
MARINA ADVISORY COMMITTEE

November 7, 2022





Marina Advisory Committee
November 7, 2022 at 6:00 p.m.
City Hall or Remote
Committee Members
Ken Hulett, Chairman
J.J. Jones, Vice-Chairman
Ryan Bradley
Curtis Adams
Byron Skubi

We will be meeting in person and the public is welcome to attend. If you prefer to remotely listen to the live meeting, please call 1(650)242-4929, Meeting ID: 540 416 2643
(NOTE: Audio Only, No Comments - For Comments, Email csublet@oakharbor.org)

1. Public Comment
2. Review of the October 3, 2022, meeting notes
3. Marina Business Plan Financial & Rate Comps from Paul Sorenson BST Associates - Update
4. Mariners Haven Business Plan Scope Overview from Paul Sorenson BST Associates - Update
5. General Marina Update
6. Marina Advisory Committee Comments
7. Next Meeting – December 5, 2022
8. Adjourn

**REVIEW OF
MEETING NOTES
FROM OCTOBER 3,
2022**



Marina Advisory Committee
Regular Meeting Agenda

6:00 p.m.
In Person & Virtual Meeting

Roll Call: Mr. K. Hulett __X__ Mr. J. Jones __X__ Open Position __X__ Mr. Ryan Bradley__X__
Mr. Curtis Adams _____

Staff: Mr. Blaine Oborn & Mr. Chris Sublet

Public: Mr. Byron Skubi & Paul Sorenson, BST & Associates

1. Public Comment:

- No public comments.

2. Review of the September 12, 2022, Meeting Minutes:

- Approved as written

3. Marina Business Plan from Paul Sorenson BST Associates - Update

Mr. Hulett introduced the agenda item and Mr. Sorenson gave a presentation on national new boating trends, Island County boat registrations and Oak Harbor Marina demographics. He explained that this was just the beginning and that he would have other presentations for the MAC. He also said that he should have the business plan completed in December. Mr. Sorenson also explained that he would like to meet with all of the MAC members and Mr. Skubi individually.

Discussion

The MAC discussed the presentation and some of the trends that Mr. Sorenson had explained. Each of the MAC members asked if the presentation could be emailed to them.

Action

No action was taken

4. Parks & Recreation Department - Update

Mr. Hulett introduced the agenda item and Mr. Sublet explained that the City had created a Parks & Recreation Department which will include the Parks Division, The Center and the Marina. He also explained that his hope was that the marina may be eligible for more grants under the Parks & Recreation title compared to just the marina title. Mr. Sublet also explained that the City as in the process of hiring a Parks & Recreation Director and that the costs associated with this new position would be split between the three divisions.

Discussion

The MAC briefly discussed the new Parks & Recreation Department and what some of the grant possibilities may be.

Action

No action was taken.

5. General Update

- Mr. Sublet gave an update on the following:
 - The open MAC position
 - The launch ramp float
 - Dredging
 - Seasonal hires

6. MAC Comments

- There were not any comments.

7. Next regular meeting—November 7, 2022

8. Adjourn

MARINA BUSINESS PLAN FROM PAUL SORENSON BST ASSOCIATES - UPDATE

Discussion



Memo

To: Marina Advisory Committee
From: Chris Sublet, Harbormaster
CC:
Date: 11/07/2022
Re: Marina Business Plan Financials and Rate Comps - Update

Mr. Paul Sorenson from BST Associates will present an update on the business plan. He will discuss the financials and rate comps.

Please contact Chris Sublet at 360.279.4576 if you have any questions.

MARINERS HAVEN BUSINESS PLAN SCOPE OVERVIEW FROM PAUL SORENSEN BST ASSOCIATES - UPDATE

Discussion



Memo

To: Marina Advisory Committee
From: Chris Sublet, Harbormaster
CC:
Date: 11/07/2022
Re: Mariners Haven Business Plan – Scope Overview Update

Mr. Paul Sorenson from BST Associates will present an update on the business plan. He will provide an overview of the scope of the project.

Please contact Chris Sublet at 360.279.4576 if you have any questions.

GENERAL MARINA UPDATE

Discussion



MARINA ADVISORY COMMITTEE COMMENTS

Discussion



**NEXT MEETING—DECEMBER 5,
2022**

Adjourn

