

CITY OF OAK HARBOR
ARTS COMMISSION MEETING MINUTES
June 8, 2023

This hybrid meeting was hosted from the Mayor’s Conference Room in City Hall and recorded through RingCentral.

1. CALL TO ORDER/ROLL CALL

Vice-Chair Mason called the meeting to order at 5:08 p.m. since Chair Russell is remote for today’s meeting.

Position and Commission Member	Attendance		
Position 1 – Karla Freund	In person	Online	Absent✓ with notice
Position 2 – JR Russell, Chair <i>Left meeting at 5:30 pm</i>	In person	Online✓	Absent
Position 3 – Mary Himes	In person✓	Online	Absent
Position 4 – Joanna Hanson	In person✓	Online	Absent
Position 5 – Cynthia Mason, Vice-Chair	In person✓	Online	Absent
Position 6 – Tracy Davidson	In person✓	Online	Absent
Position 7 – Therese Kingsbury	In person	Online✓	Absent
Alternate – Vacant	In person	Online	Absent
Ex-Officio – Councilmember Eric Marshall	In person✓	Online	Absent

STAFF PRESENT: Parks and Recreation Director Brian Smith, Communications/IT Manager Sabrina Combs, and Sr. Administrative Assistant Kim Perrine.

PUBLIC: No public present.

2. APPROVAL OF AGENDA

Commissioner Hanson **MOVED** to approve the Agenda as presented, **SECONDED** by Commissioner Himes, **MOTION CARRIED UNANIMOUSLY**.

New Commissioner Tracy Davidson was introduced – Position 6.

3. APPROVAL OF MINUTES

- a. **Regular Meeting of May 11, 2023.** Vice-Chair Mason read a clarification from Chair Russell regarding the May 11th Minutes – Item #6 Member Comments, first bulleted item. Should read: *Chair Russell is excited to be part of the District Parental Advisory Committee and announced that the funds for the wrapping of the electrical boxes was approved because the School Superintendent was part of that committee as well as the Vice Principal.* Commissioner Hanson **MOVED** to approve the May 11, 2023 Minutes as amended, **SECONDED** by Commissioner Himes, **MOTION CARRIED UNANIMOUSLY**.

4. PUBLIC COMMENT

No one from the public was present and no public comment was received electronically.

5. DISCUSSION/ACTION/PRESENTATION/REPORT ITEMS

Parks and Recreation Director Smith discussed the following items from the May 11th meeting prior to this meeting's scheduled agenda items:

- a. Kinnebrew Collection - Parks and Recreation Director Smith indicated "Meditation" has been installed. Has no other update.
- b. Pocket Park – Parks and Recreation Director Smith stated they are addressing safety measures at this time.
- c. 3 Totems Location – Parks and Recreation Director Smith stated that there would be a discussion regarding the location and impact at Centennial Grove. This location is not a concern for the City. There should be a contract signed and City Council approval before installation.
- d. Gate of Inspiration – Parks and Recreation Director Smith discussed the Gate of Inspiration (the last Kinnebrew art piece) proposed to be placed at the top of walkway by the Freund Marsh with additional pieces throughout the Marsh on the walkway. Chair Russell to attend the June 12th Park Board meeting to discuss this matter as an Arts Commission representative. Commissioner Kingsbury and Commissioner Freund to walk and find possible pad locations for the art.

June 8th scheduled items:

- a. Buskers Program for Parks. Vice-Chair Mason and Commissioner Hanson met. They walked the park and found 8-10 potential places for buskers without amplification. Commissioner Hanson provided the Commission with a handout on "How to Become a Windjammer Park Busker". The Commission was asked to review this handout and come back with comments at the July 13th meeting. The Commission needs to look at the insurance requirements, whether buskers can solicit donations, etc. The Commission can ask the City Attorney regarding these issues as well.
- b. Oak Harbor Arts Survey. Parks and Recreation Director Smith stated there have been no changes since the Commission's last work session. Chair Russell (through Vice-Chair Mason) would like the Activities Area (top 5) question changed so that each item could be ranked from 0 (no interest) to 5 (my favorite). Discussion was held as to when this survey should be distributed and by what methods to avoid public fatigue of surveys issue. The City could possibly schedule Arts Commission Night (have survey, map, discuss the art pieces), present at Rotary/Chamber, have art students go to retirement facilities and assist residents in completing the survey, paper copies at City facilities, utility bill inserts, social media platforms, design a website specific to the Arts, have a card with QR code, etc. Sabrina to meet with Vice-Chair Mason and Commissioner Himes to discuss the survey process and bring ideas back to Commission at future meeting.
- c. Draft RFP for Art Plan Consultant. Parks and Recreation Director Smith read a draft RFP scope to the Commission. Will discuss what's important to the Commission at the upcoming July 6th (Noon-1:00 p.m.) work session. The example Parks and Recreation Director Smith shared cost approximately \$50,000 (2019 figure).

- d. **Update Acorn Coloring Page.** This item was tabled and will be discussed at the upcoming July 6th work session.
- e. **Parks and Recreation Director Updates.** Parks and Recreation Director Smith updated the Commission on the following items:
 - i. **Angel de la Creatividad.** City Council approved the placement location. The City is currently working on four permits. The flagpole and roundabout revision were also discussed. It looks like installation will be sometime in the Fall.
 - ii. **Windmill at Windjammer Park.** Public Works Director Schueller had some concerns about the rendering/look of the windmill being placed at Windjammer Park. The windmill rendering will be shown at the June 9th fundraiser. It was also suggested that the Park Board and Arts Commission have a chance to discuss the design and what would make the community happy. Ex-officio Member Marshall doesn't have concerns other than the size and how it will be maintained/cleaned.
 - iii. **Lotus Tea Bar.** The Commission would like to invite Maria from the Lotus Tea Bar to the July 13th Arts Commission meeting.

6. MEMBER COMMENTS

- a. Ex-officio Member Marshall agrees regarding the windmill that those types of processes should go through all commissions involved (Park Board and Arts Commission) to meet everyone's needs. Commissioner Himes would like to see a process/checklist in place for everyone to sign off on it. It's another opportunity to give feedback – increases communication/collaboration with each other.
- b. Vice-Chair Mason likes the extensive art plan idea. The \$50,000 (2019 price) sounds like a bargain.

7. DETERMINATION OF FUTURE AGENDA ITEMS

- a. Vice-Chair Mason spoke about the Walk of Honor, emblems stenciled on the street and sprucing up the crosswalks. Ex-officio Member Marshall suggested each crosswalk honor a different branch of the military.
- b. Reminder: Work session July 6th, 2023 from Noon – 1 p.m. at the Parks and Recreation offices at Public Works.
- c. Next regular meeting is July 13th from 5-6 p.m. in the Mayor's Conference Room at City Hall.

- 8. **ADJOURNMENT.** Ex-Officio Councilmember Marshall **MOVED** to adjourn the Arts Commission meeting of June 8, 2023 at 6:15 p.m., **SECONDED** by Commissioner Himes. **MOTION CARRIED UNANIMOUSLY.**

Minutes taken by Sr. Administrative Assistant Kim Perrine.