



PARK BOARD MINUTES
Public Works Facility Conference Room
1400 NE 16th Avenue - Oak Harbor, WA 98277

Monday, January 10, 2022

11:30 AM

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| ■ <i>Judy Wagner</i> | ■ <i>Alexa Ochoa</i> | ■ <i>Rosemary Morrison</i> |
| ■ <i>Nancy Diamond</i> | ■ <i>Kristina Mayhew</i> | ■ <i>Vacant</i> |
| ■ <i>Vacant, City Council Ex-Officio Member</i> | | <i>(Alternate Member)</i> |

1. Call to Order
Judy Wagner called the meeting to order. Members in attendance were Judy, Nancy Diamond, Rosemary Morrison and Alexa Ochoa. Kristina Mayhew was excused. City staff members in attendance were Don Crawford and Sabrina Combs.
2. Approval of Minutes
MOTION: Moved by Alexa Ochoa, seconded by Judy Wagner, the Park Board unanimously approved the minutes from the December 13, 2021 meeting.
3. Public Comments
No public comments.
4. Unfinished Business
 - a. **ARPA Parks Funding Phase I**
Don Crawford explained the ARPA funding process. Late last year, Parks was asked to submit a request for projects that could be completed using ARPA funding. Don submitted several projects, including Windjammer Park shoreline renovation, Flintstone Park ramp renovation and repairs, shoreline abutments, a non-motorized boat ramp, beach accessibility mat at Bailey's Park, Hal Ramaley green waste storage and Smith Park native plant reintroduction. The projects should begin in February and will be an ongoing process.
 - b. **2022 LTAC Grant Funding**
Don reviewed the LTAC process. Each year, the LTAC committee awards grant funds for specific projects. Don applied for funding for materials and equipment to be used for off season events. As the program proceeds, the Board will be involved in the decision making process. The Parks division was awarded \$10,000 of the \$20,000 requested. Nancy asked how the program would be funded should it exceed \$10,000. Don replied there is a small budget for overage. Alexa asked about marketing. Don will be meeting to discuss marketing in February 2022.

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5. New Business

a. **Parks Update**

Don presented the Parks division updates to the Board. January 2022 consisted of the following projects: Marina picnic tables, annual order of flower pots for the downtown and the Marina, physical inventory of parks facilities, amenities, measurements, flower beds, irrigation systems, etc. Don added that the Parks division will also begin updating the Parks reservation system, including rate increases, Pioneer Way seasonal trimming and updating the Park, Recreation and Open Space Plan.

6. Announcements

a. No announcements.

7. Adjournment

MOTION: Moved by Nancy Diamond, seconded by Alexa Ochoa, the Park Board unanimously approved adjournment of the meeting.