

**CITY OF OAK HARBOR  
 LODGING TAX ADVISORY COMMITTEE (LTAC) MINUTES  
 September 19, 2023 10:00a.m.**

This hybrid meeting was hosted from the Council Chamber in City Hall and recorded through RingCentral.

**1. CALL TO ORDER/ROLL CALL:** Chair Bryan Stucky called the meeting to order at 10:00a.m.

| <b>Position</b> | <b>Member's Name</b>   | <b>Attendance</b> |          |          |
|-----------------|--|-------------------|----------|----------|
| Chair           | Bryan Stucky   | In person ✓       | Online   | Absent   |
| Collector 1     | Megan Goodrich, Operations Manager, Candlewood Suites                | In person         | Online ✓ | Absent   |
| Collector 2     | Ken Huang, Owner, Oak Harbor Inn                                     | In person ✓       | Online   | Absent   |
| Collector 3     | Pamela Estes, General Manager, Best Western                          | In person         | Online   | Absent ✓ |
| Recipient 1     | Larry Munns, Oak Harbor Youth Sailing                                | In person ✓       | Online   | Absent   |
| Recipient 2     | Christine Kelln, Greater Oak Harbor Chamber                          | In person ✓       | Online   | Absent   |
| Recipient 3     | Margaret Livermore, Executive Director, Oak Harbor Main Street Assoc | In person ✓       | Online   | Absent   |

**CITY STAFF PRESENT:** David Goldman, Finance Director; Wendy Horn, Grants Administrator; Sabrina Combs, Communications/IT Manager

**OTHERS PRESENT:** Cynthia Mason, Don Meehan, Sarah Schacht, Cathy Lofton-Day, Carolyn Lancet, Magi Aguilar, Sarah Jayne Gallella, Theresa Frazer, Allenda Jenkins

**2. APPROVAL OF AGENDA:**  
 Agenda approved as presented.

**3. APPROVAL OF THE MINUTES:**  
 a. Regular Meeting of August 22, 2023.  
 Minutes approved as presented.

**4. PUBLIC COMMENT PERIOD:** No public comments

**5. OVERVIEW OF APPLICATIONS**  
 Chair Stucky reviewed the received applications.

**6. PRESENTATIONS, REPORTS AND DISCUSSION ITEMS:**  
 a. Each organization was given time to present their application and answer questions from the committee.  
 b. Don Meehan, representing DeLaurentis Airport, presented and answered questions regarding their application.

- c. Cynthia Mason, representing Oak Harbor Music Festival, presented and answered questions regarding their application.
  - d. Theresa Frazer, Sarah Jayne Gallella and Allenda Jenkins, representing Whidbey Playhouse, presented and answered questions regarding their application.
  - e. Sabrina Combs, representing the City of Oak Harbor, presented and answered questions regarding the two city applications.
  - f. Cathy Lofton-Day, representing the Island County Master Gardeners Foundation, presented and answered questions regarding their application.
  - g. Margaret Livermore, representing Oak Harbor Main Street Association, presented and answered questions regarding their application.
  - h. Magi Aguilar, representing Oak Harbor Chamber of Commerce, presented and answered questions regarding their application.
  - i. Sarah Schacht, representing Allgire Project, presented and answered questions regarding their application.
  - j. Larry Munns, representing Oak Harbor Youth Sailing, presented and answered questions regarding their application.
6. **MEMBER COMMENTS:** Chair Stucky reviewed the funding amounts available and thanked the presenters. No other member comments.
7. **DETERMINATION OF FUTURE AGENDA ITEMS:**
- a. Scoring / Ranking applications spreadsheet due to Wendy Horn/Chas Webster by Friday, September 22 at 4:00pm
  - b. Next meeting date: Tuesday, September 26 at 10:00am, City Council Chamber & RingCentral
8. **ADJOURNMENT:** Chair Stucky adjourned the meeting at 11:33p.m.

Minutes taken by Grants Administrator Wendy Horn.

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