

**CITY OF OAK HARBOR**  
**ARTS COMMISSION SPECIAL MEETING MINUTES**  
**APRIL 20, 2023**

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This hybrid meeting was hosted at the Parks and Recreation Office and recorded through RingCentral.

**1. CALL TO ORDER/ROLL CALL**

Chair Russell called the meeting to order at 12:01 pm

<b>Position</b>	<b>Commission Member</b>	<b>Attendance</b>
Position 1	Karla Freund	Present
Position 2	JR Russell, <i>Chair</i>	Present
Position 3	Mary Himes	Present (arrived at 12:06pm)
Position 4	Joanna Hanson	Present
Position 5	Cynthia Mason, <i>Vice Chair</i>	Present
Position 6	Vacant	
Position 7	Therese Kingsbury	Present
Alternate	Vacant	
Ex Officio	Councilmember Eric Marshall	Absent

*CITY STAFF PRESENT:* Parks and Recreation Director Brian Smith, Executive Assistant Macalle Finkle,

*OTHERS PRESENT:* Jay Cochran, Executive Director North Whidbey Pool, Parks, and Recreation

**2. PUBLIC COMMENT**

None.

**3. DISCUSSION/ACTION/PRESENTATION/REPORT ITEMS**

- a. Chair Russell summarized the proposal noting that the request was for \$1,000 to support a local youth mural summer camp. Commission Member Hanson **MOVED**, Commission Member Freund **SECONDED**, to approve \$1,000 in discretionary funds. **MOTION CARRIED UNANIMOUSLY.**
- b. Chair Russell suggested changing the time of regular meetings from 4:00 pm to 5:00 pm to accommodate member attendance. Vice Chair Mason **MOVED**, Commission Member Hanson **SECONDED**, to move the regular meeting time to 5:00 p.m. **MOTION CARRIED UNANIMOUSLY.**

Director Smith reported that the Streets division has identified a Cedar tree which needed to be removed, inquiring whether the Arts Commission was interested in the City storing the tree for possible future use. Consensus was to keep the tree. He also mentioned that the Commission's recommendation to provide \$10,000 in funding for utility box wrapping project would be presented to City Council at their May 2, 2023.

**4. ADJOURNMENT**

The meeting adjourned at 12:13 pm.