00	1.00	1.00
Parks	Lead Parks Specialist	\$ 5,271	\$ 7,010	1.00	1.00	1.00	0.00	0.00
Parks	Parks Specialist I	\$ 4,038	\$ 5,264	4.00	2.40	1.40	0.40	0.40
Parks	Parks Specialist II	\$ 4,726	\$ 6,165	0.00	2.00	3.00	2.00	2.00

Department	Classification	Monthly Salary Range		Positions (FTE) - Preliminary Budget				
		Minimum	Maximum	2020	2021	2022	2023	2024
Parks	Parks Specialist III	\$ 4,867	\$ 6,346	0.00	0.00	0.00	1.00	1.00
Parks	Arborist	\$ 4,867	\$ 6,346	0.00	0.00	0.00	1.00	1.00
Parks	Seasonal Laborer	\$ 3,519	\$ 4,679	0.80	0.40	0.40	1.20	1.20
Streets	Lead Streets Specialist	\$ 5,814	\$ 7,730	1.00	1.00	1.00	1.00	1.00
Streets	Seasonal Laborer	\$ 3,519	\$ 4,679	0.40	0.80	0.40	0.80	0.80
Streets	Streets Specialist I	\$ 4,038	\$ 5,264	1.00	2.00	2.00	2.00	2.00
Streets	Streets Specialist I - Temporary	\$ 4,038	\$ 5,264	0.00	0.00	1.00	0.00	0.00
Streets	Streets Specialist II	\$ 4,867	\$ 6,346	2.00	1.00	1.00	1.00	1.00
Senior Ctr.	Senior Services Administrator	\$ 6,409	\$ 8,523	1.00	1.00	1.00	1.00	1.00
Senior Ctr.	Program Assistant	\$ 3,519	\$ 4,679	0.88	1.00	1.00	1.00	1.00
Senior Ctr.	Program Coordinator	\$ 4,783	\$ 6,360	1.00	1.00	1.00	1.00	1.00
Senior Ctr.	Bus Operator	\$ 3,519	\$ 4,679	0.00	0.00	0.00	0.00	0.00
Senior Ctr.	Fitness Instructor	\$ 3,519	\$ 4,679	0.00	0.00	0.00	1.00	1.00
Water	Water Supervisor	\$ 6,409	\$ 8,523	0.00	1.00	1.00	1.00	1.00
Water	Lead Water Specialist	\$ 5,814	\$ 7,730	1.00	1.00	0.00	0.00	0.00
Water	Seasonal Laborer	\$ 3,519	\$ 4,679	0.40	0.40	0.40	0.40	0.40
Water	Water Quality Specialist	\$ 5,062	\$ 6,601	0.00	1.00	1.00	1.00	1.00
Water	Water Specialist I	\$ 4,038	\$ 5,264	3.00	1.00	1.00	1.00	1.00
Water	Water Specialist II	\$ 4,867	\$ 6,346	2.00	2.00	2.00	2.00	2.00
Water	Water Specialist III	\$ 5,112	\$ 6,669	0.00	0.00	1.00	1.00	1.00
Wastewater	SWR/SD/SW Operations Manager	\$ 7,421	\$ 9,869	0.33	0.33	0.33	0.33	0.33
Wastewater	Interpretive Center Attendant	\$ 2,856	\$ 3,797	0.00	0.00	0.00	0.00	0.00
Wastewater	Lab Technician	\$ 5,211	\$ 6,798	1.00	1.00	0.00	0.00	0.00
Wastewater	Lab Chemist	\$ 5,477	\$ 7,145	0.00	0.00	1.00	1.00	1.00
Wastewater	Lead SD/WWC Specialist	\$ 5,814	\$ 7,730	0.50	0.50	0.50	0.50	0.50
Wastewater	Lead WWTP Operator	\$ 5,814	\$ 7,730	1.00	1.00	0.00	0.00	0.00
Wastewater	WWC/SD Specialist I	\$ 4,038	\$ 5,264	1.00	1.00	0.00	0.00	0.00
Wastewater	Treatment Plant OIT	\$ 4,115	\$ 5,369	0.00	1.00	1.00	1.00	1.00
Wastewater	WWTP Operator I	\$ 4,496	\$ 5,867	2.00	1.00	2.00	2.00	2.00
Wastewater	WWTP Operator II	\$ 5,062	\$ 6,601	3.00	3.00	2.00	2.00	2.00
Wastewater	WWTP Supervisor	\$ 6,409	\$ 8,523	1.00	1.00	1.00	1.00	1.00
Wastewater	WWTP Operator III	\$ 5,641	\$ 7,359	0.00	0.00	1.00	1.00	1.00
Solid Waste	SWR/SD/SW Operations Manager	\$ 7,421	\$ 9,869	0.33	0.33	0.33	0.33	0.33
Solid Waste	Lead Solid Waste Collector	\$ 5,814	\$ 7,730	1.00	1.00	1.00	1.00	1.00
Solid Waste	Seasonal Laborer	\$ 3,519	\$ 4,679	0.00	0.20	0.20	0.20	0.20
Solid Waste	Solid Waste Collector I	\$ 4,038	\$ 5,264	1.00	0.00	0.00	0.00	0.00
Solid Waste	Solid Waste Collector II	\$ 4,726	\$ 6,165	5.00	6.00	6.00	6.00	6.00
Storm Drain	SWR/SD/SW Operations Manager	\$ 7,421	\$ 9,869	0.34	0.34	0.34	0.34	0.34
Storm Drain	Code Compliance Officer	\$ 5,022	\$ 6,679	0.00	0.00	0.00	0.00	0.00
Storm Drain	Lead Storm Drain Specialist	\$ 5,814	\$ 7,730	0.50	0.50	0.50	0.50	0.50
Storm Drain	SD/WW Compliance Inspector/Educator	\$ 5,162	\$ 6,735	1.00	1.00	1.00	1.00	1.00
Storm Drain	SD/WWC Specialist I	\$ 4,038	\$ 5,264	1.00	1.00	0.00	0.00	0.00
Storm Drain	SD/WWC Specialist II	\$ 4,867	\$ 6,346	3.00	3.00	5.00	5.00	5.00
Storm Drain	Seasonal Laborer	\$ 3,519	\$ 4,679	0.40	0.20	0.20	0.20	0.20
Marina	Harbormaster	\$ 7,065	\$ 9,396	1.00	1.00	1.00	1.00	1.00
Marina	Marina Maintenance Attendant I	\$ 4,157	\$ 5,114	0.00	0.00	0.00	0.00	0.00
Marina	Marina Maintenance Attendant II	\$ 4,409	\$ 5,428	2.00	1.00	1.00	1.00	0.00
Marina	Marina Maintenance Attendant III	\$ 4,542	\$ 5,590	1.00	2.00	2.00	2.00	3.00
Marina	Marina Operations Specialist III	\$ 4,542	\$ 5,590	1.00	1.00	1.00	1.00	1.00
Marina	Seasonal Laborer	\$ 3,519	\$ 4,679	0.80	0.80	0.80	1.20	1.20
Shop/Repair	Lead Equipment Mechanic	\$ 5,814	\$ 7,730	1.00	1.00	1.00	1.00	1.00
Shop/Repair	Diesel Mechanic	\$ 5,162	\$ 6,735	1.00	1.00	1.00	1.00	1.00
Shop/Repair	Seasonal Laborer	\$ 3,519	\$ 4,679	0.00	0.40	0.40	0.40	0.40
Public Works	Public Works Director	\$ 10,962	\$ 14,578	1.00	1.00	1.00	1.00	1.00
Public Works	Administrative Assistant	\$ 4,552	\$ 6,054	1.00	0.00	0.00	0.00	0.00
Public Works	Archaeologist/Project Manager	\$ 7,065	\$ 9,396	1.00	1.00	1.00	1.00	1.00
Public Works	Assistant City Engineer	\$ 8,162	\$ 10,853	0.00	0.00	0.00	0.00	0.00
Public Works	Assistant PW Director/City Engineer	\$ 9,943	\$ 13,223	0.00	0.00	0.00	0.00	0.00
Public Works	Central Services Supervisor	\$ 6,409	\$ 8,523	1.00	1.00	1.00	1.00	1.00
Public Works	Centralized Purchasing/Contract Coordinator	\$ 5,814	\$ 7,730	0.00	0.00	0.00	0.00	0.00
Public Works	City Engineer	\$ 9,468	\$ 12,591	1.00	1.00	1.00	1.00	1.00
Public Works	Civil Engineer	\$ 7,421	\$ 9,869	0.00	0.00	0.00	0.00	0.00
Public Works	Construction Inspector	\$ 5,477	\$ 7,145	1.00	1.00	1.00	1.00	1.00
Public Works	Engineering Technician	\$ 5,112	\$ 6,669	1.00	1.00	2.00	2.00	2.00
Public Works	Facilities/Utility Worker	\$ 4,726	\$ 6,165	1.00	1.00	1.00	1.00	1.00
Public Works	Project Engineer	\$ 7,421	\$ 9,869	0.00	2.00	3.00	3.00	3.00
Public Works	Project Manager	\$ 7,421	\$ 9,869	2.00	1.00	0.00	0.00	0.00
Public Works	Seasonal Painter	\$ 5,022	\$ 6,679	0.00	0.40	0.40	0.40	0.40
Public Works	Sr. Administrative Assistant	\$ 5,022	\$ 6,679	1.00	1.00	1.00	1.00	1.00
Public Works	Sr. Engineering Technician	\$ 5,477	\$ 7,145	0.00	1.00	1.00	1.00	1.00
Public Works	Stormwater Engineer	\$ 7,421	\$ 9,869	1.00	0.00	0.00	0.00	0.00
Public Works	STR/WTR/FAC Operations Manager	\$ 7,421	\$ 9,869	1.00	0.00	0.00	0.00	0.00
Total				165.38	167.46	170.06	168.71	169.11

* Authorized per ordinance 1654 but not funded

** POC Firefighter count is equivalent to 23,850 hours