

**CITY OF OAK HARBOR
MARINA ADVISORY COMMITTEE MEETING MINUTES
June 14, 2023**

This hybrid meeting was hosted from the Mayor’s Conference Room in City Hall and recorded through RingCentral.

- 1. CALL TO ORDER/ROLL CALL:** Chair Hulett called the meeting to order at (:27). (**Note:** Since starting time not certain, the video counter number is in parentheses for each item.)

Position and Committee Member	Attendance		
Position 1 – Ken Hulett, Chair	In person ✓	Online	Absent
Position 2 – Byron Skubi	In person ✓	Online	Absent
Position 3 – J.J. Jones, Vice-Chair	In person ✓	Online	Absent
Position 4 – Ryan Bradley	In person ✓	Online	Absent
Position 5 – Curtis Adams	In person	Online	Absent ✓

CITY STAFF PRESENT: Harbormaster Chris Sublet, Parks and Recreation Director Brian Smith, City Administrator Blaine Oborn, and Executive Assistant Macalle Finkle (for meeting set-up)

OTHERS PRESENT: Paul Sorenson (BST Associates)

- 2. PUBLIC COMMENT:** (:55) No public present and no comments received electronically.
- 3. CONTINUED DISCUSSION OF OAK HARBOR MARINA RATES INCREASE FROM THE JUNE 5, 2023 MARINA ADVISORY COMMITTEE MEETING – DISCUSSION AND RECOMMENDATION (SEE JUNE 5, 2023 MARINA ADVISORY COMMITTEE MEETING PACKET FOR MEETING MATERIALS):** (1:03) Vice-Chair Jones prepared a marina rate document and presented it to the Committee Members. The blue highlights are Vice-Chair Jones’ proposal, Committee Member Bradley’s proposals are dark green, and Harbormaster Sublet’s (BST Associate’s) are light green. Committee Member Skubi submitted a proposal of a 7.5% increase each year across the board for three years based on the nine marinas most proximate and like Oak Harbor. The Committee discussed the proposals, the comparable marinas, dredging and rebuilding of the marina with staff and Mr. Sorenson. Committee Member Skubi discussed changing the length of the small boat contract from 9 to 6 months at the higher rate. Mr. Sorenson explained his recommendations and why he used the “median” price point. The Committee discussed whether they should focus on a one-year rate increase or a three-year rate increase and whether there should be a required minimum length of stay. Mr. Sorenson recommended the three-year rate increase to cover 2023 through 2025. It was mentioned that the City is going to have to subsidize the Marina. It was noted that the City is aggressively looking at options/grants.

MOTION: Committee Member Skubi moved to accept Commissioner Bradley’s three-year rate structure proposal regarding moorage. The Committee started discussing this proposal and

Committee Member Skubi brought up decreasing the contract term of small boats to 6 months. (46:00)

Chair Hulett restated the original motion to accept Commissioner Bradley's three-year rate structure proposal regarding moorage. Seconded by Vice-Chair Jones. Motion passed unanimously. (50:08)

The Committee discussed transient moorage, storage sheds, liveaboards, mobile pump out services and annual contracts. (55:25)

MOTION: Committee Member Skubi moved to have annual moorage contracts with ½ month credit. This is to be paid over a 12-month period. Seconded by Committee Member Bradley. Motion passed unanimously. (1:14:28)

MOTION: Vice-Chair Jones moved to approve the non-moorage marina rate increases as submitted by BST Associates. Seconded by Committee Member Bradley. (1:14:55)

Vice-Chair Jones made a friendly amendment to approve the non-moorage rate increases with the exception of diesel and gasoline. Hearing no objection, Vice-Chair Jones called for a vote. The friendly amendment passed unanimously. (1:15:25)

Vice-Chair Jones moved to accept the proposed non-moorage rates as submitted by BST Associates, as amended. Seconded by Committee Member Bradley. Motion passed unanimously. (1:19:15)

Harbormaster Sublet stated that these rate increases probably won't be enacted until September/October 2023 and the Committee then discussed potential start dates for the 2024 and 2025 increases. It's Harbormaster Sublet's hope to be on a January 1st cycle beginning in 2025.

Chair Hulett stated there won't be a meeting in July or August unless something urgent. (1:25:15).

4. ADJOURNMENT: Meeting was not officially adjourned. Everyone just got up and left at (1:27).

Minutes taken by Sr. Administrative Assistant, Kim Perrine from the meeting video.