

**OAK HARBOR CIVIL SERVICE COMMISSION**  
**April 21, 2022**  
**MEETING AGENDA (In-Person & Virtual Meeting)**

**In attendance:**

**Commissioner**

- VACANT, Chair
- Mary Anderson, Commissioner
- Sandi Peterson, Co-Chair

**Staff**

- Chief Ray Merrill, Fire Chief
- Chief Kevin Dresker, PD
- Captain Mike Bailey
- Liflor Barrera CS Secretary/Chief Examiner
- Emma House, HR Director

The meeting was virtual and called to order at \_\_\_\_\_ P.M.

**Minutes:**

- For the minutes from January 20, 2022, the motion to approve the minutes made by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_.

**OLD BUSINESS:**

- a. Continue to look for candidates to fill the vacated commissioner seat.
- b. Appoint new Chair and Vice-Chair under **Section 2.02: Chair—Vice-Chair** of the Civil Service Rules
- c. It was proposed to increase the number of civil service commissioners to five (5) members.
- d. HR to provide the guidelines on best practice procedures and processes for choosing future commissioners.
- e. Oak Harbor Municipal Code 2.32 Civil Service Commission, 2.32.010 would require an OHMC update and also a Civil Service Rules update which we would go through City Council agenda for approval.

**NEW BUSINESS:**

**Human Resources:**

- a. Continuous Commissioner recruitment

**Police Department:**

- Personnel Update

**Fire Department**

- Personnel Update

**Commission:**

**Adjournment:** There being no further business to discuss, the meeting was adjourned at \_\_\_\_\_ motion by \_\_\_\_\_, seconded by \_\_\_\_\_, passed unanimously.

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Secretary/Chief Examiner Liflor Barrera